Official Proceedings of the Stutsman County Commission—September 19, 2023

At 3:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Jerry Bergquist, Chad Wolsky, Joan Morris, and Mark Klose answered the roll call.

The Pledge of Allegiance was recited.

A motion to appoint Levi Taylor to fill the vacancy on the commission, with a majority vote, was made by Wolsky, seconded by Bergquist. Motion carried.

Taylor then took his place with the board, making all Commission members present.

A motion to have Taylor fill the position of Commissioner Steven Cichos on various boards until the reorganization of the Commission was made by Bergquist, seconded by Wolsky. Motion carried.

Jessica Alonge, Auditor/COO, gave an update on the courthouse facility grant. The quotes were given in October 2022 by Smitty's, which has since been purchased by Goldade Flooring. It was discovered that the original quote for flooring was 198 square feet short, causing a difference of $1,373 in the flooring amount. Alonge requested that the amount be taken from the building fund, as the grant was only for the amount of the original quote. A motion to approve the request was made by Wolsky, seconded by Bergquist. Roll call vote: Bergquist, Wolsky, Morris, Taylor, and Klose voted aye. Motion carried.

Shannon Davis, HR Director, presented the 2024 NDPHIT health insurance plan options. The current plan came in with a higher increase than expected, so a custom plan was created with a lower deductible, but higher out of pocket max, which would only be a 5.7% increase for both the county and the employee. Approval is needed by September 20. Davis is in favor of going with the custom plan, with the option for employees to purchase a supplemental GAP plan if they chose to do so. A motion to move ahead with the custom plan and medical gap plans 1 & 2 effective January 1, 2024, was made by Bergquist, seconded by Wolsky. Roll call vote: Wolsky, Morris, Taylor, Klose, and Bergquist voted aye. Motion carried.

Bergquist gave an update on the possible restructuring of the park board. All 5 townships that border park board land are willing to serve on the park board. Jamestown Parks and Recreation chose not to be a member of the park board. Bergquist would like to see another township designee in the parks and recreation position since so many are interested. A motion to restructure the park board, effective January 1, 2024, to include 2 commissioners, 3 townships appointees and 2 resident citizens or members at large positions was made by Bergquist. Motion died for lack of a second.

Chad Kaiser, Sheriff, requested permission to purchase a vehicle. The department's spare vehicle needs $15,000 in repairs. Wilhelm Chevrolet will take the vehicle to auction, and they are estimating it will bring about $8,000 - $9,000. Alonge informed the commission that there are 2 vehicle purchases budgeted for the year, with one already being purchased leaving a balance of $47,748. Wilhelm was able to find a 2024 Chevrolet pickup for $52,765. Kaiser will get quotes from Stoudt's to see if they have anything available, and will bring those numbers to the October 3, 2023, meeting.

Alonge presented the proposed joint powers agreement with NDACo for the collection and distribution of 911 fees, starting January 1, 2024. Emergency management staff are interested in the agreement as it would cut down on paperwork not only in their department but also for first floor courthouse staff. Kaiser is on the NDACo board, and they will not be charging any additional service fees to the counties. A motion of interest to join the joint powers agreement for collection of 911 payments, pending clarification, was

made by Morris, seconded by Wolsky. Roll call vote: Morris, Taylor, Klose, Bergquist, and Wolsky voted aye. Motion carried.

Alonge presented the Peterson Township excess mill levy for payment of road department invoices carrying a balance of over $10,000 for over 1 year. This puts the levy for Peterson Township at 27 mills for the township general fund and 9 mills for their debt to the county. A motion to approve was made by Morris, seconded by Bergquist. The current outstanding balance for road department bills from the townships is $847,876 as of September 12. Jim Wentland, Road Superintendent, stated that once a township balance reaches $50,000 the department no longer does any work for that township until payment on the account is made. No interest is charged to the township on these bills. Roll call vote: Taylor, Klose, Bergquist, Wolsky, and Morris voted aye. Motion carried.

A special meeting will be held on Tuesday, September 26, 2023, at 8:00 a.m. for the 2024 budget discussion, which gives Taylor a chance to familiarize himself with the budget. Alonge informed the board that 2,900 parcels in Medina Ambulance District were sent amended estimated tax notices, due to incorrect mill levy calculation.

Alonge requested a promotion for Deputy Auditor Stephanie Anderson, based on the requirements of the 2019 promotion policy. Anderson has been employed with the county since 2019 starting as the Administrative Assistant at Extension and transferring to the Auditor's Office in March of 2022. She began cross training in the Treasurer's Office in the spring and has completed all requirements for the promotion. A motion to approve the promotion to a grade 10, step 5, effective October 1, 2023, was made by Wolsky, seconded by Bergquist. Roll call vote: Klose, Bergquist, Wolsky, Morris, and Taylor voted aye. Motion carried.

At 4:32 p.m., the commission meeting recessed for the park board meeting.

Official Proceedings of the Stutsman County Park Board – September 19, 2023

At 4:32 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Jerry Bergquist, Mark Klose, Chad Wolsky, Joan Morris, Levi Taylor, Henry Steinberger (via telephone) and Merri Mooridian (via telephone) answered the roll call.

A motion to approve the mid-month bills was made by Bergquist, seconded by Wolsky. Roll call vote: Mooridian, Steinberger, Bergquist, Wolsky, Morris, Taylor, and Klose voted aye. Motion carried.

	County Park Fund	
12179	BORDER STATES PAVING INC	$673.05
12266	DAKOTA CENTRAL TELECOMM	$69.90
12195	DAKOTA VALLEY ELECTRIC	$8.00
12269	NUMBERTWO LLC	$15,837.07

At 4:34 p.m., a motion to adjourn the Park Board meeting was made by Mooridian, seconded by Taylor. Motion carried.

At 4:35 p.m., the Commission meeting was called back to order.

A motion to approve the mid-month bills and taxable meals was made by Wolsky, seconded by Morris. Roll call vote: Bergquist, Wolsky, Morris, Taylor, and Klose voted aye. Motion carried.

	General Revenue Fund			**County Roads Fund**	
12172	ARCHER DANIELS MIDLAND COMPANY	$20.00	12171	ARAMARK	$274.02
12173	ARCTIC ZONE REFRIGERATION	$239.26	12178	BLACKSTRAP, INC	$4,742.64
12174	ATTORNEY GENERAL OFFICE-1250	$10,965.00	12181	BUFFALO CITY DIESEL	$480.58
12175	BALCO UNIFORM CO INC	$723.20	12182	BUTLER MACHINERY CO	$238.72
12177	BEHAVIORAL INTERVENTIONS	$46.75	12186	CITY OF STREEETER	$103.75
12184	CENTRAL BUSINESS SYSTEMS INC	$717.54	12187	CLEVELAND CITY WATER & SEWER	$115.00
12185	CENTURYLINK	$1,197.87	12199	FARMERS UNION OIL CO-CENEX	$3,781.51
12188	COLE PAPERS INC	$5,133.87	12200	FASTENAL CO	$56.05
12189	CREATIVE ENERGY	$3,981.39	12201	FLEETPRIDE	$3,075.00
12191	DACOTAH PAPER CO	$3,669.78		HARRINGTON, LEVI	$78.60
12192	DAKOTA CENTRAL TELECOMM	$1,855.86	12204	HIGH PLAINS WATER	$36.00
12194	DAKOTA MAILING	$887.00	12217	KOTACO	$2,867.63
12196	DALSTED & RYAN P C	$646.00		KRAMLICH MICHAEL	$131.00
12197	DIRTY DIESEL SERVICE & REPAIR LLC	$3,790.78		KRAMLICH, MYRON	$78.60
12202	FORUM COMMUNICATIONS COMPANY	$2,130.24	12220	LINDBERG BROS.	$69,397.70
12203	GALLS, LLC	$199.99	12221	LINDE GAS & EQUIPMENT	$416.50
12268	I3G MEDIA JMST	$990.00	12224	MEDINA CITY AUDITOR	$77.75
12207	IDEMIA IDENTITY & SECURITY USA LLC	$5,807.00	12225	MENARDS - JAMESTOWN	$104.93
12208	INFORMATION TECHNOLOGY DEPARTMENT	$6,211.94	12227	NAPA AUTO PARTS	$719.95
12209	INNOVATIVE OFFICE SOLUTIONS, LLC	$561.74	12244	SAFETY KLEEN CORP	$322.64
12210	INSURE FORWARD	$1,066.00		SPIRITWOOD TOWNSHIP #51 - DD	$630.00
12212	JAMESTOWN COMMUNICATIONS INC	$413.50	12257	TOWE, JEREMY W	$29.48
12213	JAMESTOWN COMMUNITY CORRECTIONS	$500.00	12258	TRUE NORTH STEEL	$4,898.88
12214	JAMESTOWN REGIONAL MEDICAL CENTER	$20.00		WANZEK, JOHN	$125.76
12216	JOHNSON MD,LARRY E	$8,187.32	12264	WOODWORTH FARMERS GRAIN CO	$3,365.26
12218	LANGUAGE LINE SERVICES	$584.75		ZABKA, KEVIN	$272.48
12219	LEAF	$142.51		**Unorganized Township Roads Fund**	
12222	MARQUART,ANDREW S	$459.00	12251	STUTSMAN CO ROAD DEPT	$9,650.54
	MCGILVREY, MAUREEN	$720.50		**Weed Control Fund**	
	MCGILVREY, MAUREEN	$122.50	12170	AGTERRA TECHNOLOGIES, INC.	$140.00
12223	MDU	$196.04	12226	MENARDS - JAMESTOWN WEED	$65.39
12228	ND CHAPTER OF APCO	$180.00		**Veterans Service Fund**	
12229	ND DEPT OF MOTOR VEHICLE	$6.50	12265	XLT TAXI	$24.00
12230	ND DOCR	$3,704.74		**County Agent Fund**	
12231	NORTHERN PLAINS ELECTRIC COOPERATIVE	$1,021.10	12190	CROWN TROPHY	$28.95
12233	OFFICE OF THE STATE AUDITOR	$12,500.00	12198	ECOLAB PEST ELIMINATION DIV	$126.70
12234	OTTER TAIL POWER CO	$9,045.04	12242	RECYCLING CENTER OF NORTH DAKOTA, LLC	$15.75
12235	PDL CONNECT CONSULTING, L.L.C.	$4,000.00		WOLFF, ASHLEY	$25.00
12236	PEARCE DURICK PLLC	$832.50		WOLFF, ASHLEY	$224.02
12237	PHARMCHEM INC	$702.90		WOLFF, ASHLEY	$41.91
12238	PIT STOP EXPRESS LUBE	$89.97		WOLFF, ASHLEY	$36.00
12239	POST BOARD	$25.00		WOLFF, ASHLEY	$88.20
12240	QUADIENT FINANCE USA, INC. - AUD	$1,000.00		**Human Service Zone Human Service Fund Total**	$5,769.05
12241	RECORD KEEPERS	$17.50		**Commissary Fund**	
12243	RM STOUDT INC	$43,663.97	12259	TURNKEY CORRECTIONS	$324.18
12245	SANDNESS LAW OFFICE	$400.00		**Drug Program Fund Total**	$476.28
12246	SANFORD HEALTH (NORTH)	$1,000.00		**Courthouse Building Fund**	
12247	SANFORD HEALTH OCCUPATIONAL MEDICINE	$375.00	12205	HILLERUD CONSTRUCTION	$40,725.00
12248	SC CORRECTIONS	$1,517.25	12211	IVERSON CONSTRUCTION, INC	$1,315.80
	SCHAFFER,DIANNE	$60.00	12254	SUN CONTROL LLC	$7,309.88
12249	STATE BAR ASSOCIATION OF ND	$166.60	12232	NORTHERN SAFETY TECHNOLOGY INC	$6,002.12
12250	STEIN'S INC	$870.88		**Job Incentive Fund**	
12252	SUMMIT FIRE PROTECTION	$4,843.75	12215	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$16,407.30

12253	SUMMIT FOOD SERVICE, LLC	$5,215.24		**FEMA**	
12255	THOMSON REUTERS	$457.15		DURHAM TOWNSHIP #14 - DD	$56.08
12256	THRIFTY DRUG-WHITE DRUG	$116.83		DURHAM TOWNSHIP #14 - DD	$219.52
12260	TWO RIVERS PRINTING	$160.00		DURHAM TOWNSHIP #14 - DD	$575.95
12262	WAHL PATRICIA AND LARRY	$65.00		DURHAM TOWNSHIP #14 - DD	$749.78
12263	WDALA	$150.00		DURHAM TOWNSHIP #14 - DD	$403.43
	E 911 Phone System Fund			DURHAM TOWNSHIP #14 - DD	$13.45
12267	DAKOTA CENTRAL TELECOMMUNICATIONS	$277.00			

At 4:35 p.m., a motion to adjourn the Commission meeting was made by Morris, seconded by Taylor Motion carried.

ATTEST:

Jessica Alonge
Auditor/COO

Mark T. Klose
Commission Chairman