Official Proceedings of the Stutsman County Commission

September 20, 2011

At 7:00 a.m., Chairman Klose called the mid month meeting of the Stutsman County Commission to order. Dennis Ova, David Schwartz, Craig Neys and Mark T. Klose answered roll call. Dale Marks was absent.

Chad Kaiser, County Sheriff, reviewed the vehicle bids as follows: Don Wilhelm Inc – 2012 GMC Sierra ½ ton crew cab SLE, $10,194 with trade and $29,194 with no trade; R. M. Stoudt – 2012 Ford F150, $12,939 with trade and $29,560 with no trade. Quotes for a replacement car were reviewed as follows: R.M. Stoudt – new 2011 Ford Taurus, $12,945 with trade; and Don Wilhelm Inc – new 2011 Chevy Impala LS, $9,772 with trade. Ova made a motion seconded by Schwartz to accept the low bid of $10,194 from Wilhelms for the pickup and approve the purchase of the car for $9,772 from Wilhelms. Roll call vote – Ova, Schwartz, Neys and Klose voted aye.

A motion was made by Ova seconded by Schwartz to appoint Commissioner Neys as the County's delegate to the State Fair Association's annual meeting. Motion carried.

Ova made a motion seconded by Neys to appoint Commissioner Schwartz as the County's delegate to the annual NDACo conference. Motion carried.

A motion was made by Schwartz seconded by Neys to pay $141.50 in taxable meals and to pay the mid-month bills. Roll call vote – Schwarz, Neys, Klose and Ova voted aye.

Fund	Warrant No	Amount	Vendor Name
GENERAL			
	0056718	59.44	ANDERSON-RUFF/JAMIE
	0056721	184.62	BAKKEN/DUSTIN
	0056724	96.05	BROWN & SAENGER
	0056732	1,095.50	CITY OF JAMESTOWN
	0056735	24.94	COLE PAPERS INC
	0056743	936.45	DAN'S SOOPER STOP
	0056745	1,925.00	DKK GUARDIANSHIP SERVICES INC
	0056746	450.00	EDDY FUNERAL HOME
	0056749	46.01	FARMERS UNION OIL CO-CENEX
	0056751	183.70	HAROLDSON'S A & B BUSINESS
	0056755	55.50	INFORMATION TECHNOLOGY DEPT
	0056756	150.00	INGSTAD FAMILY MEDIA
	0056759	1,029.89	JAMESTOWN I-94 CLARK
	0056761	1,460.21	JAMESTOWN SUN
	0056763	4,000.00	JOHNSON MD/LARRY E
	0056776	3,935.02	OTTER TAIL POWER CO
	0056777	800.00	PERKINS/RANDY/PA
	0056780	259.25	PRESS ROOM/THE
	0056782	76.68	QUILL CORPORATION
	0056787	7,378.00	ROUGH RIDER INDUSTRIES
	0056789	487.50	SANDNESS LAW OFFICE
	0056792	509.50	STAMP FULFILLMENT SERVICES
	0056797	30.00	STUTSMAN COUNTY SHERIFFS OFFICE
	0056798	218.37	TDS METROCOM
	0056801	40.00	TRAUTMAN/RUSSELL
	0056802	104.00	U S POSTMASTER
	0056805	61.20	VOLK/TODD
	0056809	70.85	WILHELM CHEVROLET BUICK GMC
	0056811	39.49	5 STAR EXPRESS LUBE
		25,707.17	Final Total
ESTIMATED TAX FUND			
	0056770	1,682.69	MOE/JASON
		1,682.69	Final Total
911 EMERGENCY PHONE SYSTEM			
	0056722	39.00	BERGQUIST/JERRY
	0056731	1,291.20	CENTURYLINK
	0056739	148.56	DAKOTA CENTRAL TELE JMTN
	0056740	545.00	DAKOTA CENTRAL TELECOMMUNICATIONS
	0056758	120.00	JAMESTOWN COMMUNICATIONS INC
	0056798	4.68	TDS METROCOM
	0056805	245.04	VOLK/TODD
		2,393.48	Final Total
ROAD FUNDS			
	0056717	314.54	AMERIPRIDE LINEN & APPAREL
	0056725	6,426.34	BUTLER MACHINERY CO
	0056726	208.57	CARQUEST AUTO PARTS
	0056728	36.35	CATCO PARTS & SERVICE
	0056732	11.50	CITY OF JAMESTOWN
	0056734	53.36	CNH CAPITAL
	0056737	73.20	CREATIVE ENERGY
	0056741	163.81	DAKOTA CENTRAL TELECOMMUNICATIONS JMTN
	0056742	6.00	DAKOTA VALLEY ELECTRIC
	0056747	15.60	FARGO TRAILER CENTER

	0056748	4,834.64	FARMERS UNION OIL CO-CENEX
	0056754	142.30	HOME OF ECONOMY
	0056757	5,459.19	INTERSTATE ENGINEERING
	0056760	687.50	JAMESTOWN IMPLEMENT
	0056764	22,616.76	JOHNSTON FARGO CULVERT INC
	0056766	55.77	M D U
	0056769	15.15	MEDINA CITY AUDITOR - DD
	0056772	682.00	N A P A AUTO PARTS
	0056773	877.85	NEWMAN SIGNS
	0056774	96.95	NORTHWEST TIRE INC
	0056775	43.50	O'REILLY AUTOMOTIVE INC.
	0056776	454.86	OTTER TAIL POWER CO
	0056778	333.56	POWER PLAN
	0056779	140.16	PRAXAIR DISTRIBUTION INC
	0056781	1,608.40	QUALITY SERVICE & REPAIR
	0056784	192,215.00	RDO EQUIPMENT INC
	0056793	105.00	STOUDT INC/R M
	0056795	2,832.00	STREETER COOP OIL
	0056796	9.00	STUTSMAN COUNTY GLASS
	0056798	1.20	TDS METROCOM
	0056800	14.99	TRACTOR SUPPLY CREDIT PLAN
	0056803	90.14	VERIZON WIRELESS
	0056804	3,224.61	VINING OIL CO.
	0056806	38.25	WALLWORK INC/W W
	0056810	3,228.14	WOODWORTH FARMERS GRAIN CO
		247,116.19	Final Total
SOCIAL SERVICES			
		588.28	Final Total
EMERGENCY			
	0056757	63,854.39	INTERSTATE ENGINEERING
	0056783	190,777.40	R T S SHEARING
		254,631.79	Final Total
COUNTY CORRECTIONAL CENTER			
	0056720	833.00	ATTORNEY GENERAL OFFICE
	0056724	35.01	BROWN & SAENGER
	0056731	164.00	CENTURYLINK
	0056732	1,577.96	CITY OF JAMESTOWN
	0056776	6,863.74	OTTER TAIL POWER CO
	0056798	71.60	TDS METROCOM
		9,545.31	Final Total
WEED CONTROL			
	0056719	100.58	AT&T MOBILITY
	0056732	678.00	CITY OF JAMESTOWN
	0056738	4,990.00	CROP PRODUCTION SERVICES
	0056744	65.28	DEUTSCHER/DAVID
	0056750	104.57	GCR TIRE CENTERS
	0056753	23.97	HOME OF ECONOMY
	0056765	38.25	LEES/KIM
	0056767	214.39	MAC'S INC
	0056768	221.20	MANSON/RONALD
	0056771	447.34	N A P A AUTO PARTS
	0056776	75.85	OTTER TAIL POWER CO
	0056785	75.00	RENTAL STORE/THE
	0056794	5,227.72	STOUDT INC/R M
	0056798	1.31	TDS METROCOM
	0056807	415.66	WALMART
		12,679.12	Final Total
VETERANS SERVICE			
	0056798	4.69	TDS METROCOM
		4.69	Final Total
COUNTY AGENT			
	0056740	112.08	DAKOTA CENTRAL TELECOMMUNICATIONS
	0056786	585.88	RITTENBACH/CHRISTINA
	0056799	12.10	TDS METROCOM
		710.06	Final Total
COUNTY ADVERTISING			
	0056762	2,113.96	JOBS HQ
		2,113.96	Final Total
COMMISSARY			
	0056808	27.50	WEST GROUP PAYMENT CENTER
		27.50	Final Total
DRUG PROGRAM			
		121.40	Final Total
WITNESS ADVOCACY PROGRAM			
		36.00	Final Total
COURTHOUSE BUILDING			
	0056723	7,680.58	BOB'S PLUMBING & HEATING INC
	0056790	9,336.15	SCHUMACHER CONSTRUCTION INC
		17,016.73	Final Total
DOCUMENT PRESERVATION FUND			
	0056727	304.00	CASS COUNTY TREASURER
	0056729	21.01	CDW GOVERNMENT
		325.01	Final Total
DATA PROCESSING			
	0056724	50.00	BROWN & SAENGER

0056730	29.95	CENTRAL BUSINESS SYSTEMS, INC
0056736	3,378.00	COMPUTER PROFESSIONAL,ULTD,INC
0056752	75.00	HIGH PLAINS TECHNOLOGY
0056755	598.20	INFORMATION TECHNOLOGY DEPT
0056791	122.40	SMAAGE/JOSH
0056798	4.19	TDS METROCOM
	4,257.74	Final Total

Noel Johnson, Auditor/COO, reviewed the revenue and expenditure budgets, projected mill levies and projected ending fund balances. The expenditure budgets included a 2% COLA (Cost of Living Adjustment) and a step (2%) raise for the employees. The budgets included the 1% employer's and the 1% employees increase in PERS (Public Employees Retirement System) and a 3.5% increase in employee health insurance premiums. The revenue forecasts were based on a total mill levy of 114.71 mills up 0.2 mills from last year. Mills were increased for road repairs by 3.78 mills. Mills were decreased in other funds by 3.58 mills. Projected deficit spending was over $3.3 million unless cuts were made from expenditure budgets submitted by the department heads.

Johnson indicated that other budget increases were for a new 9-1-1 system ($265,000), $2.0 million increase from 2011for repairing roads under water (total cost of over $3 million), and $400,000 for building repairs.

Mickey Nenow, County Highway Superintendent, reviewed the Road Department budget. Expenditures were up from $2.8 million to $3.4 million. The Emergency Fund budget included $2.6 million as the County's share of the projected $13 million in permanent repairs for roads under water. Chip sealing the Ypsilanti and Montpelier roads, and purchasing two motor graders instead of one added $585,000 to the budget.

Jim Fettig, Courthouse and Memorial Building Maintenance Supervisor, reviewed the Courthouse and Memorial Building budgets. The General Fund budget request included a request to increase a part time employee from 75% time to full time. The Courthouse Building Fund was increased from $88,700 to $410,300. A new roof on the Courthouse, ADA bathroom updates, a new front on the Memorial Building and other small projects were the reasons for the increase.

The Commission cut $166,000 from the Courthouse and Memorial Building Fund. Transfers from the General Fund to the Courthouse Building Fund were increased from $100,100 to $134,000 to cover potential deficits. Medina's Rescue Squad's request for an increase of $1,950 was reduced to an increase of $1,000. The States Attorney's $2,000 contingent fee was cut. Two additional part time dispatchers were left in the budget. No new dispatchers would be hired unless approved by the Commission. The total deficit spending was reduced to $2.9 million.

A motion was made by Ova seconded by Neys to approve the budgets as amended and to authorize a total mill levy of not more than 115 mills. The mill rate could fluctuate depending on yet to be certified utility valuations. Roll call vote – Neys, Klose, Ova and Marks voted aye.

Schwartz made a motion seconded by Neys to adjourn. At 10:20 a.m., the mid month meeting of the Stutsman County Commission was adjourned.

ATTEST:

Noel A. Johnson
COO / Auditor

Mark T. Klose
Commission Chairman