Official Proceedings of the Stutsman County Commission – October 1, 2019

At 4:00 p.m., Chairman Klose called the regular meeting of the commission to order. Dennis Ova, Ramone Gumke, David Schwartz, Steven Cichos, and Mark Klose answered the roll call.

Ova made a motion, seconded by Schwartz, to approve the September 2019 meeting minutes. Motion carried.

Representatives from Manns and Ypsilanti Townships were present to discuss road concerns. Manns Township is concerned about the upkeep of county roads over the past several years. People are using township roads instead of county roads causing increased maintenance for the township. Ypsilanti Township shared the same concerns and asked the commission to consider not doing road work for townships. Commissioner Schwartz said that it has been a tough year with a lot of water and the Road Department has been struggling to keep up throughout the County. Jerry Bergquist discussed past and potential emergency declarations that could help with funding to deal with heavy rains this year.

Fritz Fremgen, State's Attorney, presented his monthly report.

Mickey Nenow, Road Superintendent, presented his monthly report. They will continue to gravel and are working on rocking and tree removal.

Nenow discussed two possible grade raises because of high water. One is between Medina and Cleveland and is under water, and the other is west of Streeter on County Road 37 and is close to being under water. Both are about a half mile long. Mickey will get cost estimates and report back to the board.

Jerry Bergquist, Emergency Manager/9-1-1 Coordinator, discussed the 9-1-1 equipment update. At the last meeting, it was approved to purchase equipment from Motorola. Since then, ITD has come back with a price to join the state network. We have not signed a contract with Motorola. It looks like it will be less expensive to go with ITD but there are some additional questions that need to be addressed. The state's system needs updating and we don't want to buy into an already outdated system.

Bergquist also discussed a possible road damage assessment to see if Stutsman County qualifies for a Presidential Disaster Declaration. FEMA is only looking at the rainstorm on September 20-21 for the disaster declaration. We must have $79,758 in damage to qualify for the disaster declaration, not including any Federal Aid roads. The state needs the information by Thursday, October 3rd. Schwartz suggested waiting until the Spring to see if there is another declaration at that time.

Bergquist discussed water releases at Jamestown and Pipestem Dam. Pipestem has come up to 15 feet and the Jamestown Reservoir started to come up yesterday. The Army Corps of Engineers are saying they will be releasing 600 cfs out of Pipestem and 400 cfs from the Jamestown Reservoir. There could be a flood risk if they increase the releases in order to lower the water levels in the reservoirs before freeze.

Bergquist discussed appointing a replacement alternate member to the SE Coordinated Regional Interoperable Board. Brian Paulson from the Jamestown Rural Fire Department was appointed as the alternate member last year and can no longer serve. The LEPC recommended replacing him with Chief

Scott Edinger from Jamestown Police Department. Cichos made a motion, seconded by Ova to appoint Edinger. Motion carried.

Corey Genter, Staff Appraiser, presented an abatement request for parcel #25-4710060, owned by Craig Middleton. Homer township approved the change. Genter recommends lowering the true and full value from $192,500 to $124,200 after conducting an interior inspection. Schwartz made a motion to approve, seconded by Cichos. Ova, Gumke, Schwartz, Cichos, and Klose voted aye. Motion carried.

Nicole Meland, Auditor/COO, discussed tax foreclosure properties requiring appraisal. The minimum sale price is set at the past due taxes and specials, but the commissioners must appraise the properties to potentially set a different minimum bid. Properties were split among the commissioners to appraise.

Meland discussed setting the tax foreclosure hearing date for October 22, 2019. Schwartz made a motion, seconded by Gumke, to approve. Motion carried.

Meland requested to notify adjacent property owners of county land available for sale. Many are not aware that they are for sale by the County. Schwartz made a motion to notify landowners, seconded by Gumke. Motion carried.

Meland discussed the Human Service Zone Agreement and letter that needs to be sent to the state. Steve Cichos has been nominated to serve on the zonal board. Em Burkett has contacted and received interest from Tracy Johnk and Gayle Nelson to serve as members. There will be training for board members and it is a three-year appointment. Schwartz made a motion to appoint Tracy and Gayle, seconded by Cichos. Gumke, Schwartz, Cichos, Klose, and Ova voted aye. Motion carried.

Meland discussed a class action notice regarding the opioid litigation. Stutsman County is automatically included in the class action lawsuit unless we opt out. There is no action required if we remain in the lawsuit. Commissioners agreed to remain part of the lawsuit.

Meland discussed appointing a delegate for the North Dakota State Fair. Ova nominated Gumke, seconded by Schwartz. Motion carried.

Meland discussed department head evaluations. They need to be completed before November 1st.

Meland reminded the board that the next Commission and Social Services Governing Board meeting was rescheduled to October 22nd as several members will be at a conference on October 15th.

At 5:11 p.m., the Commission recessed for the County Park Board meeting.

At 5:12 p.m., the County Park Board was called to order. David Schwartz, Steven Cichos, Mark Klose, Dennis Ova, Ramone Gumke, Jason Houge, and Joan Morris answered the roll call.

Gumke made a motion, seconded by Schwartz, to approve the minutes. Motion carried.

Houge made a motion, seconded by Gumke, to approve the monthly bills. Schwartz, Cichos, Klose, Houge, Morris, Ova, and Gumke voted aye. Motion carried.

	County Park Fund	
2117	AMERIPRIDE SERVICES	$226.95
2136	DAKOTA RENTAL CENTER LLC	$41.98
2171	NORTHWEST TIRE INC	$32.80
2193	SUMMIT COMPANIES	$100.00
	THE DAK	$4,000.00
2201	VISA AUD 1683	$1,081.32

Karl Bergh, Park Superintendent, presented his monthly report. They are going to remove some docks and piers due to rising water levels. They have been removing trees and cleaning out the vault toilets.

Nicole Meland, Auditor/COO discussed dock permit fees for the three remaining private docks on the reservoir. The fee is currently set at $150. Cichos made a motion to raise the fee to $250, seconded by Houge. Cichos, Klose, Houge, Morris, Ova, Gumke, and Schwartz voted aye. Motion carried.

Meland discussed concerns raised by Greg Gackle regarding Spiritwood Campground. The board currently has no concerns regarding the operation of the campground.

Meland discussed department head evaluations for the Park Superintendent.

A request for reimbursement from the Pelican Point Concessionaires was discussed. A receipt from Menards for $28.88 was presented. Gumke made a motion to approve the reimbursement, seconded by Cichos. Klose, Houge, Morris, Ova, Gumke, Schwartz, and Cichos voted aye. Motion carried.

The concession contract with the DAK was discussed. A preliminary verbal contract agreement was reached. The contract would go from January 1st to December 31st 2020. The County would pay all outside vendors. The DAK would pay a $30,000 fee by February 1st 2020. The Park Board will take care of pumping all sewers. Morris made a motion that the Park Committee move forward to put together a formal agreement with the DAK to bring back to the Park Board, seconded by Cichos. Roll call vote: Houge-No, Morris-Yes, Ova-Yes, Gumke-No, Schwartz-No, Cichos- Yes, Klose-no. Motion failed.

Morris discussed a project application from Pelican Point for electrical upgrades to some of the campsites. With no concessionaire contract, the application could be submitted on behalf of the Park Board. The project could also be submitted as part of the annual maintenance plan from the park superintendent. A motion was made by Schwartz, seconded by Morris to submit the application on behalf of the Park Board. Motion carried.

Surveyor and appraiser engagements for transfer of reservoir lands were discussed. Cichos made a motion to engage Joe Ibach as an appraiser and Interstate Engineering for surveying subject to review of the conveyance agreement, seconded by Ova. Discussion was held regarding conflicts of interest for the three cabin owners on the board with Commissioner Cichos indicating no conflict existed. Chairman Klose asked State's Attorney Fremgen for a legal opinion regarding whether a conflict of interest existed. Morris, Ova, Gumke, Schwartz, Cichos, and Houge voted aye. Klose voted no. Motion carried.

Project applications from Cabin #12W (Walen) and Cabin #9W (Councilman) were presented. They have both been approved by Central Valley Health. Schwartz made a motion, seconded by Ova, to approve. Motion carried.

A cabin lease transfer for Cabin #48W was presented. Cichos made a motion to transfer the lease to Travis and Andrea Edinger, seconded by Gumke. Motion carried.

Schwartz made a motion to advertise for bids for the Pelican Point Concession Contract, seconded by Gumke. Roll call vote: Ova-Yes, Gumke-Yes, Schwartz-Yes, Cichos-No, Klose-Yes, Morris-No. Motion carried.

At 5:57 p.m., a motion was made by Schwartz to adjourn the meeting, seconded by Morris. Motion carried.

At 5:58 p.m., the Commission Meeting was called to order.

Ova made a motion, seconded by Gumke, to approve the monthly bills. Gumke, Schwartz, Cichos, Klose, and Ova voted aye. Motion carried.

	General Revenue Fund		2122	BUFFALO CITY DIESEL	$1,074.82
2116	AMERICAN SOLUTIONS FOR BUSINESS	$17.50	2124	BUTLER MACHINERY CO	$12.69
2118	BALCO UNIFORM CO INC	$79.95	2129	CITY OF JAMESTOWN	$98.50
2119	BANISTER, WENDY	$6.33	2130	CITY OF MONTPELIER	$55.00
2128	CENTRAL VALLEY HEALTH	$30.00	2134	CREATIVE ENERGY	$25.48
2129	CITY OF JAMESTOWN	$3,870.14	2140	FACTORY MOTOR PARTS CO	$77.36
2131	COLE PAPERS INC	$569.12	2141	FARMERS UNION OIL CO-CENEX	$2,394.28
2135	DACOTAH PAPER CO	$594.51	2147	HOME OF ECONOMY	$129.41
2137	DOCKTOR, SHANNON	$13.69	2159	MDU	$47.44
	EBEL, SARENA	$740.00	2161	MENARDS - JAMESTOWN	$130.34
2139	ECOLAB PEST ELIMINATION DIV	$235.94	2162	MIELKE OIL COMPANY, INC.	$213.75
	FALK,JASON	$122.50	2163	NAPA AUTO PARTS	$144.75
	FRANKLIN, KIMBERLY	$113.68	2165	ND ASSOCIATION OF COUNTIES	$88.00
2142	GALLS, LLC	$157.42	2170	NEWMAN SIGNS	$2,054.12
2143	HARR, CURTIS	$25.22	2174	OTTER TAIL POWER CO	$62.83
	HARTMAN, JESSICA	$10.50	2175	POWER PLAN	$3.86
2146	HOLZWORTH, MERCEDEZ	$122.50	2180	QUILL CORPORATION	$337.91
2148	HUNT, LIZ	$67.97	2185	SCHERBENSKE INC.	$42,400.00
2150	INNOVATIVE OFFICE SOLUTIONS, LLC	$61.92		SPIRITWOOD TOWNSHIP #51 - DD	$285.00
2151	IVERSON, JERRY	$12.68	2192	STUTSMAN RURAL WATER DISTRICT	$82.26
	JACKSON, CHAD	$432.74	2200	VINING OIL CO	$1,386.00
2154	JETSTREAM CAR WASH	$39.09	2209	WALMART COMMUNITY BRC RD	$72.79
2155	KLEIN, VICKI	$49.35		**Social Services Fund Total**	$6,310.10
2156	LAWN TECH OUTDOOR SERVICES	$37.40		**Veterans Service Fund**	
2158	MARQUART,ANDREW S	$4,410.00	2202	VISA EMS 1790	$50.34
2159	MDU	$903.00	2208	WALMART COMMUNITY BRC EMS	$16.28
2160	MEDICINE SHOPPE	$445.72		**County Agent Fund**	
2164	NCR REALTY INC	$63.24	2126	CASS COUNTY EXTENSION	$40.00
2166	ND DOCR	$150.00	2135	DACOTAH PAPER CO	$184.96
2167	NDAAO	$450.00	2139	ECOLAB PEST ELIMINATION DIV	$118.97
2172	OBERLANDER, DIANNE	$18.30		HARSTAD,ALICIA	$76.56
2173	OTIS ELEVATOR COMPANY	$200.00		HARSTAD,ALICIA	$140.94
2176	PREMIER APIARIES LLC	$11.92		HARSTAD,ALICIA	$107.30

2177	PROCHNOW, JASON	$36.23	2145	HIGH PLAINS WATER	$16.00
2179	QUANRUD, MYRA	$90.18	2150	INNOVATIVE OFFICE SOLUTIONS, LLC	$42.97
2180	QUILL CORPORATION	$49.99	2157	LEAF	$109.00
2181	RECORD KEEPERS	$50.00	2168	NDSU	$27.00
2182	RIDDLE, JAYSON	$11.33	2203	VISA EXT 3424	$763.06
	RUEDA-DELEON, RYAN	$154.50		**Camping Fee Fund**	
2183	SALVATION ARMY	$10.48	2190	STUTSMAN CO PARK	$133.50
2184	SANFORD HEALTH	$1,000.00		THE DAK	$534.00
2189	STEIN'S INC	$47.00		**Commissary Fund**	
2194	SUMMIT FOOD SERVICE, LLC	$3,712.35	2125	CABLE SERVICES	$47.31
2195	SUNNY DAYS DAYCARE	$30.18	2204	VISA SCCC 1949	$287.00
2199	VERIZON WIRELESS	$1,507.86	2210	WEATHERFORD, WILLIAM	$8.50
2201	VISA AUD 1683	$5,201.87		**Courthouse Building Fund**	
2202	VISA EMS 1790	$542.25	2178	PROTECTIVE TECHNOLOGIES INTERNATIONAL	$24,158.00
2204	VISA SCCC 1949	$2,355.83	2187	SCOTT'S ELECTRIC LLC	$146.14
2205	VISA SO 1840	$3,932.71		**County Correctional Center Construction Fund**	
2207	WALD, HOLLY	$39.39	2170	NEWMAN SIGNS	$4,400.00
	E 911 Phone System Fund			**Road & Bridge Building Fund**	
	BERGQUIST,JERRY	$174.30	2147	HOME OF ECONOMY	$469.99
	BERGQUIST,JERRY	$116.00		**County Sheriff Capital Fund**	
	FRANKLIN, KIMBERLY	$170.82	2201	VISA AUD 1683	$4,606.00
2199	VERIZON WIRELESS	$53.72		**County Hazardous Chemical Account Total**	$79.67
2202	VISA EMS 1790	$567.53		**Cancelled - Lost Warrant Fund**	
	County Roads Fund		2211	WINEGAR, LEONARD	$5.14
2115	3D SPECIALTIES INC	$2,455.80		**Wages**	
2121	BLUE TARP FINANCIAL, INC.	$212.02		Wednesdsay, September 25, 2019	$629,167.34

At 5:58 p.m., Schwartz made a motion to adjourn the meeting, seconded by Gumke. Motion carried.

Official Proceedings of the Stutsman County Budget Hearing – October 1st, 2019

At 6:03, the Stutsman County budget hearing was called to order by Chairman Mark Klose. Dennis Ova, Ramone Gumke, David Schwartz, Steven Cichos, and Mark Klose answered the roll call.

Nicole Meland, Auditor/COO presented the proposed 2020 County Budget and 2019 Property Tax Levy.

Chairman Klose opened the meeting for public input. Midway township voiced concerns over cuts in the Road Department budget. Concerns were also heard regarding reduction in force of the Assistant Highway Superintendent position at the Road Department.

Schwartz made a motion to approve the proposed 2020 County budget and 2019 Property Tax Levy, seconded by Gumke. Schwartz, Cichos, Klose, Ova, and Gumke voted aye. Motion carried.

Ova made a motion, seconded by Cichos, to adopt the 2020-2024 Capital Improvement Plan. Cichos, Klose, Ova, Gumke, and Schwartz voted aye. Motion carried.

Meland presented the 2020 budgeted transfers. Gumke made a motion, seconded by Schwartz, to approve the budgeted transfers. Klose, Ova, Gumke, Schwartz, and Cichos voted aye. Motion carried.

Approval is needed for the Auditor to certify the Central Valley Health District mill levy with Logan County. Ova made a motion, seconded by Schwartz, to approve. Ova, Gumke, Schwartz, Cichos, and Klose voted aye. Motion carried.

The budgeted reduction in force at the Road Department for the Assistant Highway Superintendent was discussed. Tyler Michel, Assistant Highway Superintendent, was present to oppose the reduction in force as well as some members of the public.

Implementation of the salary survey results were tabled until the October 22nd meeting.

At 6:59 p.m., a motion was made by Cichos, seconded by Gumke, to adjourn the county budget hearing. Motion carried.

ATTEST:

Nicole Meland	Mark T. Klose
Auditor/COO	Commission Chairman