Official Proceedings of the Stutsman County Commission— October 1, 2024

At 9:00 a.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Jerry Bergquist, Joan Morris, Mark Klose, Levi Taylor (via telephone) and Chad Wolsky (via telephone) were present.

The Pledge of Allegiance was recited.

Jessica Alonge, Auditor/COO, presented election updates and reminders. She reminded voters to make sure their ID is up to date. Applications for absentee ballots are currently available, along with absentee ballots at the Auditor's Office. Early vote will be held October 28- November 1, from 8:00 a.m. – 5:00 p.m. and November 2 from 9:00 a.m. – 1:00 p.m. at the courthouse. The entrance for the November 5 election will be the north ground level doors at the Civic Center.

A motion to approve the September 2024 meeting minutes was made by Bergquist, seconded by Morris. Motion carried.

Alonge gave an update on the Generator Project. She stated that all invoices for the Generator Project have been paid and that Daniel Schwartz, President/CEO of Nexus Planning & Consulting has sent out his final billing for the administrative piece of the grant. He will submit all information for reimbursement through the grant when he receives all check and invoice information from the auditor's office.

Fritz Fremgen, State's Attorney, presented his monthly report. A new employee will be starting in his office on October 16, 2024. Fremgen is waiting for an opening in his schedule to work on the dock research for the Park Board.

Levi Taylor, County Commissioner, requested to have interested parties submit written comments to the commission pertaining to the proposed transmission line amendment to the zoning ordinance. Alonge explained that a notice could be published in the newspaper for at least two consecutive weeks, and the auditor's office could receive hand delivered or mailed written comments on the subject. Kris Koch, Ottertail Power Company, requested that the comment period be 45 days to allow utility companies time to meet on the matter also. Tyler Perleberg, Tax Equalization Director, indicated that the current Ottertail Power Company project would only affect two residential properties in Montpelier Township. A motion to initiate a written public comment period, lasting 45 days from October 1, 2024, in which comments must be hand delivered or mailed to the auditor's office was made by Taylor, seconded by Bergquist. Roll call vote: Bergquist, Wolsky, Morris, Taylor and Klose voted aye. Motion carried.

Alonge informed the commission that the tax foreclosure sale will be held at 10:00 a.m. November 19, which may interfere with the commission meeting. A decision was made to allow Alonge to decide the time for the commission meeting.

Alonge then presented the list of properties currently going to the tax foreclosure sale that will need appraisal prices set by the commission. Taylor will appraise the property in Ypsilanti, Morris will take the City of Jamestown parcels, and Bergquist will appraise the remaining properties with the assistance of Perleberg.

The tax foreclosure hearing will be held on October 15 during the regular commission meeting.

Alonge requested the appointment of the general election poll workers including absentee poll workers on election day, early vote, vote center staff at the civic center and vote center staff at the Medina

location. A motion to approve the lists of poll workers as presented was made by Morris, seconded by Bergquist. Unanimous aye vote. Motion carried.

A discussion was held on the fees for beer and liquor licenses. The fee has not changed since before 2012. A motion to change the beer license amount from $100 to $200 and the liquor license fee from $400 to $500 was made by Bergquist, seconded by Morris. Roll call vote: Wolsky, Morris, Taylor, Klose, and Bergquist voted aye. Motion carried.

Stutsman County passport photo fees are currently much lower than surrounding counties and retailers. A motion to change passport photo fees from $10.00 to $15.00 for 2025 was made by Morris, seconded by Bergquist. Roll call vote: Morris, Taylor, Klose, Bergquist, and Wolsky voted aye. Motion carried.

Alonge presented that ARPA funds must be obligated by end of year. A contract is needed in order for the funds to be obligated. $800,000 has been allocated for the grade raise for the bridge to the island. The box culvert funding was approved 100% through a state grant. No decision will be made by the board until after speaking with Mike May from Interstate Engineering.

The road department has $2,193,052 remaining in ARPA funds. The most immediate need for these funds is a 4-mile stretch from the Foster County line to county road 44 for paving on county road 67. The estimate from Interstate Engineering was $2,078,000. The funds must be committed by the end of the year. A motion to allow Wentland to advertise for bids for this project was made by Morris, seconded by Bergquist. Unanimous aye vote. Motion carried.

Alonge requested to transfer from $87,969.01 to the road department and $7,500.24 to the LEC maintenance fund from the ARPA fund. A motion to approve the transfers, as of September 30, 2024, was made by Bergquist, seconded by Wolsky. Roll call vote: Taylor, Klose, Bergquist, Wolsky, and Morris voted aye. Motion carried.

Josh Smaage, IT Director, is waiting for one quote, but several of his projects have come in higher than originally budgeted.

At 10:28 a.m., the Commission recessed for the County Park Board meeting.

Official Proceedings of the Stutsman County Park Board— October 1, 2024

At 10:28 a.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Jerry Bergquist, Chad Wolsky (via telephone), Levi Taylor (via telephone), Mark Klose, Joan Morris, Henry Steinberger (via telephone), and Merri Mooridian (via telephone) answered the roll call.

A motion to approve the September 2024 meeting minutes was made by Steinberger, seconded by Mooridian. Motion carried.

Karl Bergh presented a playground project update. Farmers Union has approved a request for funding. The formal order form has been received and the order must be paid in full upon placing of the order. The equipment will be received by January or February. The invoice total is $63,423.33 with grant approval and shipping. A motion to approve the purchase was made by Wolsky, seconded by Steinberger. Roll call vote: Klose, Steinberger, Mooridian, Bergquist, Wolsky, Morris, and Taylor voted aye. Motion carried.

Bergh also requested to place the order for the handicap accessible double vault toilet for the 2025 project. The quote came in between $25,000 and $27,000 depending on the exterior finish. Contributions were made by Garrison Diversion and Farmers Union. Payment would be due after installation in 2025. A motion to approve the request was made by Bergquist, seconded by Steinberger. Roll call vote: Steinberger, Mooridian, Bergquist, Wolsky, Morris, Taylor, and Klose voted aye. Motion carried.

A motion to approve the monthly park bills was made by Mooridian, seconded by Steinberger. Roll call vote: Mooridian, Bergquist, Wolsky, Morris, Taylor, Klose, and Steinberger voted aye. Motion carried.

	County Park Fund		16679	STUTSMAN CO WEED BOARD	$6,821.07
16648	INTERSTATE ENGINEERING	$731.04	16680	STUTSMAN RURAL WATER DISTRICT	$ 511.68
16661	ND SECRETARY OF STATE	$ 25.00	16688	VISA AUD 1683	$ 469.89

At 10:42 a.m. a motion to adjourn the park board meeting was made by Steinberger, seconded by Mooridian. Unanimous aye vote. Motion carried.

At 10:43 a.m. the Commission was called back to order.

A motion to approve the monthly bills was made by Morris, seconded by Bergquist. Roll call vote: Bergquist, Wolsky, Morris, Taylor, and Klose voted aye. Motion carried.

	General Revenue Fund			**Vision Zero Coordinator**	
16629	ADVANCED BUSINESS METHODS	$280.35		CARLBLOM, JOSEPH	$32.99
16630	ADVANTAGE ELECTRIC INC	$99,798.44	16686	VERIZON WIRELESS- SO	$165.13
16634	CABLE SERVICES	$47.31		MONTPELIER CITY AUDITOR - DD	$58.00
16635	CENTRAL BUSINESS SYSTEMS INC	$983.38		**E 911 Phone System Fund**	
16636	COLE PAPERS INC	$423.94	16658	MOTOROLA SOLUTIONS INC	$21,016.00
16637	CONSULTING RADIOLOGISTS LTD	$7.79		**County Roads Fund**	
16639	DACOTAH PAPER CO	$2,197.81	16633	BUFFALO CITY DIESEL	$1,442.74
16640	ELECTION SYSTEMS & SOFTWARE	$2,455.05	16638	CREATIVE ENERGY	$6,071.94
16642	GALLS, LLC	$42.25	16641	FARMERS UNION OIL CO-CENEX	$3,106.96
16643	GOLDADE FLOORING	$135.20	16644	GUTHMILLER EARTHMOVING INC	$995.60
	GRAY, JEREMY	$25.46	16648	INTERSTATE ENGINEERING	$12,783.02
	GRAY, JEREMY	$69.01	16649	JAMESTOWN CITY WATER	$450.68
	GRAY, JEREMY	$50.92	16652	LINDE GAS & EQUIPMENT	$349.98
	GRAY, JEREMY	$22.78	16659	NAPA AUTO PARTS	$246.91
	GRAY, JEREMY	$23.45	16663	NICKY'S SPARE TIME	$70.00
	GRAY, JEREMY	$46.23	16664	NORTHWEST TIRE INC	$1,979.52
	GRAY, JEREMY	$24.12	16665	NORTHWEST TIRE INC.	$617.82
	GRAY, JEREMY	$47.57	16668	OTTER TAIL POWER CO	$425.57
	GRAY, JEREMY	$48.91	16669	PERLEBERG, TOM	$5,102.20
	GRAY, JEREMY	$24.12	16673	POWER PLAN	$2,093.40
	GRAY, JEREMY	$24.12	16675	QUILL CORPORATION	$366.25
	GRAY, JEREMY	$25.46	16678	SNS AUTO SUPPLY	$210.00
	HEHR, AMY	$26.80	16684	TRUE NORTH STEEL	$6,974.40
	HEHR, AMY	$28.81	16687	VESTIS	$462.79
	HEHR, AMY	$24.12	16691	VISA RD 1766	$734.33
	HEHR, AMY	$36.18		**Emergency Fund**	
	HEHR, AMY	$37.52	16644	GUTHMILLER EARTHMOVING INC	$29,745.20
	HEHR, AMY	$67.00		**Weed Control Fund**	
16646	HIGH POINT NETWORKS	$930.00	16631	AT&T MOBILITY	$116.20
16648	INTERSTATE ENGINEERING	$718.80	16666	NUTRIEN AG SOLUTIONS, INC	$17,097.00
16649	JAMESTOWN CITY WATER	$4,659.04	16668	OTTER TAIL POWER CO	$58.12

16650	JAMESTOWN REGIONAL MEDICAL CENTER	$2,574.10	16676	R & B MOTORSPORTS	$53.97
16651	JESKE,JAMES	$78.00		**County Agent Fund**	
16653	LUX CONCRETE INC.	$62,800.00	16635	CENTRAL BUSINESS SYSTEMS INC	$555.74
16655	MARQUART,ANDREW S	$288.00	16647	INNOVATIVE OFFICE SOLUTIONS, LLC	$155.02
16656	MDU	$690.49	16677	R&H MAINTENANCE	$400.00
16657	MID-AMERICAN RESEARCH CHEMICAL CORP	$526.50	16681	TJ'S CATERING	$246.00
16662	NEXUS PLANNING & CONSULTING LLC	$17,997.51	16690	VISA EXT 3424	$464.14
16670	PIT STOP	$94.98		**Human Service Zone Human Service Fund Total**	$8,277.32
16671	PLUMBMASTER	$519.92		**Commissary Fund**	
16672	POST BOARD	$225.00	16692	VISA SCCC 1949	$977.96
16674	PUT5ONYO, INC	$2,444.52		**Courthouse Building Fund**	
16675	QUILL CORPORATION	$85.47	16683	TRANE U.S. INC	$87,825.00
16685	TWO RIVERS PRINTING	$704.00		**County Correctional Center Construction Fund**	
16686	VERIZON WIRELESS- SO	$1,335.70	16653	LUX CONCRETE INC.	$54,636.00
16688	VISA AUD 1683	$592.67		**Road & Bridge Building Fund**	
16689	VISA EMS 1790	$249.49	16654	MAERTENS WELDING & MACHINE CO	$50,000.00
16692	VISA SCCC 1949	$4,843.06	16667	ORR AUCTIONEERS INC	$962.10
16693	VISA SO 1840	$4,246.38	16691	VISA RD 1766	$1,538.32
16695	WEST CENTRAL REGIONAL JUVENILE CENTER	$700.00		**County Sheriff Capital Fund**	
	CARLBLOM, JOSEPH	$85.00	16632	BAYCOM INC	$6,000.00
				Wages	
				Wednesday, September 25, 2024	$875,486.97

Jim Wentland, Road Superintendent, stated that Stink Lake Road is deteriorating because of the high winds and that the water is 6 inches from the road. He requested direction on whether to fix the county portion of the road. Wentland will reach out to the township and the topic will be revisited at the next meeting.

At 10:48 a.m. a motion was made by Bergquist to adjourn the meeting, seconded by Morris. Unanimous aye vote. Motion carried.

ATTEST:

Jessica Alonge
Auditor/COO

Mark T. Klose
Commission Chairman