Official Proceedings of the Stutsman County Commission – October 3, 2017

At 4:00 p.m. Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys, and Mark T. Klose answered the roll call.

Neys made a motion to approve the minutes of the September meetings, seconded by Ova. Motion carried.

Jessica Alonge, Interim Recorder/Deputy Auditor, introduced the new Deputy Recorder, Maureen Finley. Maureen was already working for Stutsman County in dispatch.

A letter was received to appoint a North Dakota State Fair delegate for the County. Ova made a motion, seconded by Schwartz to appoint Neys as the ND State Fair Delegate. Motion carried.

Jerry Bergquist, Emergency Manager/9-1-1 Coordinator was present to discuss the CenturyLink cable cut that occurred on September 19, 2017. On June 16, 2017, the Chamber of Commerce had sponsored a meeting of all telephone companies and a number of chamber members, along with public safety officials regarding previous cable cuts and the issues they have caused. The most recent cable cut occurred while another cable company was doing excavation. Locate was called, but the CenturyLink cables weren't identified. CenturyLink, Dakota Central Communications and Dakota Carrier Network have signed an agreement to create a redundant link for all CenturyLink subscribers. They plan to start the redundant link project soon. Senator John Grabinger and Joan Morris, Controller of Agri-Cover, were both in attendance and voiced concerns. It was the consensus of the Board to have Bergquist monitor the progress of the project and if issues weren't resolved revisiting whether to send a letter to the Public Service Commission.

Jim Fettig, Courthouse Maintenance Supervisor, requested permission to replace the front courthouse doors. This project was budgeted for last year, but he wanted to get the steps done first. Fettig received a proposal from House of Glass in the amount of $9,689.00 for both doors. A motion to approve and replace both doors was made by Schwartz, seconded by Marks. Roll call vote: Ova, Marks, Schwartz, Neys and Klose voted aye. Motion carried.

Fettig spoke about leveling the ground on the boulevard. The Road Department is going to assist taking out old tree stumps.

Railing has been ordered for the new front steps. The project deadline is November 1, 2017.

Fritz Fremgen, State's Attorney, presented his monthly report. There are 209 open felonies so far this year. The record is about 245 open felonies in a year. Fremgen is trying to settle cases faster. Social Services would like an attorney present at their child protection team meetings; however, a State's Attorney will not be attending due to the need of getting things done in the office.

Fremgen requested travel authorization for the Victim Advocate to a grant-funded training in Oregon in December 2017. Marks made a motion, seconded by Ova to approve the travel authorization request for the Victim Advocate. Motion carried.

Senator John Grabinger spoke to the commission regarding the clean-up of the James River. Grabinger and Senator Terry Wanzek contacted the Governor's Office after the Stutsman County Water Board's request for a $50,000 match grant to the State Water Commission was denied. The Governor's Office has discretionary funding of community development block grant (CDBG) money that the City or County can apply for. The South Central Regional Council would apply for the grant through the Department of Commerce on behalf of the County or City. The grant would be $50,000 and a 50% match would be required. It was discussed that the County could be the lead agency to apply for the grant and then have discussions with the City and other entities to find match funds. Schwartz made a motion for the County to be the lead agency to apply for the grant, seconded by Marks. Motion carried.

Nicole Meland, Interim Auditor/COO, proposed setting an appraisal hearing date on October 17, 2017, regarding the properties that are in the foreclosure process. All foreclosure properties have until the day of the sale to pay all past due taxes in full. Marks made a motion to set the proposed date, seconded by Schwartz. Motion carried.

At 4:50 p.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman County Park Board Meeting – October 3, 2017

At 4:55 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Mark Klose, Jason Houge, Robert Woodward, Dennis Ova, Dale Marks, and David Schwartz answered the roll call.

A motion was made by Ova, seconded by Houge to approve the minutes of the September meeting. Motion carried.

A motion was made Houge to approve the monthly bills, seconded by Woodward. Roll call vote: Marks, Schwartz, Neys, Klose, Houge, Woodward, and Ova voted aye. Motion carried.

	County Park Fund		76898	NAPA AUTO PARTS-PARK	$703.26
76849	AMERIPRIDE SERVICES	$180.94	76920	STUTSMAN RURAL WATER DISTRICT	$716.00
76863	COLE PAPERS INC	$145.06	76925	TRAUT WELLS	$28.50
76878	GUN & REEL SPORTS INC	$319.98	76928	TRUE VALUE (PARK DEPT)	$29.96
76881	INFINITY BUILDING SERVICES	$157.13	76929	TRUE VALUE HARDWARE	$48.93
76888	MAC'S INC	$16.21	76934	VISA AUD 1683	$89.99

Marlyn Bertsch, County Park Superintendent, presented his monthly report. They are still cleaning up around the shop, cutting down dead trees and removing some stumps. Bertsch received a request at Lakeside Marina Campground for benches in the shower rooms for people with disabilities.

Commissioner Schwartz discussed a new office building for the Park Department. Schwartz found a 2010 "skid-house" which is finished on the inside with heat, air conditioning, a water heater and propane tank. Purchase price on a delivered skid-house with water and electric hookup is $9,200.00 and

can be delivered in two weeks. In return, the company will also pick up the used tires located at the park shop and dispose of them for free. Houge made a motion to approve the skid-house for the office building for the Park Department, seconded by Ova. Roll call vote: Schwartz, Neys, Marks, Houge, Woodward, Ova, and Marks voted aye. Motion carried.

Bertsch indicated there have been numerous problems with people camping at Parkhurst and not paying. People are taking advantage of the park and the Park Department is losing revenue because of it. Klose suggested having no overnight camping unless campers have a permit. Options will be reviewed and discussed this winter.

A request to transfer the cabin permit for Lot 13 West was received. Ova made a motion, seconded by Woodward to approve the transfer. Motion carried.

Jon Cameron, Western Regional Director, from Senator Hoeven's office was present. Cameron was present to discuss a draft of the Jamestown Reservoir Land Conveyance Bill. The bill would allow current cabin permittees to purchase their cabin site within 5 years of passage of the bill. Any land that was not purchased by the cabin permittee would transfer to the County, who would then own the land. Ova made a motion, seconded by Schwartz to support the proposed bill. Motion carried.

Currently there is no Bureau of Reclamation grant fund money for the Pelican Point Campground Expansion Project. The County will have to wait until November to see if additional funds will be available.

Schwartz presented an update on the Jamestown Dredging project and 3 dredging options with different price ranges.

At 5:22 p.m., a motion to adjourn the Park Board meeting was made by Houge, seconded by Neys. Motion carried.

At 5:23 p.m., the Stutsman County Commission Meeting was called back to order.

Meland requested approval of sale of county-owned property for parcel #74-3460820. Schwartz made a motion to approve the sale, seconded by Marks. Roll call vote: Neys, Klose, Ova, Marks, and Schwartz voted aye. Motion carried.

Schwartz made a motion, seconded by Marks to approve the monthly bills. Roll call vote: Klose, Ova, Marks, Schwartz, and Neys voted aye. Motion carried.

	General Revenue Fund		76860	CDW GOVERNMENT INC	$956.62
76846	A & B BUSINESS EQUIPMENT OF ND	$32.85	76861	CENTRAL BUSINESS SYSTEMS INC	$385.39
76847	AE2S	$336.00		FRANKLIN, KIMBERLY	$166.50
76848	AMERICAN INSTITUTIONAL SUPPLY	$429.60		**County Roads Fund**	
76850	ARCTIC ZONE REFRIGERATION	$111.76	76854	BROWN & SAENGER	$20.68
	BLINSKY,PAM	$95.50	76855	BUFFALO CITY DIESEL	$113.24
76852	BOB'S PLUMBING & HEATING INC	$21.00	76857	BUTLER MACHINERY CO	$102.84
76854	BROWN & SAENGER	$343.78	76868	CREATIVE ENERGY	$54.50

76856	BUILDERS FIRSTSOURCE	$448.58	76875	FARMERS UNION OIL CO-CENEX	$2,071.37
	CARTER,TERESE	$15.00	76879	HIGH PLAINS WATER	$30.00
	CARTER,TERESE	$95.50	76880	HOME OF ECONOMY	$141.98
76859	CBM FOOD SERVICE	$3,906.09	76885	JOHN DEERE FINANCIAL	$55.33
76861	CENTRAL BUSINESS SYSTEMS INC	$312.01	76889	MACKKE PLUMBING AND HEATING	$186.84
76862	CHS CREDIT CARD DEPT	$3,105.55	76888	MAC'S INC	$2,745.02
76863	COLE PAPERS INC	$317.19	76892	MDU	$44.35
76866	COMMUNITY CORRECTION PROGRAM	$556.25	76893	MEDINA CITY AUDITOR	$93.48
76869	DACOTAH PAPER CO	$612.46	76894	MENARDS - JAMESTOWN	$2,145.27
76870	DAKOTA RAIN LAWN IRRIGATION	$237.95	76895	MIELKE OIL COMPANY, INC.	$2,598.49
	DAVIS,JEFFREY	$107.00		MONTPELIER CITY AUDITOR - DD	$43.00
76871	DESIGNER CARE CO, LTD	$3,150.00	76896	NAPA AUTO PARTS	$548.72
76872	DIAMOND DRUGS INC	$55.28	76900	NDLTAP-UGPTI/NDSU	$200.00
76874	ECOLAB PEST ELIMINATION DIV	$220.50	76903	NORTHERN PLAINS ELECTRIC	$67.00
	FETTIG,JAMES D	$6.68	76904	NORTHWEST TIRE INC	$1,406.61
76876	GALLS, LLC	$390.39	76905	OTTER TAIL POWER CO	$83.45
76877	GREENEY, JOSHUA	$149.50	76907	PRODUCTIVITY PLUS ACCOUNT	$280.50
	JARLAND,CHRISTI	$114.00	76913	RTS SHEARING	$4,282.72
76884	JETSTREAM CAR WASH	$626.49	76916	STREETER COOP OIL	$1,861.50
76886	KUNZ, MICHAEL	$1,047.34	76921	TDS METROCOM	$2.13
	LANDSCOOT,MIKE	$10.70	76927	TRUE NORTH STEEL	$18,597.30
	LARSON, SHANNON	$53.50	76933	VINING OIL CO	$16,940.35
76890	MARQUART,ANDREW S	$3,535.72	76937	VISA RD 1766	$627.27
76891	MCKESSON MEDICAL SURGICAL	$67.55	76942	WALMART COMMUNITY BRC RD	$60.39
76892	MDU	$629.29	76944	WEST END HIDE & FUR	$100.04
76897	NAPA AUTO PARTS-LEC	$19.80		**Social Services Fund Total**	$29,971.41
76899	NDAAO	$400.00		**County Agent Fund**	
76906	PACIFIC TACTICAL LLC	$535.00		BARNES,ROBIN	$155.15
	PERLEBERG,TYLER	$98.00	76854	BROWN & SAENGER	$83.93
76908	QUILL CORPORATION	$74.56	76874	ECOLAB PEST ELIMINATION DIV	$114.95
76911	REDWOOD BIOTECH INC	$640.00	76936	VISA EXT 3424	$15.83
76912	RM STOUDT INC	$42.94	76917	STUTSMAN CO PARK	$187.72
76914	SCHUBERT'S CARPET ONE	$10.94		THE DAK	$750.88
76947	STUTSMAN CO TREASURER	$344.25		**Commissary Fund**	
76923	THOMPSON, WENDY	$115.56	76858	CABLE SERVICES	$47.31
76931	TWO RIVERS PRINTING	$164.00	76902	NEWMAN SIGNS	$83.32
76932	VERIZON WIRELESS	$2,375.19	76924	THOMSON REUTERS	$70.00
76934	VISA AUD 1683	$178.62	76930	TURNKEY CORRECTIONS	$2,148.68
76938	VISA SCCC 1949	$1,444.96		**Courthouse Building Fund**	
76939	VISA SO 1840	$4,218.11	76850	ARCTIC ZONE REFRIGERATION	$2,524.44
76941	WALMART COMMUNITY BRC EMS	$41.85	76934	VISA AUD 1683	$2,149.99
76943	WALMART COMMUNITY BRC SCCC	$197.56		**Capital Project Fund**	
76945	WILHELM CHEVROLET BUICK GMC	$81.25	76853	BORDER STATES PAVING INC	$37,264.26
	E 911 Phone System Fund			**County Hazardous Chemical Account Total**	$54.32
	BERGQUIST,JERRY	$59.50			

At 5:27 p.m., the Stutsman County Commission Meeting recessed for the Stutsman County Budget Hearing.

At 6:00 p.m., Chairman Klose called the 2018 county budget and 2017 property tax levy hearing of the Stutsman County Commission to order. All commissioners were present.

The hearing was held on the proposed 2018 county budget. Interim Auditor/COO, Nicole Meland, reported on the 2018 budget.

The Mayor of Medina questioned if the taxes were going to go down. Meland stated that County taxes would be decreasing and made it clear that this budget hearing was for the County only and did not include City, School or Fire levy information.

Schwartz made a motion to adopt the 2018 proposed county budget and the 2017 property tax levy, seconded by Ova. Roll call vote: Ova, Marks, Schwartz, Neys, and Klose voted aye. Motion carried.

Ova made a motion, seconded by Neys to adopt the 2018 five year capital plan. Roll call vote: Marks, Schwartz, Neys, Klose, and Ova voted aye. Motion carried.

A motion to approve the 2018 budgeted transfers was made by Schwartz, seconded by Marks. Roll call vote: Schwartz, Neys, Klose, Ova, and Marks voted aye. Motion carried.

At 6:27 p.m., a motion to adjourn was made by Schwartz, seconded by Ova. Motion carried.

ATTEST:

Nicole Meland
Interim Auditor/COO

Mark T. Klose
Commission Chairman