Official Proceedings of the Stutsman County Commission – October 6th, 2015

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dale Marks, David Schwartz, Craig Neys, Dennis Ova, and Mark T. Klose answered the roll call.

Ova made a motion, seconded by Schwartz to approve the minutes of the September 2015 meetings. Motion carried.

Linda Chadduck, Recorder, introduced Jessica Sherman who is our new Deputy Recorder. Casey Bradley, Auditor/COO, introduced Ashley Tanata. She is our new Audit Support Assistant.

Easter Seals, Goodwill ND, Inc. is requesting a resolution relating to a project under the Municipal Industrial Development Act (MIDA), giving the project preliminary approval, subject to a public hearing. Easter Seals, Goodwill ND, Inc. is a non-profit organization. Easter Seals wants to undertake a project in Stutsman County at an estimated cost of $1.2 million. The project will consist of the construction and equipping of an approximately 8488 square foot one-story building containing a thrift store and training facility as well as an adjacent parking lot located at 2629 8th Avenue SW and 2633 8th Avenue SW. The public hearing will take place at the first meeting in November. Neys made a motion, seconded by Schwartz to approve the resolution as presented and set the public hearing at the first meeting in November. Motion Carried.

Jerry Bergquist, 9-1-1 Coordinator/Emergency Manager, is requesting to approve a resolution of the County of Stutsman adopting the Stutsman County, North Dakota, Multi-jurisdictional Multi-Hazard Mitigation Plan, 2015. The plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in Stutsman County from the impacts of future hazards and disasters. The plan was sent to the ND Department of Emergency Services and FEMA Region 8; both entities approve the plan contingent upon the Stutsman County Commission adopting the Multi-Hazard Mitigation Plan. The plan is good for five years. Ova made a motion, seconded by Marks to approve the mitigation plan as approved. Roll call vote: Ova, Marks, Schwartz, Neys, and Klose voted aye.

Bergquist requested approval of accepting the amended 2014 Homeland Security Planning Grant. The original grant was in the amount of $10,500; the amended amount for the grant is $12,109. Ova made a motion, seconded by Schwartz to approve the amended 2014 Homeland Security Planning Grant as presented. Motion carried.

Emergency Manager Bergquist requested approval of adding new members Major Tim Nauta, Jill Mazur, and Cathleen O'Higgins to the Local Emergency Planning Committee (LEPC) and deleting old members Lt. Teresa Brecto, Darcy Anderson, and Rick Scott. Marks made a motion, seconded by Schwartz to approve of the adding and deleting of the LEPC members as presented. Motion Carried.

A discussion was held regarding implementing a possible burn ban for Stutsman County. Bergquist stated it is slowly getting dryer out there. Currently the county has been in the low to moderate stages in the fire danger index. The burn ban would be implemented when it is in the high or very high fire dangers. Bergquist requested for Chairman Klose to sign a temporary seven day burn restriction until the commission would meet. It is the consensuses of the commissioners to have Chairman Klose implement a temporary seven day burn restriction until the commission meets next.

Schwartz made a motion, seconded by Ova to set the date of October 19, 2015 at 8:00 a.m. for the appraisal hearing for the property tax foreclosures. Motion Carried.

Mickey Nenow, County Highway Superintendent, presented his monthly report. The road north of Gackle, County Road 67 to County Road 38 has been overlaid and chip sealed; striping does need to be completed in order for the project to be finalized. The paving is complete on the road north of Woodworth up to County Road 44. The Chip seal will be completed in 2016. The one mile on Jackson Highway is currently being worked on and will possibly paved on Monday. Patching of roads is being done on County Roads 44, 67, and 69; which will all be chip sealed next year. The road north of Great River Energy (GRE) was approved for cement stabilization and will be 105,500 year round. The Road Department is continuing to do graveling, rocking, and putting in culverts. Tyler Michel, Assistant Highway Superintendent, and Nenow were at the Courtenay wind farm. The projects have been going pretty good and they will be starting on the water tower.

Fritz Fremgen, State's Attorney, presented his monthly report. Fremgen stated he has been working with Central Valley Health on some non-compliant septic systems.

Auditor Bradley informed the commissioners regarding the Fraternal Order of Police's (FOP) request for the NDPERS Law Enforcement Plan. North Dakota Public Employees Retirement System (NDPERS) is presenting a telephone webinar training for city and county employees on the NDPERS Law Enforcement Plan. Commissioner Klose requested to see if the webinar could be recorded.

Casey Bradley, Auditor/COO is requested approval to award the jail architectural services contract. The jail committee received two Requests for Proposals (RFP). There was a large disparity between the top and bottom applicant and the committee members chose to interview one applicant. It was a unanimous decision to award the Feasibility Study to Klein McCarthy Architects. The budget is set at $60,000 which will be split 50/50 percent between the City of Jamestown and Stutsman County. Scott Fettig, Klein McCarthy Architects, gave a short presentation of his firm. The study will take approximately four to six months to complete. Schwartz made a motion, seconded by Neys to approve the jail architectural services contract as presented. Roll call vote: Marks, Schwartz, Neys, Klose, and Ova voted aye.

At 4:30 p.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman County Park Board – October 6th, 2015

At 4:45 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Denny Ova, David Schwartz, Dale Marks, Craig Neys, Jason Houge and Mark T. Klose answered the roll call. Robert Woodward is absent.

Houge made a motion, seconded by Ova to approve the minutes of the September meeting. Motion Carried.

Houge made a motion, seconded by Neys to approve the monthly bills. Roll call vote: Schwartz, Neys, Klose, Houge, Ova, and Marks voted aye.

	County Park Fund				
71020	AT&T MOBILITY	$44.34	71087	MAC'S	$121.53
71042	CENTRAL DAKOTA SANITATION INC	$1,060.76	71100	NAPA AUTO PARTS-PARK	$176.84
71043	CENTURYLINK	$52.77	71111	NORTHERN PLAINS ELECTRIC	$2,358.55
71060	FARMERS UNION OIL CO-CENEX	$183.75	71143	STUTSMAN RURAL WATER DISTRICT	$750.40
71072	INFINITY BUILDING SERVICES	$25.47	71149	TWO RIVERS PRINTING	$86.00
71081	JERRY'S ELECTRICAL REPAIR	$26.85			

Chad Pringle, Special Olympics, requested approval to have the Polar Plunge at the Jamestown Reservoir in November. Pringle has visited with Dennis Lorenz, County Park Superintendent, about this event. Lorenz talked with the Bureau of Reclamation about the Polar Plunge event. The Bureau did not have a problem with it as long as they get a permit. Pringle stated he will attain the permit. Schwartz made a motion, seconded by Neys to approve the Polar Plunge event contingent upon attaining the permit. Motion carried.

A quote from Border States Inc. for the Lakeside Marina's parking lot, driveway, and north driveway was submitted to the Park Department. The project is for the following work: to mill as needed to match existing blacktop and concrete, place two inches of asphalt overlay and leveling course, and clean and tack the entire area. The quote is good for the 2016 construction season as long as the contract is signed within 30 days. The project will cost approximately $37,795.26; the county has $55,000 in the budget. Houge made a motion, seconded by Schwartz to approve the quote as presented. Motion carried.

Dennis Lorenz presented his monthly report. Dennis spoke with the City Forester Wiles regarding the diseased evergreen trees. Wiles informed Lorenz it is because the evergreen branches are low to the ground and need to be trimmed up. The Park Department trimmed the trees five feet up. They also started to drain the water lines. The people working on the ND FLAP project started working on it last Friday. Northern Plains will start working on the electrical line on Monday. The Pelican Point campground will possibly be covered under the ND Outdoor Heritage Fund. The county will need to do a change of function with the Bureau of Reclamation. If the county does another FLAP grant, it will be to fix the drainage on the main entrance of the campground.

At 4:58 p.m., a motion to adjourn the Stutsman County Park Board meeting was made by Neys, seconded by Ova. Motion Carried.

At 4:59 p.m., the Stutsman County Commission Meeting reconvened.

Marks made a motion, seconded by Ova to approve the monthly bills for payment. Motion carried.

	General Revenue Fund			**General Revenue Fund Cont'd**	
71018	A & B BUSINESS INC	$285.35		SMAAGE,JOSH	$525.83
	ALONGE,JESSICA	$201.00	71138	SNYDER,SHARON	$767.78
	ANDRES,DORINDA	$57.50	71142	STUTSMAN COUNTY AUDITOR	$862.50
	ATTLESON,MARK	$46.17	71145	TANATA,ASHLEY	$147.19
71021	BALCO UNIFORM CO INC	$145.00	71146	THOMSON REUTERS	$534.99
71022	BARNES, RICHARD	$115.00	71147	TRUE VALUE (CORRECTIONS)	$14.99
71023	BEHAVIORAL INTERVENTIONS	$1,166.22	71150	TYLER TECHNOLOGIES INC	$275.00
	BENDER,STEVE G	$56.31		VAN DE VELDE,SARAH	$190.00
	BERGQUIST,JERRY	$85.50		VEIL,JAMISON	$235.76
	BLINSKY,PAM	$35.00	71151	VERIZON WIRELESS	$907.86
71029	BLUMER, MARK T.	$6,028.71	71152	VERIZON WIRELESS-JAMESTOWN	$29.99
	BOND,JOSHUA	$503.13	71155	VISA AUD 1683	$528.53
71031	BROWN & SAENGER	$1,002.96	71156	VISA EMS 1790	$99.00
71034	CABLE SERVICES	$47.31	71159	VISA SCCC 1949	$1,952.20
71035	CARPENTER,MICHAEL OR DEANNA	$7.82	71160	VISA SO 1840	$669.90
71036	CARQUEST AUTO GA	$137.16	71162	WALMART COMMUNITY BRC SCCC	$104.83
71037	CASS COUNTY TREASURER	$7,161.00	71163	WANAMAKER,KATHY	$113.50
71038	CBM FOOD SERVICE	$7,455.21	71165	WEST END HIDE & FUR	$45.62
71039	CDW GOVERNMENT INC	$1,867.17	71166	WEX BANK	$857.95
71040	CENEX FLEETCARD	$1,735.30	71167	WILHELM CHEVROLET BUICK GMC	$123.43
71041	CENTRAL BUSINESS SYSTEMS INC	$761.53	71171	ZUTHER,MICHELLE	$30.00
71043	CENTURYLINK	$284.95		**Restorative Justice Fund Total**	$72.00
	CHADDUCK,LINDA	$395.17		**E911 Phone System Fund**	
71044	COLE PAPERS INC	$1,246.84	71041	CENTRAL BUSINESS SYSTEMS INC	$393.63
71046	COMPUTER PROFESSIONAL ULTD INC	$3,015.89	71119	RADISSON INN BISMARCK	$298.80
71047	CUMMINS NPOWER LLC	$925.00	71156	VISA EMS 1790	$68.00
71048	DACOTAH PAPER CO	$1,099.83		**County Roads Fund**	
71049	DAKOTA PARK APARTMENT HOMES	$300.00	71019	ALLIED ENERGY INC	$1,496.97
71050	DAKOTA RENTAL CENTER LLC	$44.94	71024	BENNETT GRAVEL & GRADING	$128.00
71052	DALSTED & RYAN P C	$446.50	71028	BITUMINOUS PAVING, INC	$108,192.00
71054	DESIGNER CARE CO, LTD	$105.00	71030	BORDER STATES PAVING INC	$2,079,505.40
71055	DOWNTOWN DENTAL	$169.00	71032	BROWN-WILBERT, INC	$1,059.60
	DUBORD,GWEN	$247.50	71033	BUTLER MACHINERY CO	$917.06
71057	ECOLAB PEST ELIMINATION DIV	$209.22	71051	DALLMANN SERVICES	$14,047.52
71058	EMERGENCY TRAINING ASSOCIATES ND	$75.00	71053	DAN POLAND MACHINE INC	$78.96
	FETTIG,JAMES D	$48.56	71059	FARGO FREIGHTLINER	$77.90
71062	GJESDAHL LAW	$4,103.00	71065	HANSON TIRE SERVICE	$350.00
71063	GLADSTONE SELECT HOTEL	$149.40	71068	HIGH PLAINS WATER	$20.00
71064	GREG'S LAUNDRY EQUIP SERVICE	$133.80	71070	HOME OF ECONOMY	$47.34
71065	HANSON TIRE SERVICE	$17.00	71077	JAMESTOWN CITY WATER	$13.45
71066	HAROLDSON'S A & B BUSINESS	$210.96	71078	JAMESTOWN ELECTRIC	$5,717.01
71067	HEALTHCARE ENVIRONMENTAL SERVICE LLC	$155.00	71090	MARG'S HANDY WORK	$70.00
71069	HOFFER,LISA	$30.00	71092	MDU	$66.54
71070	HOME OF ECONOMY	$7.77	71095	MENARDS - JAMESTOWN	$821.98
71073	INFORMATION TECHNOLOGY DEPT	$636.75	71099	NAPA AUTO PARTS	$1,133.82
71074	J & L SERVICE	$120.12	71110	NEWMAN SIGNS	$77.50
71075	JAMESTOWN AMBULANCE	$1,335.00	71111	NORTHERN PLAINS ELECTRIC	$35.00
71076	JAMESTOWN CITY BALER	$10.14	71112	NORTHWEST TIRE INC	$141.75
71077	JAMESTOWN CITY WATER	$3,922.22	71113	OTTER TAIL POWER CO	$431.95
71079	JAMESTOWN I-94 CLARK	$512.91	71117	QUALITY SERVICE & REPAIR	$3,185.00
71080	JAMESTOWN REGIONAL MEDICAL CENTER	$694.58	71118	QUILL CORPORATION	$222.65
	JARLAND,CHRISTI	$150.00	71123	REEDE CONSTRUCTION, INC	$111,158.37
71082	JETSTREAM CAR WASH	$496.91	71127	ROUGHRIDER SIGNS & DESIGNS	$25.00
71084	KOPP,CHERI	$30.00		SINCLAIR,JOHN	$164.45
	LANDSCOOT,MIKE	$34.50	71137	SMOKIE'S FIRE SALES & SERVICE INC	$36.75
71085	LORENZ,JOANNE	$37.47		SPIRITWOOD TOWNSHIP #51	$570.00
71086	LORIG,JANE	$30.00	71148	TRUE VALUE (ROAD DEPT)	$9.45
71087	MAC'S	$28.63	71154	VINING OIL CO	$773.16
71088	MAETZOLD,ANGIE	$30.00	71158	VISA RD 1766	$3,292.38

71089	MANSAVAGE,CHASTA	$30.00	71161	WALMART COMMUNITY BRC RD	$187.71
71091	MARQUART,ANDREW S	$1,640.77	71167	WILHELM CHEVROLET BUICK GMC	$364.38
	MCPHERSON,CHERYL	$111.75	71169	WOODWORTH FARMERS GRAIN CO	$404.70
71092	MDU	$76.41	71170	XTREME AUTO INC	$66.50
71093	MEDINA AMBULANCE SERVICE	$791.00		**Social Services Fund Total**	$49,127.76
71094	MELAND,NICOLE	$178.56		**Weed Control Fund**	
	MICHEL,LYNDSEY	$135.37	71143	STUTSMAN RURAL WATER DISTRICT	$166.37
71096	MIDMACH	$300.00		**Veterans Service Fund**	
71097	MIDWEST MANAGEMENT	$72.00	71027	BILTMORE ON MAIN	$149.40
71098	MYHRE LAW OFFICE	$1,907.84	71043	CENTURYLINK	$5.13
71101	ND DEPT OF HUMAN SERVICES	$4,429.19		**County Agent Fund**	
71107	NEOFUNDS BY NEOPOST	$7,321.74		BARNES,ROBIN	$161.00
71109	NEUSTEL,AMY	$30.00	71031	BROWN & SAENGER	$83.95
71111	NORTHERN PLAINS ELECTRIC	$103.00	71041	CENTRAL BUSINESS SYSTEMS INC	$164.20
71113	OTTER TAIL POWER CO	$11,811.29	71068	HIGH PLAINS WATER	$39.00
	PERLEBERT,TYLER	$442.23	71071	HUGO'S 9	$14.06
71114	PETERSON,PATRICIA	$30.00	71077	JAMESTOWN CITY WATER	$16.45
71115	PLUMBMASTER	$330.38	71106	NDSU EXTENSION SERVICE	$24,621.50
71116	PROBUILD	$582.32	71124	RITTENBACH,CHRISTINA	$462.00
71118	QUILL CORPORATION	$821.96	71135	SERVICEMASTER OF JAMESTOWN	$416.00
71119	RADISSON INN BISMARCK	$597.60	71139	STUTSMAN CO 4-H	$5,715.19
71120	RATH,JANINE	$30.00	71157	VISA EXT 3424	$520.62
71122	REDWOOD TOXICOLOGY LABORATORY INC	$9.00		**Commissary Fund**	
71125	RM STOUDT INC	$164.55	71026	BILOFF,WILLIAM	$1.03
71126	ROAD RUNNER REPAIR	$189.95		**Drug Program Fund Total**	$2,395.84
71129	SANDNESS LAW OFFICE	$378.00		**Capital Project Fund**	
71130	SANFORD	$163.06	71123	REEDE CONSTRUCTION, INC	$260,930.63
71131	SANFORD BISMARCK MEDICAL CENTER	$101.75		**Wages**	
71132	SANFORD NORTH	$1,000.00		Friday, July 24, 2015	$602,459.08
71134	SCHUBERT'S CARPET ONE	$218.62		Friday, September 25, 2015	$598,599.50
71136	SIMPLEXGRINNELL	$1,332.46			

At 5:00 p.m., the Stutsman County Commission Meeting recessed for the Stutsman County Budget Hearing.

At 5:59 p.m., Chairman Klose called the 2016 county budget and 2015 property tax levy hearing of the Stutsman County Commission to order.

The hearing was held on the proposed 2016 budget. Auditor Bradley reported on the 2016 budget. All information presented to the commissioners was made available to the public through the Stutsman County website under the Auditor's tab in the departments menu.

A question was asked for the list of road projects. There was no other public input on the proposed 2016 budget.

Schwartz made a motion, seconded by Neys to adopt the 2016 proposed County Budget and 2015 Property Tax Levy. Roll call vote: Neys, Klose, Ova, Marks, and Schwartz voted aye.

Ova made a motion, seconded by Marks to adopt the 2016 Five Year Capital Plan. Motion carried.

Schwartz made a motion, seconded by Ova to approve the 2016 Budgeted Transfers. Roll call vote: Klose, Ova, Marks, Schwartz, and Neys voted aye.

At 6:25 p.m., a motion to adjourn was made by Schwartz, seconded by Ova. Motion Carried.

ATTEST:

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Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman