Official Proceedings of the Stutsman County Commission – October 7, 2021

At 3:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova (via phone), Ramone Gumke, Joan Morris, Steven Cichos, and Mark Klose answered the roll call.

Gumke made a motion to approve the September 2021 meeting minutes, seconded by Ova. Motion carried.

Fritz Fremgen, State's Attorney, presented his monthly report. They are still conducting hearings over Zoom. There are still technology challenges with jury trials at the old courthouse. He will look into ARPA funds for potential solutions.

Tyler Perleberg, Tax Director, presented an application for an abatement on parcel #86-1000400. The house on this property burned down in April. The abatement would be granted from April 14-December 31. Cichos made a motion to approve the abatement, seconded by Morris. Ova, Gumke, Morris, Cichos, and Klose voted aye. Motion carried.

Mickey Nenow, Highway Superintendent, discussed the bid award for two motor graders. Both bids are within the budget. The RDO bid is higher at $223,820, compared to Butler at $168,634, but RDO would be able to deliver the machines much sooner. Nenow would like to award the bid to RDO. Ova made a motion to award the bid to RDO, seconded by Gumke. Gumke, Morris, Cichos, Klose, and Ova voted aye. Motion carried.

Nenow discussed a request from an employee, Tanner Larson, for unpaid leave equaling 80 hours. Any unpaid leave over 40 hours requires board approval. Gumke made a motion to approve the request, seconded by Cichos. Motion carried.

Ova left the meeting at 3:55 p.m.

Nenow discussed a maintenance certification from ND DOT. This is an annual requirement to certify that the county is maintaining roads that fall under federal aid. Gumke made a motion to approve, seconded by Cichos. Motion carried.

Josh Smaage, IT Director, discussed Audio/Visual remodels in the Commission room. Alonge and Larson confirmed with NDACO that this project would qualify for ARPA funds. Smaage received quotes ranging from $40,000 to $100,000. The quote Smaage would like to go for would equal approximately $41,000. Cichos inquired about replacing the chairs in the room as well. That would not qualify for ARPA funds but could be budgeted for in the future. Cichos made a motion to allow Smaage to proceed with the project using ARPA funds, seconded by Gumke. Morris, Cichos, Klose, and Gumke voted aye. Motion carried.

Jessica Alonge, Interim Auditor/COO, discussed appraisals and re-appraisals on tax foreclosure properties. There are 13 parcels on the 2021 list, and one parcel from the 2020 sale that did not get purchased. The Jamestown city appraiser looked at the property and lowered the market value to $30,500. It can be

added to the sale this year. The Commission split up the properties to appraise and will return the information by Friday, October 15th.

Alonge recommended the Tax Foreclosure appraisal hearing to be held at the commission meeting on October 19, 2021. Gumke made a motion to approve, seconded by Morris. Motion carried.

The North Dakota State Fair delegate was discussed. Morris volunteered to serve as the delegate.

Alonge discussed the 2020 Audit Report. There were two findings. The auditors recommended that the CARES funds be removed from the FEMA account and placed in the General fund, and this has already been corrected. The other finding was regarding the fraud risk assessment. Alonge and Larson are working on that as well.

At 4:12 p.m., the Commission meeting recessed for the County Park Board meeting.

Official Proceedings of the Stutsman County Park Board – October 7, 2021

At 4:12 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Ramone Gumke, Joan Morris, Steven Cichos, Mark Klose, and Bob Martin were present. Dennis Ova and Jason Houge were absent.

Cichos discussed projects on the Jamestown Reservoir. In the past, cabin owners had to submit project applications for any projects. After the land transfer, if a cabin owner is still leasing the lot from the Park Board, they would have to submit an application. Cichos and Morris would like to clarify if cabin owners that have purchased their lot have to do anything to make sure they are complying with all regulations. Some owners would like to install or add to rip rap at the shoreline. Martin will check into the 404 permit process.

Morris made a motion to approve the request from Schoeler to install rip rap contingent on Martin's research on the permits, seconded by Cichos. Motion carried.

A permit transfer request from James Torrence and Rick McKay was discussed. Dr. Torrence would like to buy McKay's cabin. The permit would have to be transferred, then Torrence would purchase the other lot. It was previously not allowed for one person to own two cabins. McKay is also willing to purchase the lot, then Torrence would purchase the house and lot from him.

Martin made a motion to approve the monthly bills, seconded by Gumke. Cichos, Klose, Martin, Gumke, and Morris voted aye. Motion carried.

	County Park Fund				
7222	CAPITAL ONE TRADE CREDIT	$36.65	7277	PRAXAIR DISTRIBUTION INC	$63.74
7227	CENTRAL SALES	$326.44	7294	SMITH, CONNER	$750.00
7230	COLE PAPERS INC	$91.26	7299	STUTSMAN RURAL WATER DISTRICT	$247.38
7237	FARMERS UNION OIL CO-CENEX	$1,184.94	7308	VISA AUD 1683	$954.44

Morris requested a change in the September 7th Park Board minutes. She would like to add "Since June, the permittee was verbally informed of this infraction three times."

Morris made a motion to approve the September minutes, including the addition, seconded by Cichos. Motion carried.

Morris inquired whether Karl has talked to Farmer's Union about the road through Joos' Grove being blocked off. Karl has spoken to them and they would like the road to remain closed to car traffic, but it is open to foot and bike traffic.

At 4:40 p.m., Gumke made a motion to adjourn the Park Board meeting, seconded by Cichos. Motion carried.

At 4:40 p.m., the Commission meeting was called back to order.

Alonge discussed two previous questions on bills. Alonge will move all Aramark expenses for the road department from the Utilities account to the Maintenance and Repairs account. The heater that was purchased was for the DOT building that the Sheriff's department purchased from the Road department. Alonge will correct that description as well.

Gumke made a motion to approve the monthly bills, seconded by Morris. Klose, Gumke, Morris, and Cichos voted aye. Motion carried.

	General Revenue Fund		7315	WADENA COUNTY SHERIFF	$75.00
7207	A & B BUSINESS INC	$313.47	7317	WILHELM CHEVROLET BUICK GMC	$1,972.44
7208	ALLEN ENTERPRISES LLC	$36.10		YUNCK, CASEY	$152.00
	ALONGE,JESSICA	$113.12		**E 911 Phone System Fund**	
7210	ASPIRE BANK	$1,132.16	7223	CAPITAL ONE-EMS 646058	$5.35
7213	ATTORNEY GENERAL OFFICE-1250	$6,265.00	7244	GREAT PLAINS TOWERS, INC	$4,628.50
7214	BALCO UNIFORM CO INC	$21.57		**County Roads Fund**	
7215	BANK FORWARD	$29.95	7209	ARAMARK	$211.26
	BARNES, RICHARD	$140.00	7211	ASTECH	$386,516.02
7216	BEAR, TINA	$84.00	7218	BORDER STATES PAVING INC	$97.20
7217	BEAU, TRACY	$6.85	7221	CAPITAL ONE - RD 604867	$158.07
7220	BUDGET AUTO	$190.00	7222	CAPITAL ONE TRADE CREDIT	$475.82
7225	CENEX FLEETCARD - SO	$3,274.83	7229	CITY OF STREEETER	$61.75
7228	CHAMBER OF COMMERCE	$278.00	7237	FARMERS UNION OIL CO-CENEX	$23.56
7230	COLE PAPERS INC	$15.86	7240	FORUM COMMUNICATIONS COMPANY	$228.42
7231	CRANSTON, JOSEPH B	$12.81	7249	HOME OF ECONOMY	$120.25
7232	DACOTAH PAPER CO	$2,169.70	7253	JAMESTOWN CITY WATER	$377.25
7233	DALSTED & RYAN P C	$152.00	7257	LAWSON PRODUCTS INC	$82.47
7234	DUNWOODIE CONSTRUCTION INC	$26.60	7261	MACKKE PLUMBING AND HEATING	$205.50
	EBEL, SARENA	$196.00	7265	MDU	$53.74
7235	ECOLAB PEST ELIMINATION DIV	$379.63		MEDINA CITY AUDITOR - DD	$88.75
7236	ENTZMINGER, DAWN	$62.68	7266	MENARDS - JAMESTOWN	$162.54
7238	FM TITLE	$45.00		MONTPELIER CITY AUDITOR - DD	$58.00
7239	FOERDERER, ROGER	$5.37	7267	NAPA AUTO PARTS	$313.84
7241	GEIGER, DARRELL	$73.41	7270	NORTHWEST TIRE INC	$25,406.15
7242	GLIK, ARLON J	$25.32	7273	OTTER TAIL POWER CO	$142.90
7243	GOODALL, KAREN MICHELE	$8.39	7276	POWER PLAN	$1,549.65
7245	HANSON, KEVIN M	$12.86	7280	QUILL CORPORATION	$274.93
7246	HEADLAND, MICHAEL D	$30.16	7289	S&R TRUCK PLAZA	$65.98

	HIRCHERT,JONATHON	$152.00	7295	SOURCE ONE SUPPLY, INC.	$183.19
7247	HOCHHALTER, DONALD	$7.65	7296	STREETER COOP OIL	$2,599.12
7248	HOLLAND, ANGELA	$112.00	7299	STUTSMAN RURAL WATER DISTRICT	$126.28
7250	HUST, CHARILYN	$1,734.80	7301	TDS METROCOM - RD	$4.61
7251	INNOVATIVE OFFICE SOLUTIONS, LLC	$157.92	7302	TRACTOR SUPPLY CREDIT PLAN	$147.94
7252	INSURE FORWARD	$50.00	7304	TRUE NORTH STEEL	$44,460.00
	JACKSON, CHAD	$140.00	7307	VINING OIL CO	$27,556.96
7253	JAMESTOWN CITY WATER	$4,397.69	7311	VISA RD 1766	$1,390.95
7254	JAMESTOWN COMMUNITY CORRECTIONS	$400.00	7316	WEST END HIDE & FUR	$332.49
7255	JAMESTOWN JET CENTER INC	$11.85		**Weed Control Fund**	
7256	JETSTREAM CAR WASH	$539.54	7212	AT&T MOBILITY	$139.44
	KAISER,CHAD	$152.00		DEUTSCHER,DAVID	$42.00
7259	LEPPERT, SAM	$5.49	7249	HOME OF ECONOMY	$90.56
7262	MAGNUM ELECTRIC HOLDINGS LLC	$53.51	7268	NAPA AUTO PARTS-WEED	$54.05
7263	MARQUART,ANDREW S	$864.00	7270	NORTHWEST TIRE INC	$35.99
7264	MATTHEW BENDER & CO INC	$1,134.24	7273	OTTER TAIL POWER CO	$59.46
7265	MDU	$1,215.78	7297	STUTSMAN CO ROAD DEPT	$126.28
	MOSER,JESSICA	$56.56		**Veterans Service Fund**	
	MOSER,JESSICA	$56.56	7309	VISA EMS 1790	$4.00
7269	ND SECRETARY OF STATE	$36.00		**County Agent Fund**	
7271	OFFICE OF THE STATE AUDITOR	$30,350.00	7251	INNOVATIVE OFFICE SOLUTIONS, LLC	$39.77
7274	PLEINES, MARTY R	$6.82	7258	LEAF	$109.00
7275	POST BOARD	$45.00	7281	R&H MAINTENANCE	$400.00
7278	QUADIENT FINANCE USA, INC. - AUD	$1,039.00	7283	RECYCLING CENTER OF NORTH DAKOTA, LLC	$12.50
7279	QUALITY TITLE INC	$10.00	7310	VISA EXT 3424	$262.40
7282	RECORD KEEPERS	$29.00		**Human Service Zone Human Service Fund Total**	$12,454.89
7284	REDWOOD BIOTECH INC	$80.00		**Commissary Fund**	
7285	REIMERS GENERAL PARTNERSHIP.	$12.07	7312	VISA SCCC 1949	$29.97
7286	RIVERSIDE INVESTMENTS LLC	$22.83		**Drug Program Fund Total**	$1,181.85
7287	RM STOUDT INC	$593.11		**Courthouse Building Fund**	
7288	RUNGE,GREGORY IAN	$663.20	7303	TRANE U.S. INC	$11,283.00
7290	SAMUELSON, LOUIS C	$41.46		**Information Technology Capital Fund**	
7291	SCHAFFER, MARLENE A	$26.75	7224	CDW GOVERNMENT INC	$1,946.19
7292	SCHUBERT'S CARPET ONE	$70.99	7308	VISA AUD 1683	$1,860.29
7293	SLABY, LANNA L	$51.45		**Road & Bridge Building Fund**	
7300	SUMMIT FOOD SERVICE, LLC	$7,453.78	7311	VISA RD 1766	$648.99
7303	TRANE U.S. INC	$1,413.41		**County Hazardous Chemical Account Total**	$9.98
7305	TWO RIVERS PRINTING	$298.00		**Drug Task Force Asset Forfeiture Fund**	
7306	VERIZON WIRELESS	$1,501.55	7219	BRINSTER LAW PC	$16,560.20
7308	VISA AUD 1683	$2,356.00		**FEMA**	
7309	VISA EMS 1790	$29.72		ASHLAND TOWNSHIP - DD	$64,381.89
7312	VISA SCCC 1949	$3,788.07		ROUND TOP TOWNSHIP #47 - DD	$1,485.00
7313	VISA SO 1840	$3,644.71		**Wages**	
7314	VISA SS 1025	$88.62		Friday, September 24, 2021	$701,153.13

At 4:44 p.m., Morris made a motion to adjourn the meeting, seconded by Gumke. Motion carried.

ATTEST:

Jessica Alonge
Interim Auditor/COO

Mark T. Klose
Commission Chairman