Official Proceedings of the Stutsman County Commission – October 15th, 2013

At 8:00 a.m., Chairman Klose called the mid-month meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys, and Mark T. Klose answered the roll call.

Schwartz made a motion, seconded by Neys to approve and designate November 5, 2013 for the hearing on appraised values of foreclosed property at 4:05 p.m. Motion Carried.

Mickey Nenow, Highway Superintendent, is requesting approval to advertise to bid to trade or sell the Reclaimer on a motor grader. Schwartz made a motion, seconded by Marks to approve the request as presented. Motion Carried.

Nenow requested approval to bid to purchase a motor grader. It is the consensus of the commissioners to table the request for now depending on the delivery date of the motor grader.

Mickey Nenow requested approval to contract for architectural services. It is the consensus to table this request to a later date.

Commissioner Schwartz is requesting Stutsman County to write a letter of support for a no passing zone at the intersection of County Road 38 and Highway 281. Schwartz has been contacted on several occasions requesting for no passing signs to be posted at the intersection of County Road 38 and Highway 281. The request was forwarded to John Thompson, District #1 Department of Transportation (DOT) in Valley City. Thompson forwarded the request on to ND Department of Transportation in Bismarck. The ND DOT is reluctant to put up signs. The road has striped markings showing the no passing zones. Marks made a motion, seconded by Ova to send a letter of support to the State of North Dakota to put up no passing zone signs at the County Road 38 and Highway 281 intersection. Motion Carried.

An update on the projects was given by Interstate Engineering. The low water crossing has been put on hold due to the recent rain. The material is ready and hopefully the road will be shaped by tomorrow and the project finished by next week Wednesday. The Streeter projects are waiting for a final inspection from the Stutsman County Road Department and a culvert will need to be jetted since it is somewhat plugged. A change order has been submitted for the Streeter project. They are waiting to hear back from Daren Peterka, Interstate Engineering. Bradley, Auditor/COO, stated the county will be rejecting the change order. The signing at the Medina grade raise job hopefully was installed yesterday. The construction company wants to switch the borrow source to the north side. The request was submitted to the Department of Transportation yesterday. Guthmiller Earthmoving will break ground on Wednesday. Highway Ten project is as follows: east two miles has a second lift on it, three miles has a single lift on it, two more miles need to be ground, re-graded and built up; then paving needs to be completed.

Chad Kaiser, Stutsman County Sheriff, requested to bid for two budgeted vehicles. The Sheriff's Department will be trading or selling a 2010 F150 pickup and a 2010 Ford Expedition. Kaiser is looking at possible replacing the vehicles with either a pickup or an SUV or just two pickups depending upon price. Chad will go through the quote process using bid specifications. Ova made a motion, seconded by Neys to approve the request as presented. Motion Carried.

Casey Bradley, Auditor/COO, requested approval to have Sandy Eckelberg be able to authorize the park board bills on the accounting software through the portal system. Neys made a motion, seconded by Schwartz to approve the request as presented. Roll call vote: Ova, Marks, Schwartz, Neys, Klose voted aye.

Jerry Bergquist, 9-1-1 Emergency Manager/Coordinator, requested consideration to extend E-Dispatches service contract. The county has received quite a bit of positive feedback from various agencies that has used E-Dispatches. The cost for this service is $2,208 every six months. Marks made a motion, seconded by Ova to approve extending the E-Dispatches service contract indefinitely. Roll call vote: Marks, Schwartz, Neys, Klose, Ova voted aye.

Bergquist requested approval to accept the Emergency Management Performance Grant. This is a yearly grant which pays for 40% of Jerry's wages, 35% of Rita Morris's wage, and 30% of Sarah Van De Velde's wage. The grant is in the amount of $70,437 which is an increase of approximately $4,000 compared to last year. Ova made a motion, seconded by Schwartz to accept the grant as presented. Motion Carried.

Jerry updated the commissioners with the Barnes-Richland County 9-1-1 status report. Originally, the Barnes County integration into the Richland/Stutsman County 9-1-1 was supposed to occur on August 14, 2013. Most of September was spent getting Barnes County integrated into the process with the technology and certain connections. The actual integration date was October 4, 2013. On Sunday, September 22, 2013; a severe thunderstorm occurred in Wahpeton. A lightning strike took out the router which took out our IP connections here in Jamestown. Stutsman County lost 9-1-1 lines as well as lines for the 252-1000 number, Jamestown Police Department and Stutsman County Sheriff's Department. The 9-1-1 calls were routed to the State Radio in Bismarck. The PBX Phone System was activated; the Police and Sheriff's lines were up and running in approximately 20 minutes. It took approximately nine hours to fix the 252-1000 lines. Since this occurrence transpired, PBX came in to beef up the lines. Bergquist stated there were no calls that were missed due to this outage. Money has been set aside for new radio counsels and a new call out system from all three counties. Once this last step is taken, all three counties will be fully operational and will be able to help each other out during times of emergencies.

Marks made a motion, seconded by Schwartz to approve the taxable meals and mid-month bills. Roll Call vote: Schwartz, Neys, Klose, Ova, Marks voted aye.

	GENERAL REVENUE FUND				**COUNTY ROADS FUND CONT'D**	
64325	A & B BUSINESS INC	$158.53		64369	MAC'S INC	$104.33
64327	BOB'S PLUMBING & HEATING INC	$246.20		64371	MDU	$53.27
64329	BRIAN'S SERVICE & REPAIR	$75.00			MEDINA CITY AUDITOR	$18.15
64330	BROWN & SAENGER	$3.87		64373	MIELKE OIL COMPANY, INC.	$4,035.31
64334	CENTRAL BUSINESS SYSTEMS INC	$294.59		64374	NAPA AUTO PARTS	$378.65
64337	CLIMATE CONTROL	$665.00		64376	ND DEPT OF TRANSPORTATION	$54,286.46
64339	COLE PAPERS INC	$299.98		64382	NORTHWEST TIRE INC	$487.13
64341	CREATIVE ENERGY	$460.43		64383	O'REILLY AUTOMOTIVE INC	$35.98
64342	DACOTAH PAPER CO	$52.00		64384	OTTER TAIL POWER CO	$425.81
64343	DAKOTA CENTRAL TELECOMMUNICATIONS	$611.07		64388	POWER PLAN	$422.76
64348	ECOLAB PEST ELIMINATION DIV	$188.95		64389	PRAXAIR DISTRIBUTION INC	$29.42
64349	FARMERS UNION OIL CO-CENEX	$55.07		64391	QUALITY SERVICE & REPAIR	$372.59
64352	GRAYBAR	$128.06		64394	SAFETY KLEEN CORP	$256.41
64354	GUMKE,RAIMONE	$157.50		64407	WANZEK CONSTRUCTION INC	$10,303.16
64357	INFORMATION TECHNOLOGY DEPT	$66.10		64409	YPSILANTI EQUITY ELEVATOR	$5,568.15
64359	JAMES RIVER PEST CONTROL & GREEN LAWNS	$114.50			**SOCIAL SERVICES FUND TOTAL**	$505.83
64360	JAMESTOWN CITY BALER	$5.66			**COUNTY PARK FUND**	
64361	JAMESTOWN I-94 CLARK	$815.63		64335	CENTRAL DAKOTA SANITATION INC	$1,060.76
64362	JAMESTOWN IMPLEMENT	$44.46		64345	DAKOTA FENCE CO	$19,177.00
64363	JAMESTOWN REGIONAL MEDICAL CENTER	$54.00			**EMERGENCY**	
64364	JAMESTOWN SUN	$1,906.38		64407	WANZEK CONSTRUCTION INC	$20,012.84
64365	JOBS HQ	$1,067.72			**COUNTY CORRECTIONAL CENTER**	
64367	LANDSCOOT,MIKE	$50.00		64336	CENTURYLINK	$164.00
64369	MAC'S INC	$11.38		64365	JOBS HQ	$231.52
64370	MARTINIZING DRY CLEANING	$16.00		64366	JOHNSON, BRYAN	$10.00
64372	MIDWEST MANAGEMENT	$72.00		64378	ND STATE RADIO COMMUNICATIONS	$960.00
64378	ND STATE RADIO COMMUNICATIONS	$480.00		64379	NETWORK CENTER COMMUNICATIONS	$115.00
64380	NORTHERN PLAINS ELECTRIC	$107.00		64384	OTTER TAIL POWER CO	$6,645.51
64381	NORTHERN TREE SERVICE	$600.00		64393	RADISSON INN BISMARCK	$594.00
64384	OTTER TAIL POWER CO	$4,085.09			**WEED CONTROL FUND**	
64385	OTTMAR & OTTMAR PC	$684.00		64360	JAMESTOWN CITY BALER	$12.47
64386	PERLEBERG,TYLER	$289.29		64369	MAC'S INC	$149.39
64387	POST BOARD	$90.00		64374	NAPA AUTO PARTS	$17.08
64390	PROBUILD	$336.54		64384	OTTER TAIL POWER CO	$90.51
64392	QUILL CORPORATION	$190.77		64400	STUTSMAN RURAL WATER DISTRICT	$231.15
64393	RADISSON INN BISMARCK	$267.90		64405	VERIZON WIRELESS	$236.48
64395	SANDNESS LAW OFFICE	$801.00		64406	WALMART_1688	$57.94
64396	SCHUBERT'S CARPET ONE	$4.86			**VETERANS SERVICE FUND**	
64397	SCHWARTZ,DAVID	$463.30		64364	JAMESTOWN SUN	$62.00
64398	SIMPLEX LEASING INC	$4,500.00			**COUNTY AGENT FUND**	
64399	STOP N GO FARGO	$714.46		64330	BROWN & SAENGER	$144.85
64404	VALENTA,RENEE	$150.28		64334	CENTRAL BUSINESS SYSTEMS INC	$165.34
64408	WILHELM CHEVROLET BUICK GMC	$126.95		64343	DAKOTA CENTRAL TELECOMMUNICATIONS	$112.08
	RESTORATIVE JUSTICE FUND TOTAL	$72.00		64377	ND NUTRITION COUNCIL	$30.00
	E 911 PHONE SYSTEM FUND				**DRUG PROGRAM FUND TOTAL**	$5,000.00
64336	CENTURYLINK	$1,320.01			**COURTHOUSE BUILDING FUND**	
64343	DAKOTA CENTRAL TELECOMMUNICATIONS	$467.00		64355	HOUSE OF GLASS INC	$5,949.00
64344	DAKOTA CENTRAL TELECOMMUNICATIONS JMTN_1	$222.41			**DOCUMENT PRESERVATION FUND**	
64356	INDEPENDENT EMERGENCY SERVICES LLC	$2,100.00		64403	UNDERGROUND VAULTS & STORAGE	$3.00
64393	RADISSON INN BISMARCK	$297.00			**DATA PROCESSING FUND**	
	COUNTY ROADS FUND			64333	CDW GOVERNMENT INC	$7,197.93
64326	AMERIPRIDE SERVICES	$371.28		64340	COMPUTER PROFESSIONAL ULTD INC	$2,788.38
64328	BORDER STATES PAVING INC	$21,269.73		64357	INFORMATION TECHNOLOGY DEPT	$621.45
64331	BUTLER MACHINERY CO	$713.43		64392	QUILL CORPORATION	$448.15
64332	CARQUEST	$32.19		64401	TYLER TECHNOLOGIES INC	$7,495.90
64338	CNH CAPITAL	$109.77			**CANCELLED - LOST WARRANT FUND**	
64341	CREATIVE ENERGY	$3,131.04		64402	UNCLAIMED PROPERTY DIVISION	$93.00
64346	DAKOTA VALLEY ELECTRIC	$8.00			**FEMA**	
64350	FASTENAL CO	$38.06		64375	ND DEPT OF EMERGENCY SERVICES	$52,761.41
64351	FLEETPRIDE	$2,212.94			HIDDEN TOWNSHIP #24	$5,192.72
64353	GRUENSTEIN,LARRY	$76.28			MANNS TOWNSHIP #33	$7,604.78
64358	JAMES RIVER DIESEL SERVICE	$85.00			MONTPELIER TOWNSHIP #36	$908.18
64368	LARSON LAW FIRM TRUST ACCOUNT	$2,045.00				

Bradley, Auditor/COO, updated the board on the County Library Facility. On May 10th, 2013 a special commission meeting was held and approved the Library to temporarily access the Senior Center for the purposes of accessing the ADA compliant restrooms with the following stipulations: (1) The Library staff will escort all library patrons to and from the restrooms as needed, (2) The Library will be responsible to provide supplies for restroom use, and (3) the Library will be responsible for cleaning the restrooms and to report any damage immediately to the county. On October 2, 2013 Casey Bradley, Auditor/COO, inspected the old Senior Center and emailed his concerns to Joe Rector, Director of James River Valley Library System. The ADA compliant restroom was used and the person never flushed the toilet. The Library hired someone to fix a clog in the Library's system. It appeared that the clog backed up into the sink in the Senior Center as well as in some of the toilets. The water in the toilets in the men's restroom was dry and none of the bathrooms had supplies of any kind in it. Joe Rector stated the Library did not have a handicap patron use the ADA compliant restroom during this time. However, the Library staff did see someone enter the old Senior Center area. The Library felt they should not be responsible for unauthorized people using the ADA compliant restrooms. Rector requested the county to replace the locks on the doors and make sure the doors cannot be popped open to eliminate unauthorized personnel using this area. It is the consensus of the commissioners to rekey the locks. It was reported there have been some interested people in the old Senior Citizen Center. The commissioners discussed what the county should do with the old Senior Citizen Center. Bradley, Auditor/COO, informed the commissioners of three options which are under state statute: (1) to auction the building, (2) to solicit for bids, and (3) to contract with a real estate agency. It is the consensus of the commissioners to discuss the direction of the Senior Citizen Center at the next meeting on November 5, 2013.

Commissioner Marks informed the board the Library had plans to build since 2001. The Alfred Dickey Library (ADL) was built in 1919. The Stutsman County Library (SCL) and ADL have a lack of space and an inability to conform to new technology and media forms. Marks stated some of the guiding core qualities of a preferred site are the library's close proximity to downtown in the heart of the community, a close proximity to schools and a safe and accessible location beneficial to downtown Jamestown. Some of guiding core qualities of a new building will be for easy access for elderly and disabled, open floor plan, more windows for natural solar heat, one floor plan and not elevator, lower utility costs, no extra staff, uninterrupted lines of sight for security and monitoring of patrons. Marks further stated there is a need for a large share of the library for electronic technology as well as a drive-through garage for the bookmobile. In 2008, 72.5% of the public voted to consolidate and merge the two libraries. Fundraising has been on-going with $900,000 pledged which includes the ½ section of land. With the moving of the Senior Citizens Center into the Legacy Center, the Stutsman County Library is still housed within the Senior Citizens Center. The SCL may have to vacate the Senior Citizens building if it is sold, rented out or used by the county for other purposes. Bradley, Auditor/COO, informed Commissioner Marks of revenue bonds which are at half the interest rate of USDA loans. Marks informed the commissioners the Library will be moving forward with the initiated process and collecting 1500 signatures to put a measure on the ballot for approving the purchase of the Essentia site, the building of the new library, and a quarter cent county wide sales tax. The quarter cent sales tax at $500,000 per year will cover the cost of the projected nine million dollar library in 20 years or less. The quarter cent sales tax would cost an average family approximately $33.75 per year.

At 9:27 a.m., a motion to adjourn was made by Schwartz, seconded by Marks. Motion Carried.

ATTEST:

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Casey Bradley	Mark T. Klose
Auditor/COO	Commission Chairman