Official Proceedings of the Stutsman County Commission— October 15, 2024

At 9:00 a.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Jerry Bergquist, Chad Wolsky, Joan Morris, Levi Taylor (via telephone), and Mark Klose were present.

The Pledge of Allegiance was recited.

Jessica Alonge, Auditor/COO, presented election updates and reminders. She reminded voters to make sure their ID is up to date. Applications for absentee ballots are currently available, along with absentee ballots at the Auditor's Office. Early vote will be held October 28- November 1, from 8:00 a.m. – 5:00 p.m. and November 2 from 9:00 a.m. – 1:00 p.m. at the courthouse. The entrance for the November 5 election will be the north ground level doors at the Civic Center.

Klose presented the September years of service awards for Riley Schafer, an employee in Emergency Management/911 and Myron Kramlich, an employee in the road department. Both Schafer and Kramlich have been employed with the county for five years.

The appraisal hearing for tax foreclosure properties was held. Owners have until the day of the sale to redeem their properties. ND Century Code states the minimum sales price should include the past due taxes, all penalties and interest and the estimated tax amount for the upcoming year. A motion to approve the minimum appraisal values as presented was made by Taylor, seconded by Wolsky. Roll call vote: Bergquist, Wolsky, Morris, Taylor, and Klose voted aye. Motion carried.

Harry Bredwig, President of Streeter Senior Citizens Board, presented a request for financial assistance for roof repairs. The inside of the building has been redone, but there are several leaks along the edge of the roof. Only one bid was received for the repairs in the amount of $26,100. The Streeter Senior Center has already paid half of the amount in order for the contractor to purchase materials. A motion to approve up to $13,000 from the revolving loan fund to the Streeter Senior Citizens Board, for roof repairs, at 0% interest, to be paid within 3 years was made by Morris, seconded by Wolsky. Roll call vote: Wolsky, Morris, Taylor, Klose, and Bergquist voted aye. Motion carried.

Dorene Stroh, Jamestown City Assessor, presented an abatement application for four parcels owned Allen Enterprises. Parcels 74-1480900, 74-1480920, 74-1480940, and 74-1480960 were assessed twice for the year 2024. A motion to approve the application was made by Morris, seconded by Bergquist. Roll call vote: Morris, Taylor, Klose, Bergquist, and Wolsky voted aye. Motion carried.

Stroh presented an abatement for Lux, parcel 74-4252380, which was taxed inaccurately due to a legal description error. A motion to approve the abatement application was made by Bergquist, seconded by Morris. Roll call vote: Taylor, Klose, Bergquist, Wolsky, and Morris voted aye. Motion carried.

Stroh presented an abatement for Quinlan, parcel 74-3370860, due to a garage that was destroyed by a fire. A motion to adjust the valuation from the date of fire was made by Morris, seconded by Wolsky. Roll call vote: Klose, Bergquist, Wolsky, Morris, and Taylor voted aye. Motion carried.

An abatement for Jacobsen, parcel 74-3370900, with a detached garage that was damaged by the neighbors' garage fire was also presented by Stroh. A motion to reduce the valuation was made by Morris, seconded by Bergquist. Roll call vote: Bergquist, Wolsky, Morris, Taylor, and Klose voted aye. Motion carried.

The final abatement application presented by Stroh was for Stevahn, parcel 74-6314350, for a childcare exemption. The land would be taxable, but the structure would be valued at zero. A motion to approve was made by Bergquist, seconded by Wolsky. Roll call vote: Wolsky, Morris, Taylor, Klose, and Bergquist voted aye Motion carried.

David Bratton, Veterans Service Officer, presented updates for his office. The Veterans Service Office will now be an appointment only office, for privacy reasons and to maintain work quality. Bratton has received several new clients due to referrals and currently is assisting vets from California, Arizona, Oregon, and Texas.

Jim Wentland, Road Superintendent, presented a request to award the motor grader bid. Two bids were received. The bid from RDO was $361,800, and the bid from Butler Machinery came in at $354,293. The operators in the department have asked for the approval of the RDO bid because they prefer to have a steering wheel. A motion to award the bid to RDO was made by Taylor, seconded by Wolsky. Roll call vote: Morris, Taylor, Bergquist, and Wolsky voted aye. Klose voted no. Motion carried.

Wentland spoke with Arlen Schmidt regarding Stink Lake Road. The road department bladed the road, and the township will pay half of the costs. The blading made improvements to the road.

Chad Kaiser, Sheriff, gave updates on the department's vehicles, and presented a request to purchase a pickup this year. The old pickup will be going to the road department. A motion to purchase the pickup, in the amount of $54,730 in 2024 was made by Bergquist, seconded by Wolsky. Roll call vote: Taylor, Klose, Bergquist, Wolsky, and Morris voted aye. Motion carried.

A motion to order two 2025 Tahoe's to be paid out of the 2025 budget in the amount of $54,360 before trade in values, was made by Wolsky, seconded by Taylor. Roll call vote: Klose, Bergquist, Wolsky, Morris, and Taylor voted aye. Motion carried.

Kaiser also presented options for the purchase or lease of a vehicle for primary use by the Vision Zero Coordinator. With the way the Vision Zero grant works, the state can only play mileage or a daily rate, so the county would have to purchase or lease the vehicle. Wilhelm's has both a 2023 Colorado and a 2024 Silverado available for lease or purchase. The state prefers to rent vehicles for that position, but that is not an easy option in Stutsman County. No action was taken by the board, and Kaiser will bring back more information at a later date.

Bergquist presented an update on the Crystal Springs feasibility study funding. Several additional contributions have been made since the last meeting. Josh Loosmore stated that there are continued local efforts and the outpour of support from locals has been great. Charles Ricketts, Crystal Springs Lake resident of Kidder County, hopes that the commission will move forward with the feasibility study. Alonge stated Fund 98 was established two years ago and has $100,000 in it. The funds can be used for anything.

Alonge informed the commission that it is time to make an appointment of the ND State Fair Delegate. The meeting will be held on November 20 in Minot. Bergquist volunteered to be the delegate. A motion to appoint Bergquist was made by Morris, seconded by Wolsky. Unanimous aye vote. Motion carried.

Alonge presented an ARPA Fund request for the sheriff's office to purchase safety equipment. There are excess ARPA funds to use from completed projects that came in under budget. A motion to approve the purchase of plates for the safety vests in the amount of $17,387.08 was made by Morris, seconded by Wolsky. Roll call vote: Bergquist, Wolsky, Morris, Taylor, and Klose voted aye. Motion approved.

A motion to move forward and purchase helmets for the sheriff's office in the amount of $26,513 was made by Morris, seconded by Wolsky. Roll call vote: Wolsky, Morris, Taylor, Klose, and Bergquist voted aye. Motion carried.

Alonge informed the commission that at the October 7 City Council meeting the City of Jamestown voted to withdraw from the Joint Library Agreement. The effective date will be February 28, 2027. This allows the library board to complete the tasks that must be done prior to dissolving the joint agreement.

Alonge presented a request for appointment of the 2024 general election workers. A motion to approve the list of workers as presented was made by Morris, seconded by Bergquist. Unanimous aye vote. Motion carried.

Next, Alonge requested to establish the flexible transportation fund, fund 33, as a pass-through fund for the money received through the DOT, and to pay the invoice to Interstate Engineering in the amount of $6,365.24. A motion to establish the fund and pay the invoice was made by Morris, seconded by Bergquist. Roll call vote: Morris, Taylor, Klose, Bergquist, and Wolsky voted aye. Motion carried

Finally, Alonge made a request for a first floor courthouse closure on November 5 in the event staff would need to work at the vote center. The commission discussed allowing the closure if Alonge deems it necessary.

At 11:17 a.m., the Commission recessed for the County Park Board meeting.

Official Proceedings of the Stutsman County Park Board— October 15, 2024

At 11:17 a.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Jerry Bergquist, Chad Wolsky, Levi Taylor (via telephone), Mark Klose, and Joan Morris answered the roll call. Henry Steinberger and Merri Mooridian were absent.

Daren Peterka, Interstate Engineering gave an update on the island bridge project. The grant and local share portions of the project could possibly be split up. A new set of plans could be drawn up as far as the grade work, but there could be risks associated with that process. The DOT will pay for the box culvert and the grading if the elevation is left as it is right now. Bergquist mentioned that the park portfolio has come up with other options for using the ARPA funds by the end of the year in the event the bridge project cannot be done. Those options include a walking path through the shared use area, funding the master plan, replacing the bathhouse at the Lazy Fish, adding utilities in the boat club area to expand camping, and putting in speed bumps and signs at Hondo's. Peterka will bring back numbers for just adding in a bike path, but not raising the elevation.

A discussion was held on the 2025-2029 cabin permits for the two lots that have not been purchased from the county. One permit is seasonal, and one is year-round. Current rates are $1,633 for seasonal and $3,266 year-round. Morris recused herself from voting due to being a cabin owner. A motion to raise the permit fees to $1,750 for seasonal and $3,500 for year-round for a five-year term was made by Wolsky, seconded by Bergquist. Roll call vote: Taylor, Klose, Bergquist, and Wolsky voted aye. Morris abstained. Motion carried.

Karl Bergh, Park Superintendent, gave an update on the pricing of the vault toilet purchase that was approved at the last meeting. The price has changed to $31,000 due to the vault being different and shipping costs. A motion to increase the purchase price to $31,000 was made by Morris, seconded by Wolsky. Roll call vote: Klose, Bergquist, Wolsky, Morris, and Taylor voted aye. Motion carried.

A motion to approve the mid-month park bills was made by Wolsky, seconded by Morris. Roll call vote: Bergquist, Wolsky, Morris, Taylor, and Klose voted aye. Motion carried.

	County Park Fund		16905	NORTH DAKOTA ONE CALL	$1.50
16837	BORDER STATES PAVING INC	$288.75	16907	NORTHWEST TIRE INC	$86.16
16856	DOI- BOR- REGION: MISSOURI BASIN	$41,829.40	16930	STUTSMAN RURAL WATER DISTRICT	$463.58
16866	GUN & REEL SPORTS INC	$36.99	16948	VISA AUD 1683	$493.16
16893	LINDE GAS & EQUIPMENT	$70.40	16943	WEST END HIDE & FUR	$22.56

At 11:52 a.m. a motion to adjourn the park board meeting was made by Bergquist, seconded by Morris. Unanimous aye vote. Motion carried.

At 11:52 a.m. the Commission meeting was called back to order.

A motion to approve the mid-month bills and taxable meals and $13,000 to the Streeter Senior Center, and $6,365.24 to Interstate Engineering for the Chicago Township Flex Fund was made by Bergquist, seconded by Wolsky. Roll call vote: Wolsky, Morris, Taylor, Klose, and Bergquist voted aye. Motion carried.

	General Revenue Fund		16926	SPEIDEL, MARLENE	$33.58
16828	ABERLE, DOREEN	$77.10	16927	STEIN'S INC	$777.86
16829	ACRASEARCH LLC	$9,112.50	16931	SUMMIT FIRE PROTECTION	$2,680.00
	ALONGE,JESSICA	$136.68	16932	SUMMIT FOOD SERVICE, LLC	$16,395.39
	ALONGE,JESSICA	$18.00	16933	SWANSON, JEFF	$112.70
16831	APPLICANTPRO HOLDINGS, LLC	$422.00	16934	THE ANGELL LAW FIRM, P.C.	$9.38
16833	ATTORNEY GENERAL OFFICE-1250	$8,000.00	16937	TWEED, BETH	$18.58
16834	BALCO UNIFORM CO INC	$166.00	16938	TWO RIVERS PRINTING	$1,033.50
16835	BENNETT GRAVEL & GRADING	$35.16	16939	TYLER TECHNOLOGIES INC	$7,017.86
16838	BUFFALO CITY DIESEL	$576.50	16941	VERIZON WIRELESS- SO	$1,335.99
16840	CABLE SERVICES	$47.31	16948	VISA AUD 1683	$1,120.28
16842	CENEX FLEETCARD - SO	$3,964.28	16949	VISA EMS 1790	$1,551.37
16843	CENTRAL BUSINESS SYSTEMS INC	$246.51	16952	VISA SCCC 1949	$6,308.04
16844	CENTURYLINK	$381.83	16953	VISA SO 1840	$2,263.28
16845	CENTURYLINK.	$183.34	16944	WHERLEY,ROSE	$148.00
16846	CLEMENS, JESSICA	$31.57	16945	WILHELM CHEVROLET BUICK GMC	$7,290.34
16847	COLE PAPERS INC	$1,246.22	16946	WITHERS, ALYSSA	$7.38
16848	COLUMN SOFTWARE PBC	$1,690.36		**Vision Zero Coordinator**	
16849	CONSULTING RADIOLOGISTS LTD	$7.79	16941	VERIZON WIRELESS- SO	$82.55
16850	COUNTRY SIDE RV INC	$115.20	16953	VISA SO 1840	$655.81
16854	DACOTAH PAPER CO	$857.13		**E 911 Phone System Fund**	
16855	DAKOTA BUSINESS SOLUTIONS	$88.99	16845	CENTURYLINK.	$2.45
	DAVIS, SHANNON	$127.30	16949	VISA EMS 1790	$539.99
	DAVIS, SHANNON	$135.34		**County Roads Fund**	
16858	DUNWOODY, JEROME	$11.50	16836	BLACKSTRAP, INC	$4,380.84
16859	ECOLAB PEST ELIMINATION DIV	$436.64	16837	BORDER STATES PAVING INC	$1,593.06
16860	EDER, JUDITH	$10.01	16838	BUFFALO CITY DIESEL	$533.75
16861	ELECTION SYSTEMS & SOFTWARE	$9,345.57	16839	BUTLER MACHINERY CO	$1,060.00
16862	ELLISON, JEANNNE A	$115.08	16841	CAPITAL ONE TRADE CREDIT	$8.58
16865	FISER FIRST, INC.	$22.12	16851	CREATIVE ENERGY	$2,209.23

	FRANKE, SCOTT	$50.00	16863	FARMERS UNION OIL CO-CENEX	$1,627.12
16867	GWORKS.	$8,293.00	16864	FINANCIAL MANAGEMENT DIVISION	$2,589.85
	HEHR, AMY	$30.15	16876	INTERSTATE ENGINEERING	$4,238.66
	HEHR, AMY	$28.81	16880	JAMESTOWN CITY WATER	$450.68
	HEHR, AMY	$28.14	16888	LARRY'S AUTO GLASS	$273.10
	HEHR, AMY	$28.81	16890	LAWSON PRODUCTS INC	$373.36
	HEHR, AMY	$29.48	16894	MACKKE PLUMBING AND HEATING	$367.00
	HEHR, AMY	$28.81	16897	MDU	$61.04
16868	HERO	$175.00	16898	MENARDS - JAMESTOWN	$89.28
16870	HOLIDAY INN FARGO	$792.00		MONTPELIER CITY AUDITOR - DD	$58.00
16871	HOLLAND, ANGELA	$76.50	16899	NAPA AUTO PARTS	$1,249.54
16872	HUBER, JIM	$222.96	16904	NICKY'S SPARE TIME	$70.00
16873	IDEMIA IDENTITY & SECURITY USA LLC	$2,799.00	16906	NORTHDALE OIL INC.	$20,053.51
16874	INNOVA INTEGRATED SOLUTIONS	$2,865.48	16908	OTTER TAIL POWER CO	$627.28
16875	INNOVATIVE OFFICE SOLUTIONS, LLC	$68.97	16910	POWER PLAN	$1,183.83
16877	J & L SERVICE	$40.00	16924	SNS AUTO SUPPLY	$276.00
16878	JAMESTOWN AREA AMBULANCE	$586.00	16928	STREETER COOP OIL	$1,969.16
16879	JAMESTOWN AREA CHAMBER OF COMMERCE	$300.00	16930	STUTSMAN RURAL WATER DISTRICT	$124.79
16880	JAMESTOWN CITY WATER	$7,918.85	16935	TITAN MACHINERY	$1,713.13
16881	JAMESTOWN COMMUNICATIONS INC	$244.50	16936	TITAN MACHINERY - BISMARCK	$2,575.95
16882	JAMESTOWN EMS EDUCATION	$20.00	16942	VESTIS	$622.12
16883	JENKINS, KATHRINE	$38.36	16951	VISA RD 1766	$742.09
16884	JETSTREAM CAR WASH	$810.24	16947	WOODWORTH FARMERS GRAIN CO	$2,160.39
16885	JOANIE'S ESTATE SALES OF JAMESTOWN LLC	$85.17		**Weed Control Fund**	
16886	JOHNSON, JOELLE	$35.23	16832	AT&T MOBILITY	$127.16
16887	KUDRNA, HOLLY R	$157.43	16853	D & B PORTABLES LLC	$215.00
16889	LARSON, BROOKS	$109.51	16908	OTTER TAIL POWER CO	$53.68
16891	LEAF	$129.55	16929	STUTSMAN CO ROAD DEPT	$124.79
16892	LINDBERG, MARY KAY	$119.40		**Veterans Service Fund**	
16895	MARQUART,ANDREW S	$1,215.00	16845	CENTURYLINK.	$4.26
16896	MCELROY, JO	$372.75	16949	VISA EMS 1790	$393.10
16897	MDU	$1,085.86		**County Agent Fund**	
16900	NAPA AUTO PARTS-LEC	$43.98	16852	CROWN TROPHY	$14.00
16901	ND CHAPTER OF APCO	$270.00	16903	NDSU EXTENSION SERVICE	$11,237.24
16902	ND SECRETARY OF STATE	$36.00	16916	R&H MAINTENANCE	$400.00
16909	PHARMCHEM INC	$2,953.50	16950	VISA EXT 3424	$735.53
16911	PRECISION DYNAMICS CORPORATION	$1,703.43		**Human Service Zone Human Service Fund Total**	$51,082.08
16912	PREMIER AG SOLUTIONS LLC	$213.67		**County Correctional Center Construction Fund**	
16913	PRESORT PLUS	$509.13	16953	VISA SO 1840	$4,857.00
16914	QUADIENT LEASING USA, INC.	$621.99		**Road & Bridge Building Fund**	
16917	RECYCLING CENTER OF NORTH DAKOTA, LLC	$395.31	16898	MENARDS - JAMESTOWN	$599.79
16918	REDLIN RESIDUARY TRUST	$199.19	16899	NAPA AUTO PARTS	$49.99
16919	REDLIN, ELDON	$152.34	16936	TITAN MACHINERY - BISMARCK	$5,640.00
16920	REDLIN, LOU ANN	$171.20	16951	VISA RD 1766	$144.99
16921	REDWOOD BIOTECH INC	$115.77		**County Sheriff Capital Fund**	
16922	SANFORD.	$3,256.00	16827	DON WILHELM INC	$54,730.00
16923	SATROM, CHAD	$58.73		**County Hazardous Chemical Account Fund Total**	$13.98
16925	SORENSON, JOSEPH	$93.25			

Kaiser was contacted by Wilhelm's and they currently have a 2024 Colorado available for purchase in the amount of $43,215.

At 11:54 a.m. a motion was made to adjourn the meeting by Morris, seconded by Wolsky. Unanimous aye vote. Motion carried.

ATTEST:

Jessica Alonge Auditor/COO	Mark T. Klose Commission Chairman