Official Proceedings of the Stutsman County Commission—October 17, 2023

At 3:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Jerry Bergquist, Chad Wolsky, Joan Morris, Mark Klose, and Levi Taylor (via telephone) answered the roll call.

The Pledge of Allegiance was recited.

The 2023 appraisal hearing for tax foreclosure properties was held. The properties are now in the county's name. Special assessments and penalties have been added to the totals. Jessica Alonge, Auditor/COO spoke with the auditor of the City of Medina, and one of the foreclosed properties has been condemned. The city requests the appraisal price on that property be lowered since the building will have to be demolished. A motion to approve the appraised values as a minimum sales price for the properties to be sold was made by Bergquist, seconded by Wolsky. Roll call vote: Bergquist, Wolsky, Morris, Taylor, and Klose voted aye. Motion carried.

David Bratton, Veteran Service Officer, spoke about delays at the Department of Veterans Affairs. Since the passing of the PACT Act in 2022, there has been a 37% increase in claims at the VA. The current wait time for processing claims is 153 days. The NPRC is also backed up, taking up to one year to get requested service records. The VA announced that a 3.2% COLA adjustment will be made to veterans' benefits. Bratton is still seeing many veterans from other counties and is keeping track of those numbers and will bring them back at a future meeting.

Shannon Davis, Human Resource Director, requested approval for the revised job descriptions of the Emergency Manager and the Auditor/COO. The change would be for the Emergency Manager to be under the supervision of the Sheriff, not the Auditor/COO. Bergquist stated that NDCC says the Emergency Manager should be under the supervision of Board of Commissioners. For now, the descriptions will stay the same, and Davis will look at century code and bring the item back to the commission at a future meeting.

Davis informed the commission that 2023 annual reviews are due back to her by November 10, 2023. The reviews will be conducted as follows: Merri Mooridian will review Karl Bergh, Park Superintendent, Chad Wolsky will review Jim Wentland, Road Superintendent, and Jerry Bergquist will review Jessica Alonge, Auditor/COO.

Alonge presented a follow up discussion on the Joint Powers Agreement with NDACo for the collection and distribution of 911 fees. She confirmed with Aaron Birst that the payments will be made monthly, and there will be no additional fees to the counties. All payments will be itemized by vendor, and would be separated into categories for the budget, and they are hoping to begin on January 1, 2024. A motion to sign the joint powers agreement for purchasing was made by Bergquist, seconded by Wolsky. Roll call vote: Wolsky, Morris, Taylor, Klose, and Bergquist voted aye. Motion carried.

A request for the use of asset forfeiture money in the amounts of $468.40 and $65.20 to pay special prosecutor's fees was discussed. A motion to approve the request was made by Wolsky, seconded by Bergquist. Roll call vote: Morris, Taylor, Klose, Bergquist, and Wolsky voted aye. Motion carried.

A discussion was had on who would be the county delegate for the ND State Fair meeting November 15 at 1:00 p.m. in Minot. Alonge was nominated to go as a Stutsman County representative. A motion to approve Alonge as the delegate was made by Morris, seconded by Wolsky. Motion carried.

Jim Wentland, Road Superintendent, presented information on the roads in Chase Lake Township. There are currently 2 roads underwater in the township. Wentland presented estimates for repairs in the amount of $59,936. Chase Lake has about $70,000 through September collections. A motion to approve was made by Morris, seconded by Bergquist. Roll call vote: Taylor, Klose, Bergquist, Wolsky, and Morris voted aye. Motion carried.

Wentland then requested to do a heating and air conditioning project in the parts room of the main shop in the amount $8,850. The department has ARPA funds remaining from other approved main shop projects that were finished by department employees. A motion to approve the project was made by Wolsky, seconded by Bergquist. Roll call vote: Klose, Bergquist, Wolsky, Morris, and Taylor voted aye. Motion carried.

Wentland next presented a request to purchase a piece of land to build a shop in Buchanan. There is a 100 x 215-foot lot available for purchase through Eric Krueger. It has not been surveyed yet, but he would allow purchase all the way back to the fence in the amount of $8,500. Wentland received an estimate of $100,000 from S&S Construction for the building of the shop that was budgeted at $160,000. The property is zoned commercial and is 1 block from Highway 281. The lot does have water, but not sewer. Wentland stated that a holding tank for the sewer would be sufficient, and they could use the Park Department pumper truck when need be. A motion to purchase the property and pay for the surveying costs was made by Wolsky, seconded by Taylor. Roll call vote: Bergquist, Wolsky, Morris, Taylor, Wolsky, and Taylor voted aye. Motion carried.

Krapp Bridge was hit and damaged and is in need of repairs. All the uprights are bent and broken all the way down the bridge. The same bridge was hit last year as well. The current insurance policy does not cover damage to bridges. Buchanan Bridge also has damage and needs repairs. Chad Kaiser, Sherrif, has some cameras that can be set up in the area to see who/what is possibly damaging the bridges. Wentland presented 3 estimates from Custom Contracting Solutions. The estimate for the southeast corner of Buchanan Bridge is $3,172, the north side of Krapp bridge is $17,480, and the south side of Krapp bridge is $18,480. If approved the repairs can still be done this year. A motion to approve the repairs was made by Bergquist, seconded by Wolsky. Roll call vote: Wolsky, Morris, Taylor, Klose, and Bergquist voted aye. Motion carried. Alonge will check with Jason Bitz at Insure Forward to see if there are any add on policies that will cover damage/repairs to county bridges.

At 4:27 p.m., the commission meeting recessed for the park board meeting.

Official Proceedings of the Stutsman County Park Board – October 17, 2023

At 4:27 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Jerry Bergquist, Mark Klose, Chad Wolsky, Joan Morris, Levi Taylor (via telephone), Henry Steinberger, and Merri Mooridian (via telephone) answered the roll call.

Lucas Dockter, Hondo's Hideaway, presented a request for an addition to the parking lot. He would like to extend to the top of the hill by adding some gravel and possibly some rip rap to keep it from washing down the hill since it does slope downward. Kaiser stated that going to the north would be too blind as

far as backing out. He recommends going towards Little Britches to add a few more spots. He also suggested that if the docks that are stored down below were straightened out more, there could be parking in that area also, and this year Bergh has a skid steer for easier snow removal. His recommendation is to go south. Dockter will provide the gravel and Bergh would level it out.

Dockter also wants to add an addition to the current building to accommodate more customers indoors. He spoke with the city, and they recommended starting with an architect. Dockter wants to stay in the threshold of 60 patrons for the inside and can currently seat 32. He does not envision any issues with parking in the future. Steinberger thinks going to the south and the west would be a good idea. Before incurring costs of an architect, Dockter wanted to make sure the commission was on board with the expansion. There was no opposition from the board so Dockter can proceed with the architect portion of the project.

Alonge spoke regarding winter storage at Lakeside campground with a fee of $150. There is currently interest from the public and she wanted approval from the board. A motion to allow the seasonal storage was made by Steinberger, seconded by Mooridian. Motion carried.

Bergquist presented the Century Code on the powers and duties of park board members since there are several new members. He would like to see some more signage regarding rules throughout the reservoir land. Alonge stated that there are still some old management plans that the attorney researching the land management agreement needs to finish his opinion.

Steinberger suggested that out at Pipestem there could be a possibility of renting out seasonal spots. He is thinking of maybe designating 20 spots for seasonals to bring in some extra revenue. In the future he would like to see water, sewer, and Wi-Fi out there as well. Mooridian stated that Garrison Diversion does have recreation grants, as well as state grants for campground expansion. Steinberger also suggested adding a few more miles to the ATV/horse riding trail and adding some picnic tables.

Morris requested a list of Bergh's winter projects. She would like to see a quote and a game plan of when the paving of the bike path is going to be done. Alonge stated that the project was tentatively approved by the board, not formally approved.

Steinberger also suggested adding picnic tables at the swimming beach. Bergh will look into getting bids for a semi-load of concrete picnic tables. Steinberger has also spoke with some business owners that will be interested in sponsoring some picnic tables.

A motion to approve the mid-month bills was made by Bergquist, seconded by Mooridian. Roll call vote: Morris, Taylor, Klose, Mooridian, Steinberger, Bergquist and Wolsky voted aye. Motion carried.

	County Park Fund		12390	DAKOTA VALLEY ELECTRIC	$8.00
12362	AMERICAN RESURFACING INC.	$44,930.00	12393	FARMERS UNION OIL CO-CENEX	$220.00
12364	ARNESON INC	$170.97	12409	INTERSTATE ENGINEERING	$3,099.88
12371	BORDER STATES PAVING INC	$546.59	12418	LINDBERG BROS.	$11,580.85
12387	DAKOTA CENTRAL TELECOMM	$69.90	12432	NORTHERN PLAINS ELECTRIC COOPERATIVE	$967.10
12389	DAKOTA RENTAL CENTER LLC	$87.66	12456	SMITH, CONNER	$700.00

At 5:00 p.m., a motion to adjourn the Park Board meeting was made by Morris, seconded by Steinberger. Motion carried.

At 5:00 p.m., the Commission meeting was called back to order.

Kaiser informed the commission that the vehicle that was brought to auction brought in $9,500. He received a quote from Wilhelms for a 2024 Chevy Z71 in the amount of $51,764 and from Stoudt's for a 2023 Ford in the amount of $49,671. He requests approval to purchase the Chevrolet because it is a 2024, and the Ford is white which is not favorable for winter months. A motion to approve the purchase of the Chevrolet was made by Wolsky, seconded by Bergquist. Roll call vote: Taylor, Klose, Bergquist, Wolsky, and Morris voted aye. Motion carried.

A motion to approve the mid-month bills and taxable meals was made by Bergquist, seconded by Wolsky. Roll call vote: Klose, Bergquist, Wolsky, Morris, and Taylor voted aye.

	General Revenue Fund		12463	TIME CLOCK PLUS	$2,109.80
12361	ALBER, LAUREL	$126.50	12467	TWO RIVERS PRINTING	$422.00
	ALONGE,JESSICA	$133.62	12470	WEST CENTRAL REGIONAL JUVENILE CENTER	$7,140.00
	ANDERSON,APRIL	$262.00	12471	WETZEL, DONNA	$1,389.88
	ANDERSON,APRIL	$62.00		WOLSKY, CHAD	$133.62
12365	BALCO UNIFORM CO INC	$424.23		**E 911 Phone System Fund**	
	BERGQUIST,JERRY	$133.62	12387	DAKOTA CENTRAL TELECOMM	$219.12
12369	BI INC.	$90.00	12388	DAKOTA CENTRAL TELECOMMUNICATIONS	$277.00
12370	BOB BARKER CO	$374.88	12407	INFORMATION TECHNOLOGY DEPARTMENT	$5,003.49
12375	CARON, MONICA R	$123.18	12411	JAMESTOWN COMMUNICATIONS INC	$100.00
12377	CENTURYLINK	$1,137.23	12438	PENGUIN MANAGEMENT INC	$2,220.00
12378	CHAPIN RUTH	$1,041.11		**County Roads Fund**	
12380	CICHOS, NICHOLAS	$20.00	12363	ARAMARK	$274.02
12383	COLE PAPERS INC	$52.21	12371	BORDER STATES PAVING INC	$602.69
12384	CREATIVE ENERGY	$180.37	12373	BUFFALO CITY DIESEL	$763.44
12386	DACOTAH PAPER CO	$502.13	12374	BUTLER MACHINERY CO	$493.96
12387	DAKOTA CENTRAL TELECOMM	$945.97	12381	CITY OF STREEETER	$103.75
12391	DALSTED & RYAN P C	$300.00	12382	CLEVELAND CITY WATER & SEWER	$115.00
12395	FORUM COMMUNICATIONS COMPANY	$1,710.36	12384	CREATIVE ENERGY	$3,483.96
	FRANKE, SCOTT	$131.00	12387	DAKOTA CENTRAL TELECOMM	$174.91
12396	GALLS, LLC	$486.95	12392	DMC WEAR PARTS LLC	$2,657.39
12397	GROSS, MYRON D	$13.76	12394	FINANCIAL MANAGEMENT DIVISION	$1,066.01
12398	GUARDIAN RFID	$793.50	12395	FORUM COMMUNICATIONS COMPANY	$399.76
	HARTMAN, JESSICA	$122.00		HARRINGTON, LEVI	$78.60
12400	HIGHLINE HOSPITALITY LLC	$259.61	12399	HIGH PLAINS WATER	$24.00
	HIRCHERT,JONATHON	$15.00	12406	INFINITY BUILDING SERVICES	$27.04
12402	HOGAN, JASON	$40.35	12409	INTERSTATE ENGINEERING	$24,093.96
12403	HOLLAND, ANGELA	$315.00		KRAMLICH, MYRON	$120.52
12405	I3G MEDIA JMST	$495.00	12419	LINDE GAS & EQUIPMENT	$92.86
12407	INFORMATION TECHNOLOGY DEPARTMENT	$1,078.75	12422	MDU	$131.15
12408	INNOVATIVE OFFICE SOLUTIONS, LLC	$1,239.73	12423	MEDINA CITY AUDITOR	$77.75
12410	JAMESTOWN CITY BALER	$8.50	12424	MENARDS - JAMESTOWN	$36.77
12412	JAMESTOWN COMMUNITY CORRECTIONS	$500.00	12426	NAPA AUTO PARTS	$681.71
12413	JAMESTOWN REGIONAL MEDICAL CENTER	$8,719.16	12431	NORTH DAKOTA ONE CALL	$45.50
	JOB SERVICE NORTH DAKOTA	$221.57	12432	NORTHERN PLAINS ELECTRIC COOPERATIVE	$38.00
12414	JOHNSON, NORMAN	$17.31	12434	NORTHWEST TIRE INC.	$188.31
12415	KALOUSTIAN,RICHARD	$175.62	12437	OTTER TAIL POWER CO	$610.46
	KIRKING, ANDREW	$224.13	12441	POWER PLAN	$19.70
12416	LANGUAGE LINE SERVICES	$495.67	12451	SANFORD HEALTH OCCUPATIONAL MEDICINE	$197.00
12417	LEAF	$142.10	12457	SNS AUTO SUPPLY	$276.00

12420	MARQUART,ANDREW S	$153.00	12464	TITAN MACHINERY - BISMARCK	$1,906.90
12421	MARTIN, AMBER	$15.00	12465	TOWE, JEREMY W	$48.47
	MCGILVREY, MAUREEN	$163.75		WANZEK, JOHN	$112.66
	MCGILVREY, MAUREEN	$80.50		ZABKA, KEVIN	$187.33
12422	MDU	$87.56	12458	**Foster Care Trust Fund Total**	$4,101.64
12425	MUELLER, KEVIN	$452.12		**Weed Control Fund**	
12427	NAPA AUTO PARTS-SHERIFF	$19.99	12385	D & B PORTABLES LLC	$290.00
12429	ND STATE RADIO COMMUNICATIONS	$1,920.00	12387	DAKOTA CENTRAL TELECOMM	$56.01
12472	NDAAO	$1,200.00	12426	NAPA AUTO PARTS	$34.99
12432	NORTHERN PLAINS ELECTRIC COOPERATIVE	$81.00	12428	NAPA AUTO PARTS-WEED	$19.60
12437	OTTER TAIL POWER CO	$8,511.41	12435	NUTRIEN AG SOLUTIONS, INC	$13,570.00
	PERLEBERG,TYLER	$36.03	12446	RAMKOTA HOTEL & CONFERENCE CENTER	$192.60
	PERLEBERG,TYLER	$94.32		**Veterans Service Fund**	
	PERLEBERG,TYLER	$39.94	12368	BAYMONT INN & SUITES	$288.90
	PERLEBERG,TYLER	$56.33		BRATTON,DAVID G	$266.10
	PERLEBERG,TYLER	$41.92	12377	CENTURYLINK	$16.02
	PERLEBERG,TYLER	$8.52		**County Agent Fund**	
	PERLEBERG,TYLER	$26.86	12408	INNOVATIVE OFFICE SOLUTIONS, LLC	$62.52
	PERLEBERG,TYLER	$24.24	12430	NDSU EXTENSION SERVICE	$11,633.08
12439	PFENNIG, CLINT	$195.39	12448	RECYCLING CENTER OF NORTH DAKOTA, LLC	$15.75
12440	PHARMCHEM INC	$543.15		**Human Service Zone Human Service Fund Total**	$3,313.98
12442	PRECISION CYCLE	$33.65		**Commissary Fund**	
12443	PRESORT PLUS	$923.42	12466	TURNKEY CORRECTIONS	$354.19
12444	QUADIENT FINANCE USA, INC. - AUD	$1,000.00		**Drug Program Fund Total**	$565.24
12445	QUILL CORPORATION	$301.00		**Courthouse Building Fund**	
12447	RECORD KEEPERS	$119.00	12379	CHRISTIANSON BY FLUID	$210.00
12449	REDMANN, ELAINE	$22.24	12404	HOUSE OF GLASS INC	$7,442.00
12450	RODIN, OLGA	$2,708.68		**Road & Bridge Building Fund**	
12452	SC CORRECTIONS	$1,549.50	12426	NAPA AUTO PARTS	$953.97
	SCHAFFER,DIANNE	$60.00		**County Sheriff Capital Fund**	
12453	SCHMIDT,GRANT	$165.63	12401	HILLERUD CONSTRUCTION	$283,500.00
12454	SCOTT, KELLY J	$31.65	12409	INTERSTATE ENGINEERING	$5,122.90
12455	SKRAMSTAD, RONDA	$35.00	12433	NORTHERN SAFETY TECHNOLOGY INC	$1,969.19
12459	SUMMIT FOOD SERVICE, LLC	$10,687.67		**Drug Task Force Asset Forfeiture Fund**	
12460	SWENSON, JOHN AND DEBRA	$39.33	12372	BRINSTER LAW PC	$195.20
12461	THOMSON REUTERS	$457.15		**FEMA**	
12462	THRIFTY DRUG-WHITE DRUG	$20.43		COURTENAY TOWNSHIP #11 - DD	$181.17

At 5:07 p.m., a motion to adjourn the commission meeting was made by Wolsky, seconded by Bergquist. Motion carried.

ATTEST:

Jessica Alonge
Auditor/COO

Mark T. Klose
Commission Chairman