Official Proceedings of the Stutsman County Commission – October 20, 2020

At 8:00 a.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova (via phone), Ramone Gumke, David Schwartz, Steven Cichos (via phone), and Mark Klose answered the roll call.

Mickey Nenow, Highway Superintendent, presented his monthly report.

An approval of the Maintenance Certification for the Stutsman County Road Department was presented. Ova made a motion, seconded by Gumke, to approve the presented certification. Motion carried.

Tyler Perleberg, Tax Director, requested an abatement for parcel #25-6000050 (Steele). It was originally overvalued at $490,400. The owner had an appraisal done by the bank during refinancing, and the bank came back with a valuation of $438,000. Perleberg made the recommendation to lower the value to $438,000. Homer Township also agreed to lower the value. Schwartz made a motion to lower the value to $438,000 per the recommendation, seconded by Gumke. Roll call vote: Ova, Gumke, Schwartz, Cichos and Klose voted aye. Motion carried.

A zoning change for Premier Ag Solutions was presented. This would change the zoning from Agricultural to a Commercial Zoning District. A motion to approve the presented zone change was made by Gumke, seconded by Schwartz. Roll call vote: Gumke, Schwartz, Cichos, Klose and Ova voted aye. Motion carried.

Klose requested approval of job descriptions and reclassifications. The Personnel Committee met, and the recommendation was made to combine the Recorder and Treasurer positions. It was recommended the Human Resource Specialist position be elevated to a department head level with more responsibilities. Revised job descriptions were sent out for viewing. Grade changes were recommended. Gumke made a motion to approve the recommendations as presented, seconded by Schwartz. Roll call vote: Schwartz, Cichos, Klose, Ova and Gumke voted aye. Motion carried.

Jessica Alonge, Interim Auditor/COO, requested first floor courthouse office closure on November 3, 2020, due to the General Election. A motion to approve closing the first floor offices was made by Ova, seconded by Cichos. Motion carried. The next commission meeting has been moved to November 5, 2020.

Alonge requested approval of General Election workers. Cichos made a motion, seconded by Schwartz, to approve the presented list of General Election workers. Motion carried.

A request for a poll worker mask requirement was made. Ova made a motion to recommend poll workers wear masks, seconded by Schwartz. Motion carried.

Joe Rector, James River Valley Library System, presented a library update. An extra $100,000 in expenses was needed for foundation problems at the Alfred Dickey Library. The James River Valley Library cannot accommodate people and events at the Alfred Dickey Library and the Stutsman County Library, which they currently lease. Rector would like to accomplish things in a financially responsible way, so they

would not have to ask the taxpayers for more money. They would like to accomplish this over time and be creative by using the resources they already have. It would involve saving, fundraising, and spreading expenditures. The options presented by Rector were to stop leasing the current Stutsman County Library, expand the Alfred Dickey Library and/or locate property elsewhere.

The appraisal hearing for tax foreclosure properties was held. Schwartz made a motion, seconded by Gumke, to approve the presented appraisal values. Motion carried.

A request for closure on Friday, November 27, 2020 (the day after Thanksgiving) was made by Schwartz. Ova made a motion to approve the requested closure as presented, seconded by Gumke. Motion carried.

Shannon Larson, Human Resource Specialist, discussed Aflac policies and NDPHIT. Larson recommended ending the term with Aflac. Employees could continue with Aflac but would do so through direct bill. Larson recommended against Stutsman County having two separate plans, because it would be conflicting. NDPHIT would have lower rates. Currently 93 employees have Aflac. Aflac has worked with the County for 40 years with no recent price increases. Cichos made a motion to allow employees the choice between Aflac and NDPHIT and payroll deduction, seconded by Schwartz. Roll call vote: Cichos, Klose, Ova, Gumke and Schwartz voted aye. Motion carried.

Jessica Moser, Treasurer, presented the resignation of the Deputy Treasurer. The position will be advertised.

At 8:50 a.m., the Commission meeting recessed for the County Park Board meeting.

Official Proceedings of the Stutsman County Park Board – October 20, 2020

At 8:50 a.m., the County Park Board meeting was called to order. Dennis Ova (via phone), Ramone Gumke, David Schwartz, Steven Cichos (via phone), and Mark Klose answered the roll call. Jason Houge and Joan Morris were absent.

Karl Bergh, Park Superintendent, presented his bi-monthly report. A Park Department employee will be starting work at the courthouse on November 1, 2020. Bergh will present the commissioners with the Park Board camping revenue at the next meeting.

At 8:56 a.m., Houge joined the meeting.

Lakeside Campground winter storage fees were discussed. Advertising for winter storage was recommended to start earlier in the year. There is no maintenance for the Park Department. Houge made a motion to lower the fee from $150 to $100 beginning this year, seconded by Schwartz. Roll call vote: Klose, Houge, Ova, Gumke, Schwartz and Cichos voted aye. Motion carried.

A request of approval of a Jamestown Reservoir project application for North Dakota Farmer's Union was presented. A motion to approve the presented application was made by Schwartz, seconded by Gumke. Motion carried.

Gumke made a motion to approve the mid-month bills and taxable meals, seconded by Houge. Roll call vote: Houge, Ova, Gumke, Schwartz and Cichos voted aye. Motion carried.

	County Park Fund		4871	JETSTREAM CAR WASH	$63.60
4843	CREATIVE ENERGY	$2,637.87	4878	NAPA AUTO PARTS	$31.30
4847	DAKOTA VALLEY ELECTRIC	$8.00	4884	NORTHERN PLAINS ELECTRIC COOPERATIVE	$863.55
4864	HOME OF ECONOMY	$21.41	4925	VALLEY PLAINS EQUIPMENT	$95.95

Eric Nordstrom has approval from the Health Department and the Historical Society to update the Spiritwood Lake Campground sewer system on the old side. Nordstrom is requesting approval of allowing him to move forward with the project. Schwartz made a motion, seconded by Gumke, to approve Nordstrom to go forward with the project as presented. Cichos discussed some concerns. Houge, Ova, Gumke, Schwartz and Klose voted aye. Cichos voted nay. Motion carried.

Schwartz made a motion to approve the dock and cabin fees and permits, contingent on the land conveyance, seconded by Gumke. Roll call vote: Ova, Gumke, Schwartz, and Klose voted aye. Cichos and Houge abstained. Motion carried.

At 9:14 a.m., Houge made a motion to adjourn the Park Board meeting, seconded by Gumke. Motion carried.

At 9:14 a.m., the Commission meeting was called back to order.

Schwartz made a motion to approve the presented bills, seconded by Gumke. Roll call vote: Gumke, Schwartz, Cichos, Klose and Ova. Motion carried.

	General Revenue Fund		4848	DALLMANN SERVICES	$1,444.45
4829	BAKER TILLY US, LLP	$7,932.50	4854	FACTORY MOTOR PARTS CO	$497.16
4830	BALCO UNIFORM CO INC	$205.00	4856	FARGO FREIGHTLINER	$39.56
4831	BEAR, TINA	$110.00	4858	FASTENAL CO	$106.20
4832	BEHAVIORAL INTERVENTIONS	$453.60	4863	HIGH PLAINS WATER	$20.00
4833	BOB BARKER CO	$23.48	4864	HOME OF ECONOMY	$16.99
4836	BRUNS, VERNON	$150.81	4875	MDU	$109.60
4837	CDW GOVERNMENT INC	$60.42	4877	MENARDS - JAMESTOWN	$9.10
4839	CENTRAL BUSINESS SYSTEMS INC	$382.09		MONTPELIER CITY AUDITOR - DD	$55.00
4840	CENTURYLINK	$1,408.11	4878	NAPA AUTO PARTS	$539.25
4841	COLE PAPERS INC	$297.52	4883	NORTH DAKOTA ONE CALL	$34.80
4843	CREATIVE ENERGY	$50.21	4886	NORTHWEST TIRE INC	$28.26
4844	DACOTAH PAPER CO	$217.82	4887	O'REILLY AUTOMOTIVE INC	$56.71
4845	DAKOTA CENTRAL TELECOMM	$641.67	4888	OTTER TAIL POWER CO	$834.42
4849	DAN POLAND MACHINE INC	$52.00	4891	PRAXAIR DISTRIBUTION INC	$154.45
4851	DOCKTER, DEBORAH L	$5.04	4893	PRODUCTIVITY PLUS ACCOUNT	$2,050.35
4853	ELECTION SYSTEMS & SOFTWARE	$7,169.80	4896	QUILL CORPORATION	$231.79

4857	FARM & HOME PUBLISHERS INC	$450.00	4898	RM STOUDT INC	$12.40
4860	GALLS, LLC	$204.04	4899	S&R TRUCK PLAZA	$24.98
4861	HANSON TIRE SERVICE	$673.60	4900	SAFETY KLEEN CORP	$262.50
4862	HARTMAN, MYRLE	$5.53	4902	SANFORD HEALTH OCCUPATIONAL MEDICINE	$204.00
4865	INFORMATION TECHNOLOGY DEPT	$1,022.45	4904	SCHERBENSKE INC.	$1,027.92
4869	JAMESTOWN FINE ARTS ASSOCIATION INC	$612.31		SPIRITWOOD TOWNSHIP #51 - DD	$332.50
4870	JEFFREY D DOYLE INC	$102.61	4907	STREETER COOP OIL	$1,600.49
4872	KROGER CO	$171.43	4911	STUTSMAN COUNTY GLASS	$1,380.00
4873	LANGUAGE LINE SERVICES	$75.00	4914	SWANSTON EQUIPMENT CO	$1,372.75
4874	MARQUART,ANDREW S	$990.00	4916	TDS METROCOM - RD	$2.71
4875	MDU	$74.20	4920	TRUE NORTH STEEL	$22,462.20
4876	MEDICINE SHOPPE	$735.33		**Foster Care Trust Fund Total**	$119.00
	MELAND,NICOLE	$393.75		**Emergency**	
4880	ND NEWSPAPER ASSOCIATION	$164.16	4868	INTERSTATE ENGINEERING	$337.22
4881	ND STATE RADIO COMMUNICATIONS	$1,920.00		**Weed Control Fund**	
4882	NEWMAN SIGNS	$145.00	4845	DAKOTA CENTRAL TELECOMM	$56.01
4884	NORTHERN PLAINS ELECTRIC COOPERATIVE	$69.00	4879	NATIONAL AGRICULTURE GENOTYPING CENTER	$75.00
4885	NORTHERN SAFETY TECHNOLOGY INC	$699.80	4886	NORTHWEST TIRE INC	$31.79
4888	OTTER TAIL POWER CO	$9,222.83	4888	OTTER TAIL POWER CO	$46.11
4889	PHARMCHEM INC	$1,867.65	4898	RM STOUDT INC	$64.39
4890	POST BOARD	$45.00	4909	STUTSMAN CO ROAD DEPT	$85.43
4892	PRESORT PLUS	$2,298.10		**Veterans Service Fund**	
4894	QUADIENT FINANCE USA, INC. - AUD	$1,000.00	4840	CENTURYLINK	$15.05
4895	QUANRUD, MYRA	$56.42	4866	INNOVATIVE OFFICE SOLUTIONS, LLC	$591.92
4896	QUILL CORPORATION	$144.74	4915	TDS METROCOM	$3.66
4897	RECORD KEEPERS	$49.00		**County Agent Fund**	
4901	SANFORD HEALTH (NORTH)	$1,000.00		RITTENBACH,CHRISTINA	$36.80
4902	SANFORD HEALTH OCCUPATIONAL MEDICINE	$73.00		**Human Service Zone Human Service Fund Total**	$3,410.51
4903	SC CORRECTIONS	$1,505.75		**Camping Fee Fund**	
	SCHAFFER,DIANNE	$60.00		LAZY FISH, LLC	$1,355.00
4905	STAPLES BUSINESS CREDIT	$33.99	4850	DANIEL, DEMETRIUS	$1.49
4906	STEAM BROTHERS	$450.00	4921	TURNKEY CORRECTIONS	$304.68
4912	SUMMIT FOOD SERVICE, LLC	$7,308.03		**Drug Program Fund Total**	$442.07
4915	TDS METROCOM	$351.60		**Information Technology Capital Fund**	
4917	TDS METROCOM - SS	$79.84	4837	CDW GOVERNMENT INC	$254.23
4918	THRIFTY DRUG-WHITE DRUG	$23.88		**Road & Bridge Building Fund**	
4919	TOTAL CLEAN INC	$100.00	4845	DAKOTA CENTRAL TELECOMM	$140.00
4922	TWO RIVERS PRINTING	$236.00	4877	MENARDS - JAMESTOWN	$478.97
	E 911 Phone System Fund		4878	NAPA AUTO PARTS	$290.00
4845	DAKOTA CENTRAL TELECOMM	$230.57		**County Hazardous Chemical Account**	$69.75
4846	DAKOTA CENTRAL TELECOMMUNICATIONS	$277.00		**Bond Fund**	
4865	INFORMATION TECHNOLOGY DEPT	$1,785.00	4852	EHLERS & ASSOCIATES INC	$2,800.00
4915	TDS METROCOM	$14.21		**FEMA**	
	County Roads Fund			LIPPERT TOWNSHIP #30 - DD	$105.55
4828	AMERIPRIDE SERVICES	$470.21		LIPPERT TOWNSHIP #30 - DD	$791.61
4834	BORDER STATES PAVING INC	$6,503.94		MELAND,NICOLE	$768.75
4843	CREATIVE ENERGY	$4,706.72		MELAND,NICOLE	$562.50
4845	DAKOTA CENTRAL TELECOMM	$222.89			

Klose presented performance reviews that need to be completed. Schwartz will complete a review for Mickey Nenow, Highway Superintendent. Gumke will complete a review for Karl Bergh, Park Superintendent. Cichos will complete a review for Jessica Alonge, Interim Auditor/COO.

At 9:18 a.m., Schwartz made a motion to adjourn, seconded by Gumke. Motion carried.

ATTEST:

Jessica Alonge Interim Auditor/COO	Mark T. Klose Commission Chairman