Official Proceedings of the Stutsman County Commission – October 22, 2019

At 4:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Denny Ova, Ramone Gumke, David Schwartz, Steven Cichos, and Mark Klose answered the roll call.

Jerry Bergquist, Emergency Manager/9-1-1 Coordinator, discussed the Emergency Declaration dated October 15, 2019. Chairman Klose signed the declaration on the 15th but it is only good for seven days before the Commission must approve it. Gumke made a motion to affirm the declaration, seconded by Ova. Schwartz, Cichos, Klose, Ova, and Gumke voted aye. Motion carried.

Bergquist also discussed a damage assessment that must be done on County and Township roads as part of the state-wide emergency declaration. Due to increased requirements for these assessments, Bergquist would like to enlist Interstate Engineering to assist the Townships and the County with completing them. Ova made a motion to retain Interstate Engineering for the damage assessment on County roads, seconded by Gumke. Cichos, Klose, Ova, Gumke, and Schwartz voted aye. Motion carried. Darin Peterka will also notify Townships that they are available to assist as well.

Bergquist discussed releases from the Jamestown and Pipestem Reservoirs. They will be releasing 1,200 cfs from each Reservoir and not go higher that 2,400 cfs total. This will extend the time needed for releases and make ice conditions dangerous for recreation this winter.

Mickey Nenow, Highway Superintendent, discussed grade raises for two roads that are under water, one in Streeter and one west of Cleveland. The cost of the Streeter road would be between $57,000-$62,000. The road west of Cleveland will cost approximately $14,000. Money could come from the Road and Bridge fund or the Highway Aid fund if necessary. Gumke made a motion to approve both projects, seconded by Ova. Klose, Ova, Gumke, Schwartz, and Cichos voted aye. Motion carried.

Nicole Meland, Auditor/COO discussed a letter from DOT regarding County Bridge Inspections. As of 2020, the DOT will no longer be inspecting bridges. They will be contracting it out and the County will be responsible for 20%. There are 27 County bridges and 9 in the city of Jamestown that we would be responsible for.

Meland also discussed an invitation from Judge Clark for any Commissioners to observe Drug Court on Thursdays at 4:00.

Meland reviewed Stutsman County's Asset Forfeiture Policy. There was a change in legislation requiring a board approved policy and a special fund. The board must then approve any spending from this fund. Meland would like to establish two separate funds, one for Sheriff and one for Drug Task Force. Meland put together an application for use of these funds, which would go through the Auditor's office then to the Commission for final approval. Gumke made a motion to approve the policy and application, seconded by Ova. Ova, Gumke, Schwartz, Cichos, and Klose voted aye. Motion carried.

Meland discussed creation of two funds for the Asset Forfeiture and an additional Human Service Zone Human Service Fund. Schwartz made a motion, seconded by Gumke, to create the funds. Motion carried.

Meland presented the salary survey recommendations that was tabled at the last meeting. This was included in the budget but needs final approval to make the changes. Gumke made a motion to approve the salary survey recommendations, seconded by Schwartz. Gumke, Schwartz, Cichos, Klose, and Ova voted aye. Motion carried.

Meland discussed instituting annual performance evaluations for the Sheriff and State's Attorney positions. Currently, these two positions get automatic step increases and do not have evaluations. These could be conducted by either the Board or the Personnel Committee. Cichos recommended bringing the issue to the Personnel committee for their opinion.

Ramone Gumke left the meeting at 5:32 p.m.

Meland presented the appraisal listing for tax foreclosure properties. This is setting the minimum bid that the property can sell for at the foreclosure auction in November. Schwartz made a motion to approve the appraisal values as presented, seconded by Cichos. Motion carried.

Sale of two county owned properties were presented. These were properties from previous foreclosure auctions that did not sell. Schwartz made a motion to approve the sales, seconded by Cichos. Schwartz, Cichos, Klose, Schwartz, and Ova voted aye. Motion carried.

Meland discussed the road project sponsorship with Rose Township. They have withdrawn their application due to increased costs and regulations. Cichos made a motion, seconded by Ova, to withdraw sponsorship for the project. Motion carried.

Ova made a motion to approve the taxable meals and bills, seconded by Schwartz. Cichos, Klose, Ova, and Schwartz voted aye.

	General Revenue Fund				
2212	A & B BUSINESS INC	$440.74	2235	CLEVELAND CITY WATER & SEWER	$95.70
	ALONGE,JESSICA	$118.32	2239	CREATIVE ENERGY	$4,520.41
2214	AMROCK INC	$9.14	2241	DAKOTA CENTRAL TELECOMM	$172.89
2215	ATTORNEY GENERAL OFFICE-1250	$4,870.00	2245	DMC WEAR PARTS LLC	$16,119.00
2216	BACKER, DEBRA	$73.42	2250	ESCOSUPPLY	$452.50
2217	BALCO UNIFORM CO INC	$35.29	2251	FARMERS UNION OIL CO-CENEX	$24.48
	BARNES, RICHARD	$116.00	2252	FASTENAL CO	$36.03
	BARNES, RICHARD	$56.00	2253	FLEETPRIDE	$1,003.22
2218	BEHAVIORAL INTERVENTIONS	$878.40	2254	FORUM COMMUNICATIONS COMPANY	$107.92
2219	BERG, JORDAN	$14.71	2260	HIGH PLAINS WATER	$60.00
2221	BOND, TIMOTHY	$632.72	2261	HOME OF ECONOMY	$52.95
2222	BRUNS, VERNON	$149.55	2266	INSURE FORWARD	$75.00
2227	CDW GOVERNMENT INC	$1,081.55	2267	INTERSTATE ENGINEERING	$35,133.68
2228	CENEX FLEETCARD - SO	$3,089.03	2268	JAMESTOWN COMMUNICATIONS INC	$326.00
2230	CENTRAL BUSINESS SYSTEMS INC	$785.47	2269	JAMESTOWN HARDWARE	$5.60
2231	CENTURYLINK	$1,383.22	2270	JAMESTOWN SUN RD	$419.50
2233	CHAMBER OF COMMERCE	$253.00		KOBLE,RON	$147.32
2236	COLE PAPERS INC	$582.50		KRAMLICH MICHAEL	$222.72
2237	COMFORT SUITES	$89.00		KRAMLICH, MYRON	$255.20
2238	COOKS CORRECTIONAL	$355.53	2276	KRIS ENGINEERING, INC.	$1,882.96
2239	CREATIVE ENERGY	$47.74	2280	MACKKE PLUMBING AND HEATING	$323.00
			2282	MDU	$124.03

2240	DACOTAH PAPER CO	$5,092.27	2284	MEDINA CITY AUDITOR	$87.00
2244	DALSTED & RYAN P C	$1,064.00	2285	MENARDS - JAMESTOWN	$510.28
2246	DURA, JUANITA J	$54.61	2286	NAPA AUTO PARTS	$2,355.37
2247	ECOLAB PEST ELIMINATION DIV	$143.69	2294	NICKY'S SPARE TIME	$70.00
2248	EMERGENCY TRAINING ASSOCIATES ND	$50.00	2295	NORTH DAKOTA ONE CALL	$54.00
2254	FORUM COMMUNICATIONS COMPANY	$1,377.22	2296	NORTHERN PLAINS ELECTRIC COOPERATIVE	$74.00
2255	FOSTER COUNTY INDEPENDENT	$8.40	2297	NORTHWEST TIRE INC	$520.11
	FREMGEN,FRITZ	$213.44	2298	OTTER TAIL POWER CO	$713.20
	GENTER, COREY	$812.00	2301	PRAXAIR DISTRIBUTION INC	$225.41
2257	GOTER, DARIN	$154.50	2302	PRODUCTIVITY PLUS ACCOUNT	$865.89
2258	HANSON, KEVIN	$16.15	2303	QUALITY REPAIR INC	$72.23
2259	HEALTHCARE ENVIRONMENTAL SERVICE LLC	$141.00	2306	RAMKOTA HOTEL & CONFERENCE CENTER	$172.80
2262	HROPKO, FRANCES	$1,169.92	2312	SAFETY KLEEN CORP	$323.38
2263	I3G MEDIA	$113.05	2317	SNOW WHEEL SYSTEM, INC	$534.16
2264	INFORMATION TECHNOLOGY DEPT	$950.90	2322	STUTSMAN COUNTY GLASS	$45.00
2265	INNOVATIVE OFFICE SOLUTIONS, LLC	$2,124.16	2328	TDS METROCOM - RD	$0.99
	JACKSON, CHAD	$38.50	2335	TITAN MACHINERY	$55.00
	JACKSON, CHAD	$56.00	2336	TOM GILBERTSON & SONS	$50,490.00
2271	JETSTREAM CAR WASH	$638.55	2337	TOWE, JEREMY W	$37.70
	JOB SERVICE NORTH DAKOTA	$104.24	2342	TWO RIVERS PRINTING	$235.00
	JOB SERVICE NORTH DAKOTA	$148.57	2345	VINING OIL CO	$18,344.30
2272	JOHNSON, JASON	$13.00	2347	WEST END HIDE & FUR	$147.38
2274	KLEIN, VICKI	$27.34	2349	WOODWORTH FARMERS GRAIN CO	$1,380.00
2277	KURTZ, SHELLY	$8.62		ZABKA, KEVIN	$179.80
2278	LANGUAGE LINE SERVICES	$129.15		**Social Services Fund Total**	$4,304.73
	LARSON, SHANNON	$117.16		**County Park Fund**	
2281	MARQUART,ANDREW S	$1,719.00	2220	BLUE TARP FINANCIAL, INC.	$26.97
2282	MDU	$107.38	2224	BUFFALO RIVER SALES	$4,152.38
2283	MEDICINE SHOPPE	$238.00	2243	DAKOTA VALLEY ELECTRIC	$8.00
2288	NAPA AUTO PARTS-SHERIFF	$571.96	2249	ERIC NORDSTROM - SPIRITWOOD RESORT	$1,927.00
2290	ND STATE RADIO COMMUNICATIONS	$1,920.00	2256	GAHNER SANITATION SERVICE	$1,050.00
2293	NEOFUNDS- AUD	$1,000.00	2261	HOME OF ECONOMY	$127.67
2296	NORTHERN PLAINS ELECTRIC COOPERATIVE	$70.00	2275	KREBSBACH BACKHOE SERVICE	$1,503.09
	NWOGA, JOSEPH	$151.00	2287	NAPA AUTO PARTS-PARK	$93.24
2298	OTTER TAIL POWER CO	$12,156.01	2296	NORTHERN PLAINS ELECTRIC COOPERATIVE	$1,933.55
2300	PHARMCHEM INC	$742.30	2301	PRAXAIR DISTRIBUTION INC	$40.90
2304	QUILL CORPORATION	$1,201.23	2323	STUTSMAN RURAL WATER DISTRICT	$589.60
2306	RAMKOTA HOTEL & CONFERENCE CENTER	$1,641.60	2326	SWEN PRODUCTS INC	$1,026.00
2308	REDWOOD BIOTECH INC	$15.40		THE DAK	$28.88
2309	REDWOOD TOXICOLOGY LABORATORY INC	$480.00		**Weed Control Fund**	
2310	RICHARDS, BRENDA	$148.75	2241	DAKOTA CENTRAL TELECOMM	$55.78
2311	RM STOUDT INC	$318.18	2289	ND PARKS AND RECREATION DEPT	$120.00
2313	SANFORD	$104.49	2298	OTTER TAIL POWER CO	$34.29
2314	SC CORRECTIONS	$1,506.00	2321	STUTSMAN CO ROAD DEPT	$82.26
	SCHAFFER,DIANNE	$50.00		**Veterans Service Fund**	
2315	SCHUBERT'S CARPET ONE	$156.07		BRATTON,DAVID G	$200.00
2316	SCOTT'S ELECTRIC LLC	$66.00	2231	CENTURYLINK	$15.03
2318	STEBNER, ALGENE	$1,331.75	2279	LOCKEN, ECHO	$200.00
2319	STEIN'S INC	$902.85	2327	TDS METROCOM	$3.85
2322	DACOTAH PAPER CO	$967.79	2283	MEDINA CITY AUDITOR	$989.68
2324	DALSTED & RYAN P C	$972.73	2282	MENARDS - JAMESTOWN	$947.95
2326	DURA, JUANITA J	$977.68	2282	NAPA AUTO PARTS	$906.22
2327	ECOLAB PEST ELIMINATION DIV	$982.62	2281	NICKY'S SPARE TIME	$864.49

2332	THOMSON REUTERS	$369.42	2291	NDAAEA	$75.00
2333	THRIFTY DRUG-WHITE DRUG	$33.94	2305	R&H MAINTENANCE	$400.00
2338	TRANE U.S. INC	$545.00	2307	RECYCLING CENTER OF NORTH DAKOTA, LLC	$12.50
2339	TRAUT LAWN IRRIGATION INC	$250.00	2334	TICHY, AMY	$85.84
2340	TRAUT, MARLENE	$200.00		**Camping Fee Fund**	
2341	TURNKEY CORRECTIONS	$80.00	2320	STUTSMAN CO PARK	$174.00
	WARNER, CHAD	$95.12		THE DAK	$696.00
2346	WENDEL, CHAD	$22.69		**Commissary Fund**	
2348	WILDSIDE CREATIONS INC	$561.00	2273	JOHNSON, SARAH	$1.00
	E 911 Phone System Fund		2341	TURNKEY CORRECTIONS	$263.70
	BERGQUIST,JERRY	$121.80		**Drug Program Fund Total**	$449.29
2241	DAKOTA CENTRAL TELECOMM	$229.83		**Courthouse Building Fund**	
2242	DAKOTA CENTRAL TELECOMMUNICATIONS	$277.00	2225	BUILDERS FIRSTSOURCE	$286.96
2299	PENGUIN MANAGEMENT INC	$2,208.00	2325	SUN CONTROL	$2,565.00
2327	TDS METROCOM	$13.72		**Document Preservation Fund**	
	County Roads Fund		2343	TYLER TECHNOLOGIES INC	$560.00
2212	A & B BUSINESS INC	$272.70		**Road & Bridge Building Fund**	
2213	AMERIPRIDE SERVICES	$527.01	2286	NAPA AUTO PARTS	$833.98
2223	BUFFALO CITY DIESEL	$43.94		**County Sheriff Capital Fund**	
2226	BUTLER MACHINERY CO	$933.09	2232	CERBERUS SECURITY	$31,815.88
2234	CITY OF STREEETER	$61.75			

At 5:54, Cichos made a motion to adjourn the meeting, seconded by Schwartz. Motion carried.

ATTEST:

Nicole Meland
Auditor/COO

Mark T. Klose
Commission Chairman