Official Proceedings of the Stutsman County Commission—November 7, 2023

At 3:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Jerry Bergquist, Chad Wolsky, Joan Morris, Mark Klose, and Levi Taylor answered the roll call.

The Pledge of Allegiance was recited.

A motion to approve the October 2023 meeting minutes was made by Morris, seconded by Bergquist. Motion carried.

Klose presented a 5-year service award to Jessica Belgarde, and recognized Mylee McDowell for 10 years of service. Both Belgarde and McDowell work in corrections.

Brad Darr, State Maintenance Engineer, ND DOT, spoke regarding the 129,000 lb. large truck network request along US Highways 281, 52, and 11. Currently Darr is getting the opinions of the counties impacted to bring back to their advisory committee. The application is from Agtegra Cooperative for US 281 from the South Dakota border to the US 281 I94 interchange in Jamestown, and ND Highway 11 from the junction of US 83 and 11 to the junction of US 281 and 11. The current weight limit for these highways is 105,500 lbs. Permission for the trucks to use connecting county roads must be granted by the county. Fritz Fremgen, State's Attorney, had some questions regarding the process. Chad Kaiser, Sheriff, stated that the county roads are not equipped to handle this type of load weight.

Kara Falk, Executive Director, Central Valley Health, requested a transfer of the Opioid Settlement Funds from the county to the public health district instead of being given back to the state. A motion to keep the money for Central Valley Health District with an approved plan was made by Bergquist, seconded by Wolsky. Roll call vote: Bergquist, Wolsky, Morris, Taylor, and Klose voted aye. Motion carried.

Bergquist suggested forming a committee to come up with a plan for spending the funds that includes Kaiser, Heidi Lindberg, Jail Nurse, and Andrew Berkey from the Jamestown Ambulance. Fremgen recommended having a representative from South Central Human Services on the committee as well. Falk will work with the recommended individuals and bring back the plan for the funds to the November 21 commission meeting. Bergquist made a motion to create a committee of Chad Kaiser, Heidi Lindberg, Andrew Berkey and an individual from the Human Service Center to work with Central Valley Health to put this plan together, seconded by Wolsky. Motion carried.

Corry Shevlin, CEO JSDC, presented the RTS Shearing PACE request in the amount of $128,571.44 with the county share being $25,714.28. A motion to approve the request was made by Wolsky, seconded by Morris. Roll call vote: Wolsky, Morris, Taylor, Klose, and Bergquist voted aye. Motion carried.

Emily Bivens, Jamestown Tourism, requested funds for the continuation of advertising and recreational entities, with the county share being $25,000. This is the second year for the request. A motion to approve was made by Bergquist, seconded by Taylor. Roll call vote: Morris, Taylor, Klose, Bergquist, and Wolsky voted aye. Motion carried.

Shevlin presented information on the Bison World Inc. project. A total of $9,000,000 will need to come in the form of private investments in order for the project to be completed. The county split would be $200,000 which would be an investment not a loan. Fremgen questioned where the people to fill the new positions created by the opening of Bison World would come from. A motion to approve the funding

request was made by Morris, seconded by Wolsky. Roll call vote: Taylor, Klose, Bergquist, Wolsky, and Joan voted aye. Motion carried.

Maureen McGilvrey, Treasurer/Recorder, requested the outsourcing of tax statement printing in an effort to decrease costs, and to save time for the employees of the treasurer's office. Presort Plus would print, stuff, and mail the tax statements if approved. Jessica Alonge, Auditor/COO added that the state has been working on additional mailings that will be added as inserts on top of the quoted price. There is a high approval rating from other counties using Presort for the processing of tax statements. A motion to approve was made by Morris, seconded by Taylor. Roll call vote: Klose, Bergquist, Wolsky, Morris, and Taylor voted aye motion carried.

Mark Attleson, Maintenance Supervisor, presented a quote for replacing the kitchen floor in the jail. The replacement is an ARPA project, and the quote is from Valley Flooring in the amount of $15,000.49. A motion to approve the replacement was made by Bergquist, seconded by Wolsky. Roll call vote: Bergquist, Wolsky, Morris, Taylor, and Klose voted aye. Motion carried.

Attleson also requested approval for the replacement of the exterior door at the weed board office. The bottom fell out of the current door it does not seal. The quote is for $1,995. A motion to approve was made by Taylor, seconded by Morris. Roll call vote: Wolsky, Morris, Taylor, Klose, and Bergquist voted aye. Motion carried.

Attleson informed the commission that the valve replacement project that was recently completed for the jail cells was under budget by $5,600. He is currently the only person that can control the temperatures on his computer, and to get controls in the control room it would be $1,880. Since the project was already approved and came in under budget, no motion for approval was needed.

Jim Wentland, Highway Superintendent, requested direction on the flex funding grant to reconstruct and pave county road 62. The estimate is about $35,000,000 and the DOT funding is capped at $43,000,000 for all projects in the state. He is wondering if he should apply for a portion of the grant, or for the entire amount. There is no limit as to what he can apply for. Connie Ova, JSDC, recommends requesting full funding. Wentland has been in contact with the facilities in Spiritwood, and they would be willing to write a letter of support but did not agree to a monetary donation to assist with the project. A motion to apply for the full amount was made by Taylor, seconded by Wolsky. Roll call vote: Morris, Taylor, Klose, Bergquist, and Wolsky voted aye. Motion carried.

Fremgen presented his monthly report. The new attorney has started. Leo Ryan's law firm was handling mental health cases for $125 per hour, but those will now be taken over by the state's attorney's office. Fremgen will also be in contact with Carvell regarding the reservoir and docks, so that he can do some research on the issue as well. Bergquist would like to see some decisions made by January.

Kaiser, requested to enter into a Safebed Contract with Cass County for 2024 in the amount of $1,500. Without entering into the contract, the fee is $520 per day. Stutsman County does not have a Youth Works facility. A motion to enter into the contract was made by Morris, seconded by Bergquist. Roll call vote: Taylor, Klose, Bergquist, Wolsky, and Morris voted aye. Motion carried.

Kaiser also informed the board that the DAPL case against Stutsman County has dismissed all claims.

Alonge requested approval of the 2024 Community Service Administration Agreement. The rate would stay at $500 a month. A motion to approve was made by Bergquist, seconded by Wolsky. Roll call vote: Klose, Bergquist, Wolsky, Morris, and Taylor voted aye. Motion carried.

Alonge then presented discussion on the MOA of James River Valley Library. Withdrawal by either party would need to be done by February 28, 2024. The current agreement was signed in 2009. Dwaine Heinrich, City of Jamestown Mayor, stated that the biggest issue with the library board is that one partner puts in one amount of money and the other is putting in an amount that is much lower. The county has reduced financial contributions to the library by over 50%, without having any contact or discussion with the city. The City of Jamestown has asked for extensions on signing the agreement because of the inability of the library board to get along. Heinrich suggests a committee be formed with people from the community, not directly involved with either the city or the county, to come up with some recommendations for the library board as far as the future of the library. This would bring forth fresh opinions from people without predetermined outcomes. Morris would encourage the committee be made of younger people.

Alonge informed the commission that the 2021/2022 audit reports are finally done and that she has started working on some of the information for the 2023 audit. A motion to accept the fiscal year 2021 and 2022 audit reports was made by Morris, seconded by Bergquist. Motion carried.

At 5:28 p.m., the commission meeting recessed for the park board meeting.

Official Proceedings of the Stutsman County Park Board – November 7, 2023

At 5:28 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Jerry Bergquist, Mark Klose, Chad Wolsky, Joan Morris, Levi Taylor, and Henry Steinberger answered the roll call. Merri Mooridian was absent.

A motion to approve the 2023 meeting minutes was made by Morris, seconded by Taylor. Motion carried.

Bob Froehlich, Fisheries Development Supervisor, ND Game and Fish, requested approval of the Jamestown Reservoir Boat Ramp Reconstruction Amendment. The county is currently paying the bills and being reimbursed by Game & Fish and the cost of the project has gone over the initial quote. The project was not completed in 2022 and carried into 2023. Game & Fish was able to do much of the work themselves. The ramp was realigned with the shoreline and went from a single lane to double lane and is now 133' long vs 95' long. The amendment is from $48,000 to $64,000, with the local share being $16,000. The Park Board has allocated $5,000 to the project, as did Dakota Anglers. Karl Bergh, Park Superintendent, stated that Dakota Anglers would be having a meeting to discuss the overage. A motion to approve the amendment was made by Morris, seconded by Steinberger. Roll call vote: Steinberger, Bergquist, Wolsky, Morris, Taylor, and Klose voted aye. Motion carried.

Bergh presented an update on park projects. In 2021 the idea of constructing a jetty was presented. The cost for that would be $400,000 - $500,000. In 2021, Bergh applied for a grant for playground equipment and some benches. The benches have been installed. The price of playground equipment skyrocketed after covid, and no equipment has been purchased.

The price to overlay the existing walking path at 1.5" would be $157,405.94. Alonge stated that $155,000 was allocated for a new walking path, but it was discussed to reallocate it for the overlay of the existing path. ARPA funds must be allocated by December of 2024, and all bills paid, and projects completed by

December 31, 2026. A motion to approve the overlay of the existing walking path at 1.5" next spring using ARPA funds, with the overage coming out of the park fund was made by Bergquist, seconded by Morris. Roll call vote: Bergquist, Wolsky, Morris, Taylor, Klose, and Steinberger voted aye.

Bergh will get a quote over the winter for a new walking path to connect the campground to the beach and will look into applying for grant funding for the project. Steinberger mentioned extending the campground and adding 10-20 mini cabins. Bergh has been unable to connect with his contact from Dakota Central as far as getting Wi-Fi for Lakeside Campground. Morris will reach out to her contacts and see if things can be moved along. Morris brought up the boat ramp at Pelican Point and the issues that arise when there is low water. Bergh will work with Game and Fish and see if there are any options for that.

Bergh stated that the 2023 campground revenues came in at $85,699 for Lakeside, $4,834 for Parkhurst, and $643 at the boat club. Bergh was fully staffed all summer.

A motion to approve the monthly park bills was made by Bergquist, seconded by Steinberger. Roll call vote: Wolsky, Morris, Taylor, Klose, Steinberger, and Bergquist voted aye. Motion carried.

	County Park Fund		12547	LINDBERG BROS.	$1,038.43
12492	BORDER STATES PAVING INC	$231.46	12548	LINDE GAS & EQUIPMENT	$68.50
12507	COLE PAPERS INC	$205.99	12567	NORTHERN PLAINS ELECTRIC COOPERATIVE	$516.10
12511	DAKOTA RENTAL CENTER LLC	$86.50	12585	SCOTT'S ELECTRIC LLC	$180.35
12618	DAKOTA VALLEY ELECTRIC	$8.00	12590	STUTSMAN RURAL WATER DISTRICT	$370.27
12530	HOME OF ECONOMY	$29.99	12615	VISA AUD 1683	$653.96

At 6:02 p.m., a motion to adjourn the Park Board meeting was made by Taylor, seconded by Steinberger. Motion carried.

At 6:02 p.m., the Commission meeting was called back to order.

A motion to approve the monthly bills was made by Morris, seconded by Wolsky. Roll call vote: Morris, Taylor, Klose, Bergquist, and Wolsky voted aye. Motion carried.

	General Revenue Fund		12617	WILHELM CHEVROLET BUICK GMC	$1,214.58
12485	ACCURATE CONTROLS INC	$164.00	12611	ZUNDEL, JUSTINA	$25.30
12489	BALCO UNIFORM CO INC	$20,444.66		**E 911 Phone System Fund**	
12490	BISMARCK TITLE COMPANY	$309.00	12505	CENTURYLINK.	$5.64
12491	BOB BARKER CO	$3,235.01	12602	VISA EMS 1790	$88.20
12495	BUFFALO CITY DIESEL	$6,979.43		**County Roads Fund**	
12497	CABLE SERVICES	$47.31	12487	ARAMARK	$561.96
12500	CDW GOVERNMENT INC	$5,555.17	12492	BORDER STATES PAVING INC	$11,756.52
12501	CENEX FLEETCARD - SO	$3,790.85	12495	BUFFALO CITY DIESEL	$2,149.25
12503	CENTRAL BUSINESS SYSTEMS INC	$418.21	12496	BUTLER MACHINERY CO	$1,225.03
12504	CENTURYLINK	$1,343.71	12498	CAPITAL ONE - RD 604867	$134.39
12505	CENTURYLINK.	$133.97	12499	CAPITAL ONE TRADE CREDIT	$210.15
12507	COLE PAPERS INC	$653.78	12506	CITY OF STREEETER	$103.75
12510	DACOTAH PAPER CO	$1,726.22	12508	CREATIVE ENERGY	$3,452.09
12512	DALSTED & RYAN P C	$912.50	12509	CUSTOM CONTRACTING SOLUTIONS, LLC	$20,652.00
12514	DAUER, JUDITH	$177.38	12513	DAN POLAND MACHINE INC	$162.00
	DAVIS, SHANNON	$132.31	12517	FARMERS UNION OIL CO-CENEX	$3,946.45
	FRANKE, SCOTT	$131.00		HARRINGTON, LEVI	$26.20

	FRANKE, SCOTT	$50.00	12530	HOME OF ECONOMY	$33.89
12518	GALLS, LLC	$839.80	12537	JAMESTOWN CITY WATER	$420.65
12519	GATE CITY BANK	$4,347.42	12543	KOTACO	$18,220.46
12520	GEIGER, DARRELL	$78.59		KRAMLICH, MYRON	$205.67
	GRAY, JEREMY	$24.89	12544	LARRY'S AUTO GLASS	$520.46
	GRAY, JEREMY	$7.86	12545	LAWSON PRODUCTS INC	$179.05
	GRAY, JEREMY	$75.33	12548	LINDE GAS & EQUIPMENT	$158.95
	GRAY, JEREMY	$7.21	12552	MDU	$301.75
	GRAY, JEREMY	$41.25	12553	MEDINA CITY AUDITOR	$77.75
	GRAY, JEREMY	$36.03	12554	MENARDS - JAMESTOWN	$90.94
	GRAY, JEREMY	$45.85		MONTPELIER CITY AUDITOR - DD	$58.00
	GRAY, JEREMY	$6.55	12557	NAPA AUTO PARTS	$1,475.79
	GRAY, JEREMY	$53.71	12564	NEWMAN SIGNS	$2,192.36
	GRAY, JEREMY	$6.55	12565	NICKY'S SPARE TIME	$70.00
	GRAY, JEREMY	$3.93	12614	NORTHERN PLAINS ELECTRIC COOPERATIVE	$145.00
	GRAY, JEREMY	$51.09	12569	NORTHWEST TIRE INC.	$11,564.51
	GRAY, JEREMY	$22.27	12574	OTTER TAIL POWER CO	$268.73
	GRAY, JEREMY	$62.88	12576	PRODUCTIVITY PLUS ACCOUNT	$63.00
	GRAY, JEREMY	$7.21	12579	QUILL CORPORATION	$76.72
12522	GROSS,RODNEY	$119.00	12581	RADISSON INN BISMARCK	$192.60
12523	GUARDIAN RFID	$1,425.00	12586	SIGN SOLUTIONS USA	$418.78
12524	HANSON TIRE SERVICE	$30.00	12590	STUTSMAN RURAL WATER DISTRICT	$136.40
12525	HEALTHCARE ENVIRONMENTAL SERVICE LLC	$324.20	12592	TITAN MACHINERY - BISMARCK	$2,893.75
12526	HENNING, JOHN F	$21.71	12594	TRUE NORTH STEEL	$448.00
12529	HOLLAND, ANGELA	$440.00		ZABKA, KEVIN	$204.36
12531	INNOVA INTEGRATED SOLUTIONS	$2,684.48		**Foster Care Trust Fund Total**	$1,145.98
12532	INNOVATIVE OFFICE SOLUTIONS, LLC	$134.46		**Weed Control Fund**	
12533	IVERSON CONSTRUCTION, INC	$500.00	12486	AGTERRA TECHNOLOGIES, INC.	$140.00
12534	J & L SERVICE	$75.00	12488	AT&T MOBILITY	$121.36
	JACKSON, CHAD	$131.00	12536	JAMESTOWN CITY BALER	$49.46
	JACKSON, CHAD	$50.00	12555	MENARDS - JAMESTOWN WEED	$102.88
12535	JAMESTOWN AREA CHAMBER OF COMMERCE	$300.00	12558	NAPA AUTO PARTS-WEED	$172.97
12537	JAMESTOWN CITY WATER	$3,753.01	12571	NUTRIEN AG SOLUTIONS, INC	$2,606.00
12538	JAMESTOWN COMMUNICATIONS INC	$48.00	12574	OTTER TAIL POWER CO	$51.52
12539	JAMESTOWN COMMUNITY CORRECTIONS	$500.00	12587	STUTSMAN CO ROAD DEPT	$136.40
12541	JETSTREAM CAR WASH	$362.56		**Veterans Service Fund**	
12546	LEAF	$129.96	12504	CENTURYLINK	$16.17
	LINDBERG,HEIDI	$131.00	12505	CENTURYLINK.	$1.41
	LINDBERG,HEIDI	$50.00		**County Agent Fund**	
12550	MANOJKUNAR,JOSHI	$25.00	12532	INNOVATIVE OFFICE SOLUTIONS, LLC	$50.14
12551	MARQUART,ANDREW S	$198.00		JARSKI-WEBER, BRENDA	$121.68
	MCGILVREY, MAUREEN	$137.55		JARSKI-WEBER, BRENDA	$107.64
12552	MDU	$1,238.38	12546	LEAF	$109.00
12556	MUESKE,TAMMY	$26.00	12563	NDEAFCS.	$125.00
12560	ND CHAPTER OF APCO	$360.00	12580	R&H MAINTENANCE	$400.00
12561	ND DOCR	$300.00	12582	RECYCLING CENTER OF NORTH DAKOTA, LLC	$15.75
12562	ND HOUSING FINANCE AGENCY	$1,016.22		RITTENBACH,CHRISTINA	$27.51
12567	NORTHERN PLAINS ELECTRIC COOPERATIVE	$105.00		RITTENBACH,CHRISTINA	$121.83
12570	NOVA FIRE PROTECTION LLC	$230.00		RITTENBACH,CHRISTINA	$50.00
12572	ODENBACH, LYNETTE	$165.06	12603	VISA EXT 3424	$90.16
12573	OFFICE OF THE STATE AUDITOR	$24,455.91		WOLFF, ASHLEY	$58.00
12574	OTTER TAIL POWER CO	$279.89		WOLFF, ASHLEY	$168.00
	PERLEBERG,TYLER	$56.99		WOLFF, ASHLEY	$121.83
	PERLEBERG,TYLER	$68.12		**Human Service Zone Human Service Fund Total**	$61,591.57
	PERLEBERG,TYLER	$9.17		**Commissary Fund**	
	PERLEBERG,TYLER	$45.85	12595	TURNKEY CORRECTIONS	$69.00
12575	PHARMCHEM INC	$894.60		**Drug Program Fund Total**	$1,797.74
12577	QUADIENT FINANCE USA, INC. - AUD	$2,000.00		**Courthouse Building Fund**	
12578	QUADIENT LEASING USA, INC.	$621.99	12521	GOLDADE FLOORING	$12,276.62

12581	RADISSON INN BISMARCK	$1,251.90		**County Correctional Center Construction Fund**	
12584	SANFORD HEALTH	$500.00	12568	NORTHERN PLAINS MECHANICAL, LLC	$14,400.00
	SCHAFFER,DIANNE	$60.00	12593	TRANE U.S. INC	$105,930.00
12588	STUTSMAN CO SHERIFF'S DEPT	$4,000.00		**Document Preservation Fund**	
12591	SUMMIT FOOD SERVICE, LLC	$10,596.58	12500	CDW GOVERNMENT INC	$287.92
12596	TWO RIVERS PRINTING	$675.00		**Road & Bridge Building Fund**	
12597	TYLER TECHNOLOGIES INC	$6,683.68	12549	MACKKE PLUMBING AND HEATING	$10,170.12
12599	VERIZON WIRELESS- SO	$1,258.23	12604	VISA RD 1766	$432.78
12615	VISA AUD 1683	$4,917.42		**County Sheriff Capital Fund**	
12602	VISA EMS 1790	$174.77	12527	HILLERUD CONSTRUCTION	$152,793.90
12605	VISA SCCC 1949	$3,320.98	12613	WILHELM CHEVROLET BUICK GMC	$41,945.00
12606	VISA SO 1840	$1,429.07		**Job Incentive Fund**	
12616	VISA SS 1025	$34.19	12540	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$200,000.00
12608	WAYMAN,SHERI	$25.00		**Wages**	
12609	WEST CENTRAL REGIONAL JUVENILE CENTER	$6,495.98		Wednesday, October 25, 2023	$784,696.63

At 6:04 p.m., a motion to adjourn the commission meeting was made by Bergquist, seconded by Wolsky. Motion carried.

ATTEST:

Jessica Alonge
Auditor/COO

Mark T. Klose
Commission Chairman