Official Proceedings of the Stutsman County Commission – November 15, 2016

At 4:36 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to Order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys, and Mark T Klose answered the roll call.

Howie Peuser, LEC Maintenance Supervisor, requested to purchase two new boilers. The current big boiler would be the back-up boiler, if needed. Lunseth Plumbing & Heating Co has a bid of $90,400.00 for two 700,000 BTU boilers. Grant Mechanical has a bid of $99,490.00. G & R Controls gave two bids for two different options. The first bid would be $74,707.00 for two 700,000 BTU boilers or three 500,000 BTU boilers for $75,911.00. G & R Controls' bills include electrical. Climate Control would cost $6,235.00. G & R Controls lowest bid is $82,146.00. The budget for the boilers is $90,000.00. Schwartz made a motion to accept the low bid from G & R Controls for the three 500,000 BTU boilers and Climate Control, seconded by Neys. Roll call vote: Neys, Schwartz, Neys, Klose, Ova and Marks voted aye. Motion carried.

Fettig and Peuser have been working on getting bids for cooling towers. The original cooling tower that was looked at was a reasonable price, but the more it's looked into the more they realize it's not the cooling tower that would best fit our facility. The extra's Stutsman County needed to make the cooling tower run drove the price up. Fettig and Peuser will continue to look into it more. There's at least a year or two left on the current cooling tower.

Eric Nordstrom voiced some questions regarding Spiritwood Lake Resort. Nordstrom is looking at bringing a trailer in for one of his employees. The City of Spiritwood Lake is considering giving him the authorization to do so. The City of Spiritwood Lake would like to know if Stutsman County had any reservations or any issues. The permit allows for one dwelling, so a modification would have to be made. Nordstrom was informed from the City of Spiritwood that he would need a letter of approval for allowing the campground expansion and allowing the mobile home for his employee, which would go in the mobile home park. Ova made a motion to amend the permit to allow a second caretaker dwelling, seconded by Marks. Motion carried.

The second issue is the expansion of the Spiritwood Lake campground. The expansion would go on the East side of the road, by the entrance, going into the resort.

The City of Spiritwood Lake is in the process of putting in a new zoning district within the city. Shirly Krapp, Auditor of Spiritwood Lake City, spoke about this topic. That zoning district would encompass the words "public park, passive and active". Once that is passed, the City of Spiritwood Lake will be entertaining the motion to re-zone that entire area to Public Park, passive and active.

A motion was made by Schwartz, seconded by Marks to send a letter of support to the City of Spiritwood Lake for allowing the expansion of the campground.

Nicole Meland, Administrative Staff Officer, requested excess mill levies for road payments for Flint and Sharlow Townships. Flint and Sharlow both have delinquent balances with the County for their road work that has been done. Both were sent letters November 3, 2016 stating that if the townships did not pay the delinquent balances there would be a request to the commissioners to levy excess mills. Flint Township has an outstanding balance of $28,760.90 with $11,408.55 delinquent for over a year. Sharlow Township has an outstanding balance of $45,616.64 with $35,353.48 delinquent for over a year. The request is to put excess levies on both townships not to exceed 36 mills. Currently, both townships requested 18 mills. Ova made a motion to put the excess levies on the townships, seconded by Schwartz. Roll call vote: Neys, Klose, Ova, Marks and Schwartz vote aye. Motion carried.

Casey Bradley, Auditor/COO, presented Linda Chadduck's retirement notification. Linda Chadduck is currently the Deputy Auditor/Recorder for Stutsman County. Chadduck has been with the county for 37 years. Wednesday, November 23, 2016 will be her last day with Stutsman County. The Board has had a succession plan in place that has been followed the past year and a half. Nicole Meland has been training in for that position. A direct recommendation on how to proceed will be given in December.

A request from Bradley to purchase new chairs for the commission room was given. New chairs were purchased throughout the building. The chairs in the commission room are the original chairs from the original building. They are roughly 34 years old. Funding is available for 28 chairs and the 6 chairs around the commissioner's desk for a total of $14,234.06. The commissioners are content with the current chairs.

Connie Ova, JSDC CEO, requested Stutsman County to assists with the New Jobs Training Fund and New Jobs Training Program with Agri-Cover, Inc. Agri-Cover is going to do an expansion, adding 43 new employees and 58,000 square foot building. The agreement recommendation has been approved by the North Dakota Job Service on November 14, 2016. Marks made a motion, seconded by Ova to assist with the New Jobs Training Fund and Program. Motion carried.

Tyler Perleberg, Tax Director, presented a PILT (Payment in Lieu of Taxes) Request. Perleberg received an application for Agri-Cover. Part of the process of this agreement is putting together a sub-committee consisting of one Commission member, a Midway Township member and a member of the School Board. Neys was appointed to be the Commission member on the sub-committee.

Perleberg contacted Attorney Scott Wagner, who wrote the PILT Agreement for CHS, to see if he was interested in writing this one as well. Wagner said he would write up the agreement. His estimate of cost would be $2,500.00. Ova made a motion to have Attorney Scott Wagner write up the PILT Agreement for Agri-Cover, seconded by Marks. Roll call vote: Klose, Ova, Marks, Schwartz and Neys vote aye. Motion carried.

Schwartz made a motion, seconded by Marks to approve the mid-month bill and taxable meals. Roll call vote: Ova, Marks, Schwartz, Neys and Klose vote aye. Motion carried.

	General Revenue Fund		74392	NAPA AUTO PARTS	-$12.12
74321	A & B BUSINESS INC	$323.61	74394	ND ASSOCIATION OF COUNTIES	$335.00
74323	BALCO UNIFORM CO INC	$156.05	74395	ND DEPT OF EMERGENCY SERVICES	$485.20
74325	BEHAVIORAL INTERVENTIONS	$1,186.14	74397	NEWMAN SIGNS	$742.70
74326	BOB BARKER CO	$1,072.36	74398	NORTHERN PLAINS ELECTRIC	$58.00
74328	BROWN & SAENGER	$2,394.85	74399	NORTHWEST TIRE INC	$259.74
74331	BURLEIGH COUNTY SHERIFF'S DEPT	$35.00	74401	OTTER TAIL POWER CO	$502.08
74333	CBM FOOD SERVICE	$7,826.56	74408	PRAXAIR DISTRIBUTION INC	$8.74
74334	CDW GOVERNMENT INC	$72.66	74411	PRODUCTIVITY PLUS ACCOUNT	$75.55
74337	CENTURYLINK	$1,038.78	74416	SAFETY KLEEN CORP	$286.09
74338	CHARM-TEX, INC.	$150.60	74429	TDS METROCOM	$3.36
74340	COLE PAPERS INC	$744.25	74441	WEST END HIDE & FUR	$256.93
74341	CREATIVE ENERGY	$204.74	74446	WOODWORTH FARMERS GRAIN CO	$1,597.33
74342	DACOTAH PAPER CO	$68.00		**Foster Care Trust Fund**	
74345	DALSTED & RYAN P C	$969.00	74424	STUTSMAN CO TREASURER	$1,182.00
74346	DAUER'S TROPHIES	$50.75		**Social Services Fund Total**	$2,890.97
	DAVIS,BRIAN	$171.50		**County Park Fund**	
74347	DOUBLE S LAWN SERVICES LLC	$50.00	74327	BORDER STATES PAVING INC	$37,975.26
74348	DR DAWN'S PET STOP LLC	$61.77	74336	CENTRAL DAKOTA SANITATION INC	$1,060.76
74349	DS SOLUTIONS	$150.00	74341	CREATIVE ENERGY	$1,613.44
74350	ELECTION SYSTEMS & SOFTWARE	$5,665.38	74344	DAKOTA VALLEY ELECTRIC	$8.00
74351	ELECTRONIC COMMUNICATIONS BISMARCK	$246.00	74367	HOBBY TIRE	$32.50
74357	FARM & HOME PUBLISHERS INC	$625.00	74393	NAPA AUTO PARTS-PARK	$12.41
	FREMGEN,FRITZ	$108.00	74397	NEWMAN SIGNS	$38.39
74370	INFORMATION TECHNOLOGY DEPT	$968.75	74398	NORTHERN PLAINS ELECTRIC	$1,135.55
74371	INSURE FORWARD	$563.00	74400	O'REILLY AUTOMOTIVE INC	$77.94
74372	J & L SERVICE	$34.75	74427	STUTSMAN RURAL WATER DISTRICT	$486.80
74373	JAMESTOWN CITY WATER	$3,696.15		**Weed Control Fund**	
74374	JAMESTOWN COMMUNICATIONS INC	$10.00	74324	BARNICK,JEROME	$640.00
74375	JAMESTOWN SUN	$3,484.85	74329	BROWN,TROY	$2,560.00
74377	JOBS HQ	$363.46	74330	BRUNSCH,DALE	$320.00
74380	KLEIN McCARTHY ARCHITECTS	$1,720.00	74343	DAKOTA CENTRAL TELECOMMUNICATIONS	$39.00
74386	MARQUART,ANDREW S	$1,614.33	74352	ELSTON,DAN	$3,000.00
74387	MCKESSON MEDICAL SURGICAL	$2,637.80	74353	ELSTON,RYLEY	$3,000.00
74388	MDU	$148.64	74355	EXNER,ALVIN	$2,064.00
74394	ND ASSOCIATION OF COUNTIES	$2,275.00	74359	FREY,MARVIN	$3,000.00
74396	ND YOUTH CORRECTIONAL CENTER	$1,709.88	74360	GEORGE,KAREN	$1,056.00
74398	NORTHERN PLAINS ELECTRIC	$114.00	74361	GLUMICH, DIANE	$3,000.00
74399	NORTHWEST TIRE INC	$49.98	74363	HAZER,TERRANCE	$640.00
74401	OTTER TAIL POWER CO	$9,665.99	74364	HERTEL,BETSEY	$1,728.00
74402	OUREN,NATHAN	$17.00	74365	HERTEL,JERRY	$3,000.00
74406	PHARMCHEM INC	$925.00	74378	JOCHIM,DON	$128.00
74407	PHOENIX SUPPLY	$4,057.97	74381	KLOSE,GENE	$1,280.00
74409	PRESS ROOM,THE	$63.00	74382	KLOSE,RICHARD	$3,000.00
74410	PROBUILD	$6.98	74383	KUBLER FARM LLP	$2,560.00
74412	QUILL CORPORATION	$760.80	74384	LANG,AUSTIN	$424.00
74413	RECORD KEEPERS	$33.00	74391	MUNKEBY,RON	$2,064.00
74414	REDWOOD BIOTECH INC	$13.50	74401	OTTER TAIL POWER CO	$50.97
74415	RM STOUDT INC	$526.49	74403	OVA,GERALD	$720.00
74417	SANDNESS LAW OFFICE	$189.00	74404	PAASCH,JAMES	$672.00
74418	SANFORD NORTH	$1,000.00	74405	PATZER,DARRELL	$464.00
74421	SC CORRECTIONS	$1,275.75	74419	SAUBY,FRED	$2,560.00
	SCHAFFER,DIANNE	$50.00	74420	SAUBY,KRISTY	$4,896.00
74422	SCOTT'S ELECTRIC LLC	$94.29	74427	STUTSMAN RURAL WATER DISTRICT	$109.07
	SMAAGE,JOSH	$238.62	74430	TRAUTMAN,MARY	$1,920.00
74425	STUTSMAN COUNTY AUDITOR	$5,569.00	74434	VANRAY,BILL	$1,280.00
74426	STUTSMAN COUNTY GLASS	$330.00	74435	VANRAY,CARMEN	$1,280.00
74428	SUNSET LAW ENFORCEMENT	$1,397.00	74436	VANRAY,JEFF	$1,280.00
74429	TDS METROCOM	$280.99	74437	VANRAY,KENT	$1,280.00

74438	VILLAGE FAMILY SERVICE CENTER	$1,123.04	74439	WALICSKI,DONALD	$640.00
74440	WENZEL'S LOCK & KEY	$40.50	74442	WIESE,MARK	$3,000.00
74444	WILHELM CHEVROLET BUICK GMC	$626.46	74443	WIEST,J.P.	$3,000.00
	WILKERSON,BRIAN	$189.00	74444	WILHELM CHEVROLET BUICK GMC	$3,606.64
74445	WILLIAMS-LISKO FUNERAL CHAPEL LTD	$175.00		**Veterans Service Fund**	
	E 911 Phone System Fund			BRATTON,DAVID	$65.88
74343	DAKOTA CENTRAL	$786.71	74337	CENTURYLINK	$14.46
	TELECOMMUNICATIONS		74429	TDS METROCOM	$5.64
74429	TDS METROCOM	$21.07		**County Agent Fund**	
	County Roads Fund		74328	BROWN & SAENGER	$103.71
74322	AMERIPRIDE SERVICES	$432.92	74343	DAKOTA CENTRAL	$253.85
	ANDERSON,CHARLES	$133.92		TELECOMMUNICATIONS	
74327	BORDER STATES PAVING INC	$200.00	74354	EMERGENCY TRAINING ASSOCIATES ND	$240.00
74332	BUTLER MACHINERY CO	$803.40	74369	HUGO'S 9	$4.98
74335	CENTRAL BUSINESS SYSTEMS INC	$75.00		**Commissary Fund Total**	$248.08
74339	CLEVELAND CITY WATER & SEWER	$150.00		**Drug Program Fund Total**	$43.38
74343	DAKOTA CENTRAL TELECOMMUNICATIONS	$164.92		**Document Preservation Fund**	
74356	FACTORY MOTOR PARTS CO	$101.48	74433	UNDERGROUND VAULTS & STORAGE	$3.00
74358	FARMERS UNION OIL CO-CENEX	$1,725.21		**Road & Bridge Building Fund**	
	GRUENSTEIN,LARRY	$108.00	74341	CREATIVE ENERGY	$414.25
74362	GUTHMILLER EARTHMOVING INC	$16,263.04	74385	MAC'S	$599.98
74366	HIGH PLAINS WATER	$35.00	74392	NAPA AUTO PARTS	$7,300.00
74368	HOME OF ECONOMY	$19.95		**County Hazardous Chemical Account**	
74371	INSURE FORWARD	-$14.00	74375	JAMESTOWN SUN	$114.54
74373	JAMESTOWN CITY WATER	$14.10		**FEMA**	
74376	JIM'S GARAGE DOOR	$2,700.00		GRIFFIN TOWNSHIP #23	$16,579.97
74379	JOHN DEERE FINANCIAL	$70.08	74362	GUTHMILLER EARTHMOVING INC	$111,811.36
	KOBLE,RON	$64.80		MANNS TOWNSHIP #33	$11,366.20
74388	MDU	$200.62		STREETER TOWNSHIP #54	$2,642.13
74389	MEDINA CITY AUDITOR	$67.85	74423	STUTSMAN CO ROAD DEPT	$845.94
74390	MENARDS - JAMESTOWN	$507.07			

At 5:15 p.m., a motion to adjourn was made by Marks, seconded by Neys. Motion carried.

ATTEST:

Casey J. Bradley
Auditor/COO

Mark T. Klose
Commission Chairman