Official Proceedings of the Stutsman County Commission – November 18th, 2014

At 3:56 p.m., Chairman Klose called the mid-month meeting of the Stutsman County Commission to order. Mark T. Klose, Dennis Ova, Dale Marks, Craig Neys, and David Schwartz answered the roll call.

Marks made a motion, seconded by Ova to approve the minutes of the October 2014 meetings. Motion Carried.

Searle Swedlund, Jamestown Tourism, requested approval of the Jamestown Tourism by-laws. The revised by-laws made adjustments to the organization as a whole such as the appointment process of board members. The goal is to have approximately nine board members. The by-laws state the organization can have up to 15 board members. Ova made a motion, seconded by Marks to approve the changes to the by-laws as presented. Roll call vote: Ova, Marks, Schwartz, Neys, Klose voted aye.

Christina Rittenbach introduced Alicia Harstad and Robin Barnes. Harstad is the agriculture extension agent and Barnes is the 4-H Program Assistant.

The Extension Office is looking at moving to the Senior Citizen Center Building. A few renovations will have to take place in order for them to occupy the building such as removing a couple of walls, replacing some tile and carpet, painting, and purchasing appliances for the kitchen. The county is still waiting to receive a few more estimates. There is money in the Extension budget to cover the costs. Schwartz made a motion, seconded by Ova to authorize Casey Bradley, Auditor/COO, to proceed and accept the lowest quote not exceeding $10,000 on the renovations as presented. Roll call vote: Marks, Schwartz, Neys, Klose, Ova voted aye.

Holly Miller, JSDC, requested to replace the elevator center for economic development not to exceed $50,000. It is a 90%/10% split between the City and County with the county's portion being $5,000. The elevator currently is built for residential use and should have been commercial. The elevator is not compliant with fire and building codes. A quote was received from Sanford Health for $31,562.75 which does not include the general contract and electrician work. Schwartz made a motion, seconded by Ova to approve the replacement of the elevator based on the Sanford Health quote plus any costs authorized by the JSDC Board for electrical or general contractor work. Roll call vote: Schwartz, Neys, Klose, Ova, Marks voted aye.

Jim Fettig, Maintenance Supervisor, informed the commissioners the State Historical Society requested permission to take possession of the model courthouse which is currently housed on the second floor. Fettig did not know where the model would be displayed. Jim did inform the Historical Society they will fix the carpet once they take possession of the model. The consensus of the board is to visit with the local historical society to see if they would like the model courthouse and to draw up an agreement.

Fettig updated the board on the Vet's Club Projects. They are complete and financially up to date.

Four bids were received for the Law Enforcement Center restroom remodel bid from Nill Construction in the amount of $57,509.00, Hillerud Construction in the amount of $62,677.00, Schumacher Construction in the amount of $68,192.00, and Iverson Construction in the amount of $68,600.00. The low bidder which is Nill Construction was approved through the South Central Dakota Regional Council (SCDRC). The cost estimate was at $55,000. Neys made a motion, seconded by Schwartz to award Nill Construction the LEC restroom remodel bid. Roll call vote: Neys, Klose, Ova, Marks, Schwartz voted aye.

Mickey Nenow, County Highway Superintendent, presented his monthly report. The Road Department is coming to the end of the graveling season, they are continuing to do rocking, grade raises on county and township roads, and working on the inside of the shop. Jim Bredahl has retired after working for the county for 32 years. The road project north of Medina had the final road inspection and the job is completed. Highway 62 is almost completed and the final road inspection will be done next week.

Nenow requested to advertise for a motor grader. The grader is in the budget for 2015. Marks made a motion, seconded by Ova to approve the request as presented. Motion Carried.

Mickey informed the commissioners the road department did not receive any quotes or bids to replace the Woodworth shop this past summer. Mickey has in the budget to replace the four outlying shops over the next four years. The four shops are located at Woodworth, Kensal, Medina and Montpelier. Nenow requested to advertise for building two shops – Woodworth and Montpelier. The size of the shop would be a 30' X 50' X 18' with a completion date by next year. Schwartz made a motion, seconded by Neys to approve the request as presented. Motion Carried.

Casey Bradley, Auditor/COO, requested approval of asbestos removal for the Ace Hardware Store. Bradley informed the commissioners only one quote was received from L & M Contractors in the amount of $2,450. L & M Contractors can start the project right away. Once the county incurs a cost the county can special asses it back to the property. The county will need to do two public notices. Bradley was informed by a neighbor there is a possibility of an underground tank on the property. Neys made a motion, seconded by Ova to approve the asbestos removal quote as presented. Roll call vote: Klose, Ova, Marks, Schwartz, Neys voted aye.

Schwartz made a motion, seconded by Ova for authorization to bid the demolition of the Ace Hardware Store. Motion Carried.

Jessica Rosenberg, Interim Treasurer, introduced Vanessa Grabinger as the new Deputy Treasurer. Rosenberg requested permission to add Vanessa as a signor to the county's bank accounts. Marks made a motion, seconded by Ova to approve the request as presented. Motion Carried.

Jerry Bergquist, 9-1-1 Coordinator/Emergency Manager, informed the board about the October 30th, 2014 CenturyLink cut cable incident. The cable was cut northwest of Valley City and all of the long distance was lost. The 9-1-1 system worked as it was intended to do and the county was able to stay operating.

Bergquist requested permission to enter into a Memorandum of Understanding between the North Dakota Association of Counties (NDACo) and the North Dakota Public Safety Answering Points (PSAPs) to provide text to 9-1-1 services. This is a statewide agreement. This agreement is to amend to facilitate the planning, coordination and delivery of emergency communications services and emerging services such as Next Generation including text, video, and photographs for the State of North Dakota and the 22 PSAPs that desire to provide a coordinated Text-to-911 service to the citizens of North Dakota. The three entities who have these services are Cass, Grand Forks, and Walsh counties. All of the messaging will go to Fargo they will decide what dispatch center should get the call. The memorandum of understanding will be for a limited time since Stutsman County will be able to provide the services once the software is installed. Ova made a motion, seconded by Marks to approve the request as presented. Motion Carried.

Jerry informed the commissioners he received a resignation letter from Ciara McPherson and

knows of another employee who is interviewing in Hillsboro. Bergquist requested permission to advertise for one or more dispatch positions. Marks made a motion, seconded by Ova to approve the request as presented. Motion Carried.

Casey Bradley, Auditor/COO, inquired how the commissioners wanted to proceed with the evaluations. The commissioners would get the evaluations to Gwen DuBord before the December 2, 2014 commission meeting; she will compile all of the information into one evaluation. Each commissioner will present the information to the respective employees.

Bradley informed the commissioners Dustin Bakken, Tax Director, will be moving to Bismarck by the first of the year and he plans on internally promoting Tyler Perleberg to an Interim Tax Director. Casey Bradley is requesting approval to hire a staff appraiser. Schwartz made a motion, seconded by Neys to approve the request. Motion Carried.

Casey requested approval to contract with Socrata Software for the financial transparency program. Socrata puts the revenue and expenditure information on one page. Certain funds are protected and will be masked. Bradley played a presentation from Socrata software. The information will be exported out to an online storage where people can access the information two to three times per month. The cost is $6,000 per year for five years for a grand total of $30,000. The consensus of the board is to table this request.

Bradley requested approval to go up to 18 Mill County Excess Levy for Sharlow Township for the Road Bill. The county approved an excess levy to any township that has more than a $10,000 balance and is not at the current 36 mill rate. Marks made a motion, second by Schwartz to approve the request. Roll call vote: Ova, Marks, Schwartz, Neys, Klose voted aye.

At 5:09 p.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman County Park Board – November 18th, 2014

At 5:15 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Denny Ova, David Schwartz, Robert Woodward, Dale Marks, Jason Houge, Crag Neys, and Mark T. Klose answered the roll call.

An amendment was requested for the Park Board minutes. The change is to correct the spelling of the concessionaire's last name. Neys made a motion, seconded by Schwartz to approve the minutes of the October meeting as amended. Motion Carried.

Houge made a motion, seconded by Ova to approve the monthly bills. Roll call vote: Marks, Schwartz, Neys, Klose, Woodward, Houge, Ova voted aye.

	COUNTY PARK FUND				
68131	CENTRAL DAKOTA SANITATION INC	$1,060.76	68147	DOT FHWA-ENTERPRISE SERVICE CENTER	$4,017.81
68132	CENTURYLINK	$114.37	68205	LORENZ,DENNIS	$73.70
68136	CRA PAYMENT CENTER	$159.40			

Sandy Eckelberg, Account/Property Coordinator stated Fritz Fremgen, State's Attorney, sent out an email to several people inquiring their thoughts on the proposed park ordinance. Comments on the proposed park ordinance have been provided by Bob Martin, Army Corps of Engineers, and Shirly Krapp, Auditor of Spiritwood Lake City. The Army Corps of Engineers are very much in favor of the ordinance. Spiritwood Lake City is planning on adopting the proposed ordinance. The consensus of the board is to proceed on with the ordinance and incorporate the comments that were provided.

Dennis Lorenz, County Park Superintendent, had problems this fall with an oil leak on the backhoe. The backhoe was brought to Fargo for an inspection and to receive an estimate of what it will take to fix it. The business was too busy to get a quote in time for the Park Board meeting. Houge made a motion, seconded by Marks to approve fixing the backhoe up to $10,000. Motion Carried.

Commissioner Klose informed Dennis Lorenz the evaluations will be completed and given to Gwen DuBord to tabulate; once the evaluation is compiled the information will be presented to Lorenz.

Woodward made a motion, seconded by Ova to approve the transfer of Cabin Lot 9, west side contingent upon the paperwork being completed from Gene and Karen Keller to Paul and Marleen Councilman. Motion Carried.

Lorenz presented his monthly report. The Park Department pulled the docks out of the water this past Monday. In doing so, water splashed up on the dock creating ice; the axle broke as well as the uprights and a tire. The docks will be pulled earlier next year. The concessionaire's at Pelican Point met and a walk through was done; in doing so, it was discovered mice were living in the attic. A steel mesh will be installed to cover the hole. Total Clean can spray the attic and it will keep the mice out; however, it is costly.

At 5:35 p.m., a motion to adjourn the Stutsman County Park Board meeting was made by Marks, seconded by Ova. Motion Carried.

At 5:35 p.m., the Stutsman County Commission Meeting reconvened.

Marks made a motion, seconded by Ova to approve the taxable meals and bills. Roll call vote: Schwartz, Neys, Klose, Ova, Marks voted aye.

	GENERAL REVENUE FUND			**COUNTY ROADS FUND CONT'D**	
68108	A & B BUSINESS INC	$169.03	68144	DAN POLAND MACHINE INC	$327.98
68109	A & R ROOFING CO INC	-$122.29	68159	FACTORY MOTOR PARTS CO	$51.63
68111	AMENT,BETTY	$156.00	68160	FARMERS UNION OIL CO-CENEX	$6,119.20
68112	AMENT,VINCENT	$156.00	68161	FASTENAL CO	$137.09
68116	BAKKEN,DUSTIN	$150.83	68171	HANSON TIRE SERVICE	$360.00
68118	BENDER,STEVE G	$214.32	68182	HOME OF ECONOMY	$112.96
68119	BLUMER, MARK T.	$108.00	68184	INTERSTATE ENGINEERING	$8,093.25
68120	BOB'S PLUMBING & HEATING INC	$70.00	68189	JAMESTOWN PLUMBING & HEATING	$170.20
68122	BREWER,FRANCES L	$36.54	68196	JOHN DEERE FINANCIAL	$40.54
68124	BROWN,DORINDA	$28.00	68206	MAC'S INC	$21.52
68133	CLARK,LAVONNE L	$255.80	68208	MDU	$417.52
68135	CONLEY,COLLEEN	$180.00	68211	MEDINA CITY AUDITOR	$18.85
68137	CREATIVE ENERGY	$716.91	68215	NAPA AUTO PARTS	$287.50
68138	DACOTAH PAPER CO	$182.62	68222	NEWMAN SIGNS	$264.70
68142	DALLY,MEGAN	$219.52	68224	NORTHWEST TIRE INC	$216.69
68143	DALSTED & RYAN P C	$6,754.50	68237	PRAXAIR DISTRIBUTION INC	$158.47
68146	DIEDE,DEBRA	$262.20	68238	PROBUILD	$33.56
68148	DUBORD,GWEN	$376.38	68239	QUALITY SERVICE & REPAIR	$23.68
68149	ECKELBERG,SANDRA	$380.50	68245	RTS SHEARING	$52,979.79
68150	EKREN,MARLENE	$235.32	68251	SCHERBENSKE & SON, INC.	$450.00
68156	EVERSON,NANCY	$228.92	68262	STREETER COOP OIL	$1,496.00
68157	EXNER,CAROLYN	$171.64	68266	TDS METROCOM	$5.47
68158	EXNER,JAMES	$171.64	68279	VINING OIL CO	$1,712.31
68160	FARMERS UNION OIL CO-CENEX	$215.86	68282	WEST END HIDE & FUR	$51.30
68161	FASTENAL CO	$29.18		**FOSTER CARE TRUST FUND TOTAL**	$593.00
68162	FETTIG,JAMES D	$277.32		**SOCIAL SERVICES FUND TOTAL**	$597.34
68163	FISHER,PATTY	$156.00		**EMERGENCY**	
68164	FREY,GAYLE	$191.20	68218	ND DEPT OF TRANSPORTATION	$1,961.91
68166	FUCHS,LEANN	$180.00		**COUNTY CORRECTIONAL CENTER**	
68167	GIENGER,DONALD	$307.00	68108	A & B BUSINESS INC	$223.33
68168	GRAF,ESTHER	$251.00	68117	BEHAVORIAL INTERVENTIONS	$3,178.44
68169	GREER,MARILYN M	$1,006.65	68123	BROWN & SAENGER	$38.96
68172	HANSON,ELAINE	$168.00	68127	CBM FOOD SERVICE	$7,135.22
68173	HARDING,MARGARET	$195.28	68129	CEBULA,SCOTT	$133.28
68174	HARELAND,ALICE	$106.80	68132	CENTURYLINK	$457.83
68175	HAROLDSON'S A & B BUSINESS	$231.96	68145	DIAMOND DRUGS INC	$55.28

68178	HEINLE,KATHRYN E	$228.60	68175	HAROLDSON'S A & B BUSINESS	$231.96
68179	HEINRICH,JOYCE	$180.00	68193	JERKOVICH,CLINTON	$67.00
68181	HIGH PLAINS WATER	$21.00	68194	JETSTREAM CAR WASH	$240.00
68182	HOME OF ECONOMY	$401.10	68201	KRAFT,JAEDEE	$12.00
68183	INFORMATION TECHNOLOGY DEPT	$415.35	68208	MDU	$918.07
68185	J & L SERVICE	$224.50	68210	MEDICINE SHOPPE	$445.12
68186	JAMESTOWN CITY BALER	$30.97	68235	PHARMCHEM INC	$950.00
68187	JAMESTOWN CIVIC CENTER	$45.00	68238	PROBUILD	$206.17
68188	JAMESTOWN I-94 CLARK	$706.28	68240	QUICK LANE	$19.95
68191	JAMESTOWN SUN	$4,236.39	68244	REDWOOD TOXICOLOGY LABORATORY INC	$18.00
68195	JOBS HQ	$160.72	68247	SANFORD NORTH	$1,000.00
68197	JULIAN,LAURIE	$170.24	68253	SCHUBERT'S CARPET ONE	$177.95
68200	KOENIG,ELIZABETH	$275.64	68255	SKEEL'S PAINTING & DECORATING	$660.00
68202	KRAMER,COLLEEN R	$217.72	68266	TDS METROCOM	$127.06
68203	KUDRNA,ANDREW	$90.00	68281	WANAMAKER,KATHY	$19.04
68204	LARSON,KERRY	$172.48		**WEED CONTROL FUND**	
68206	MAC'S INC	$7.98	68115	ANDERSON,JAY	$160.00
68207	MARQUART,ANDREW S	$1,558.00	68152	ELSTON,DAN	$1,788.00
68208	MDU	$698.34	68153	ELSTON,RYLEY	$772.00
68209	MEADOWS,SHERRY	$216.60	68154	ELSTON,WES	$4,040.00
68212	MEYER,MARY	$91.12	68155	ENTZMINGER,DARRELL	$760.00
68213	MICHEL,LYNDSEY	$291.71	68165	FREY,MARVIN	$1,380.00
68214	MOSOLF,LAURIE	$180.00	68177	HAZER,TERRANCE	$160.00
68215	NAPA AUTO PARTS	$18.92	68180	HERTEL,JEROLD W	$1,576.00
68216	ND ASSOCIATION OF COUNTIES	$5,303.00	68182	HOME OF ECONOMY	$119.99
68217	ND DEPT OF MOTOR VEHICLE	$11.50	68198	KLOSE,GENE	$320.00
68219	ND NEWSPAPER ASSOCIATION	$335.34	68199	KLOSE,RICHARD	$744.00
68223	NORTHERN PLAINS ELECTRIC	$144.00	68229	PAASCH,JIM	$20.00
68225	ODENBACH,LARUE	$208.20	68232	PATZER,DARRELL	$200.00
68226	OLSON,GARY	$156.00	68234	PETERSON,CARL	$240.00
68227	OLSON,LUCILLE E	$156.00	68248	SAUBY,FRED	$1,240.00
68228	OTTER TAIL POWER CO	$115.23	68252	SCHMITT,JOSEPH	$56.00
68230	PARRIES,SUZANNE	$180.00	68277	VALENTA,ROBERT	$800.00
68231	PATTON,JANET	$261.40	68280	WALICSKI,DONALD	$160.00
68233	PERLEBERG,TYLER	$312.64	68284	WIEST,J P	$760.00
68236	POST BOARD	$155.00	68285	WILLIAMS,DENNIS	$40.00
68240	QUICK LANE	$42.50		**VETERANS SERVICE FUND**	
68241	QUILL CORPORATION	$74.97	68266	TDS METROCOM	$5.23
68242	RATHJEN,NATHAN	$164.48	68269	TOBIN,WARREN J	$112.00
68243	READEL,JACKIE	$112.40		**COUNTY AGENT FUND**	
68246	SANDNESS LAW OFFICE	$351.00	68139	DAKOTA CENTRAL TELECOMMUNICATIONS	$112.08
68249	SCHAACK,BEVERLY	$168.00	68176	HARSTAD,ALICIA	$53.76
68250	SCHAFFER,DIANNE	$40.00	68220	NDSU EXTENSION SERVICE	$5,660.95
68253	SCHUBERT'S CARPET ONE	$430.93	68221	NDSU EXTENSION SERVICE_2997	$15.00
68254	SKARI,TAMMIE	$90.00	68266	TDS METROCOM	$11.97
68256	SMOKIE'S FIRE SALES & SERVICE INC	$74.50		**COMMISSARY FUND**	
68257	SNYDER,LINDA M	$251.00	68271	TURNKEY CORRECTIONS	$200.59
68258	SOUTHSTAR FINANCIAL LLC	$81,919.29		**COURTHOUSE BUILDING FUND**	
68259	STATE BAR BOARD OF LAW EXAMINERS	$1,110.00	68109	A & R ROOFING CO INC	$71,422.00
68260	STEELE,DAVID	$181.68	68151	ELECTRONIC COMMUNICATIONS BISMARCK	$329.00
68261	STEIN'S INC	$76.60	68238	PROBUILD	$159.31
68263	STUTSMAN COUNTY AUDITOR	$300.00		**Capital Project Fund**	
68266	TDS METROCOM	$187.74	68170	GUTHMILLER EARTHMOVING INC	$595,181.46
68267	THE ATTIC SPORTSMAN'S LOFT	$91.98	68263	STUTSMAN COUNTY AUDITOR	$5,000.00
68268	TIMM,ELAINE	$257.72	68264	STUTSMAN COUNTY ROAD DEPARTMENT	$132,403.01
68270	TRAUT LAWN IRRIGATION INC	$190.00	68275	UPPER PLAINS CONTRACTING, INC	$381,812.86
68272	TWO RIVERS PRINTING	$2,216.00		**DOCUMENT PRESERVATION FUND**	
68276	URDAHL,RUTH	$181.68	68274	UNDERGROUND VAULTS & STORAGE	$3.10
68278	VANDROVEC,RAE ANN	$168.00		**DATA PROCESSING FUND**	
68283	WEST GROUP PAYMENT CENTER	$499.99	68128	CDW GOVERNMENT INC	$745.31
68286	WOLFF,PAM	$180.00	68134	COMPUTER PROFESSIONAL ULTD INC	$2,899.91
68287	YOUTH CORRECTIONAL CENTER	$371.70	68183	INFORMATION TECHNOLOGY DEPT	$644.45
	E 911 PHONE SYSTEM FUND		68273	TYLER TECHNOLOGIES INC	$505.00
68128	CDW GOVERNMENT INC	$1,491.29		**JOB INCENTIVE FUND**	
68132	CENTURYLINK	$1,320.90	68190	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$8,722.20
68139	DAKOTA CENTRAL TELECOMMUNICATIONS	$869.41		**FEMA**	
68266	TDS METROCOM	$15.97		ASHLAND TOWNSHIP #2	$27,337.62
	COUNTY ROADS FUND			CORINNE TOWNSHIP #9	$4,120.36
68110	ALLIED ENERGY INC	$2,427.24		GRAY TOWNSHIP #22	$7,607.20
68113	AMERIPRIDE SERVICES	$337.79	68184	INTERSTATE ENGINEERING	$2,447.50
68114	ANDERSON,CHARLES	$58.24	68192	JAMESTOWN SUN_4235	$149.04
68121	BORDER STATES PAVING INC	$15,833.96		NOGOSEK TOWNSHIP #39	$18525.80
68125	BUFFALO CITY DIESEL	$271.05		STREETER TOWNSHIP #54	$63556.30
68126	BUTLER MACHINERY CO	$4,546.70	68264	STUTSMAN COUNTY ROAD DEPARTMENT	$19,985.06
68130	CENTRAL BUSINESS SYSTEMS INC	$72.00		WINDSOR TOWNSHIP #61	$ 5,190.12
68137	CREATIVE ENERGY	$103.92		WAGES	
68140	DAKOTA CENTRAL TELECOMMUNICATIONS	$161.92		October 24, 2014	$568,935.38
68141	DAKOTA VALLEY ELECTRIC	$8.00			

At 5:36 p.m., a motion to adjourn was made by Marks, seconded by Schwartz. Motion Carried.

ATTEST:

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Casey Bradley	Mark T. Klose
Auditor/COO	Commission Chairman