Official Proceedings of the Stutsman County Commission – December 1st, 2015

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dale Marks, David Schwartz, Craig Neys, Dennis Ova, and Mark T. Klose answered the roll call.

Neys made a motion, seconded by Marks to approve the minutes of the November 2015 meetings. Motion carried.

Casey Bradley, Auditor/COO, presented a summary on Sharlow Township's balance with the road department since they were present. With a balance of over $50,000.00, the township cannot receive services from the Stutsman County Road/Highway Department. A resolution was passed three years ago, by the Stutsman County Board of Commissioners, to place a $50,000 cap on township balances. Sharlow County stated their comments and concerns. Casey Bradley suggested setting up a meeting to discuss a possible payment plan.

Schwartz made a motion, seconded by Ova to approve the 2016 beer and Sunday beer applications for Buchanan Bar, Anchor Bar, Windsor Bar, Sportsman, and the County Fair that were received by the Auditor's Office. Motion carried.

Commissioner Craig Neys spoke about the request for a letter of support to extend the Highway 52/36 turning lane reconstruction. There is not enough room on the west side of 281. The project will be put on hold. Lighting out in that area was addressed.

Mickey Nenow, County Highway Superintendent, presented his monthly report. The Road Department is continuing to do rocking and snow plowing. They have finished graveling the roads.

Mickey is requesting to advertise to bid for purchase of assets for a 2016 Motor Grader and Loader. It is the consensus of the commissioners to approve the request.

Nenow is requesting to purchase a used truck (semi) for up to $32,000.00. Schwartz made a motion, seconded by Marks to approve the request as presented.. Motion carried.

Mickey is requesting approval to sell a County owned gravel pit in Montpelier by sealed bids. The pit is approximately 65.71 acres. Ova made a motion, seconded by Schwartz to approve selling the Montpelier gravel pit as presented. Motion carried.

Nenow received a yearly maintenance certification letter from the North Dakota Department of Transportation. Stutsman County will have to maintain their roads at the Federal Aid standard. Neys made a motion, seconded by Ova to approve entering into the agreement as presented. Motion carried.

Fritz Fremgen, State's Attorney, presented his monthly report.

Jerry Bergquist, Emergency Manager/9-1-1 Coordinator, received FEMA approval of the Stutsman County Multi-Hazard Mitigation Plan. The County and incorporated cities require the plan in order to receive certain types of non-emergency disaster assistance from FEMA. No grant funds are available at this time. All incorporated cities have their own chapters and will receive copies of the information. This was a $37,000.00 project; with$31,500.00 being paid by Federal/State funds and $5,500.00 was paid with an in kind-match.

Bergquist gave an update on the "Are You Prepared?" booklet distribution. There were not enough booklets, so re-printing caused the mailing to be held back. The mailing company out of Bismarck failed to send the booklets out to businesses, like negotiated. Initially they wanted an extra $900.00, but finalized on $200.00. The total project was $12,309.00 and paid by the Homeland Security grant, except the $200.00, which was paid for by LEPC (Local Emergency Planning Committee) funds.

Casey Bradley, Auditor/COO, informed the Commission the new Veteran Service Officer, David Bratton, reached

the end of his probationary period. Bradley conducted a six month evaluation with Bratton. Bradley would like to see him in a full-time position. Schwartz made a motion, seconded by Marks to approve appointing Bratton in the full-time Veteran Service Officer position as presented.. Motion carried.

The Village Business Institute will be presenting an onsite orientation of the EAP (Employee Assistance Program) on December 16, 2015. The onsite orientation will be for all staff members and Board members are encouraged to attend. The times will be as follows: 10:00 a.m., 11:00 a.m. (Supervisors), 2:00 p.m. and 6:00 p.m.

Harassment training will be on January 13, 2016. The times will be as follows: 10:00 a.m., 1:00 p.m. (Supervisors) and 3:00 p.m.

Auditor Bradley is requesting to contract for ATM services. There is no interest from any of the local banks. Bradley contacted the last bidder to see if they were still interested in providing ATM services. Carr Enterprises Inc. would like $2.00 per transaction because of the low volume that goes through the ATM. Stutsman County would like an open-ended agreement with a 30-day notice to end the contract if needed. Neys made a motion, seconded by Ova to approve entering in an agreement with Carr Enterprises Inc. as presented. Motion carried.

The current board appointments are as follows: Human Services Board: Sandy Bendewald and is the only applicant; Park Board: Jason Houge and Robert Woodward have submitted their applications as well as Robert Martin; Water Resource Board: Joel Lees and Arlyn Schmidt and they both submitted applications; Weed Control Board: Dale Reimers and he is the only applicant; and Social Services Governing Board: Lynne Tally who has not submitted an application as of yet. Appointments will be made at the December 15th meeting.

Effective April 1, 2016, Stutsman County will no longer be required to sell hunting and fishing licenses. Stutsman County will not be continuing their sales and distribution of said licenses. Schwartz made a motion, seconded by Neys to approve discontinuing the sales and distribution of hunting and fishing licenses. Motion carried.

At 4:55 p.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman County Park Board – December 1st, 2015

At 5:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Denny Ova, David Schwartz, Dale Marks, Craig Neys, Mark T. Klose, Robert Woodward, and Jason Houge answered the roll call.

Neys made a motion, seconded by Schwartz to approve the minutes of the November 2015 meeting. Motion carried.

Woodward made a motion, seconded by Houge to approve the monthly bills. Motion carried.

	County Park Fund				
71559	AT&T MOBILITY	$44.29	71633	STUTSMAN RURAL WATER DISTRICT	$430.85
71568	CENTURY LINK	$52.73	71643	VILLAGE FAMILY SERVICE CENTER	$90.00
71592	JAMESTOWN PLUMBING & HEATING	$8.84	71655	CENTRAL SALES	$7,500.00
71618	NORTHERN PLAINS ELECTRIC	$869.55	71656	VISA AUD 1683	$1,391.90

The Pelican Point Road Project funded by the Federal Lands Access Program grant was completed and signed off on. A grant through the Outdoor Heritage Fund to complete the campground expansion project wasn't selected for additional funding. Other options will be looked at next fall to move the dirt to prevent erosion and potentially allow for primitive camping at the site.

Dennis Lorenz, County Park Superintendent, presented his monthly report.

Lorenz informed the Commission that water and electricity are now being run through the campsite areas that

were affected by the Pelican Point access road.
Lorenz is requesting to purchase a pump truck for $800. Houge made a motion, seconded by Marks to approve purchasing a pump truck for $800 from Bob Lulay as presented. Roll call vote: Denny Ova, Dale Marks, Dave Schwartz, Craig Neys, Mark Klose, Jason Houge and Robert Woodward voted aye. Motion carried.

Dennis Lorenz traded in the Parks' 2008 Grasshopper 729 Mower/Front Deck for a 2016 Grasshopper 729T Mower/Front Deck. The sub-total was $14,500.00. The total with the trade in was $7,500.00. The mower was in the 2015 budget. Schwartz made a motion, seconded by Houge to approve purchasing the mower as presented. Roll call vote: Dale Marks, Dave Schwartz, Craig Neys, Mark Klose, Jason Houge, Robert Woodward, and Denny Ova voted aye. Motion carried.

At 5:13 p.m., a motion to adjourn the Stutsman County Park Board meeting was made by Schwartz, seconded by Woodward. Motion Carried.

At 5:14 p.m., the Stutsman County Commission Meeting reconvened.

Marks made a motion, seconded by Schwartz to approve the monthly bills for payment. Commissioner Schwartz had a question on mental health bills. Commissioner Klose had a question on a Sheriff's Capital Fund purchase. Roll call vote: Dave Schwartz, Craig Neys, Mark Klose, Denny Ova and Dale Marks voted aye. Motion carried.

	General Revenue Fund			**E911 Phone System Fund**	
71557	AHMANN,JESSICA	$140.00		BERGQUIST, JERRY	83.95
71558	AMERICAN SOLUTIONS FOR BUSINESS	$296.67	71611	ND ASSOCIATION OF COUNTIES	$11,652.42
	BOND, JOSH	$337.80		**County Roads Fund**	
71563	CABLE SERVICES	$47.31	71556	A & B BUSINESS INC	$186.26
71564	CASS COUNTY TREASURER	$3,038.00	71560	BITUMINOUS PAVING, INC	$122,208.00
71565	CBM FOOD SERVICE	$7,501.82	71562	BUTLER MACHINERY CO	$45.34
71566	CENEX FLEETCARD	$1,358.58	71572	CREATIVE ENERGY	$2,456.62
71568	CENTURYLINK	$292.26	71580	FARMERS UNION OIL CO-CENEX	$22.50
71569	COLE PAPERS INC	$572.97	71584	HOME OF ECONOMY	$52.01
71570	COMFORT INN BISMARCK	$1,120.00	71585	INFINITY BUILDING SERVICES	$18.11
71573	DACOTAH PAPER CO	$20.74	71589	JAMESTOWN CITY WATER	$13.45
71574	DAHMON,KEVIN	$140.00	71599	MAC'S INC	$16.53
71575	DAN POLAND MACHINE INC	$280.26	71600	MARG'S HANDY WORK	$70.00
71576	DIAMOND DRUGS INC	$99.62	71602	MCPHERSON,MARK	$104.84
71578	EBERLE, JENNIFER	$59.50	71603	MDU	$162.42
71579	EMERGENCY TRAINING ASSOCIATES ND	$90.00	71604	MENARDS - JAMESTOWN	$177.60
71581	FARNSWORTH,JEANNE	$25.00	71605	MICHEL'S AUTO SALES & PARTS LLC	$1,300.00
	FREMGEN, FRITZ	$155.25	71609	NAPA AUTO PARTS	$310.78
71582	GRAND FORKS POLICE DEPARTMENT	$75.00	71616	NEWMAN SIGNS	$180.17
71583	HANSON TIRE SERVICE	$750.40	71618	NORTHERN PLAINS ELECTRIC	$39.00
71584	HOME OF ECONOMY	$109.99	71619	NORTHWEST TIRE INC	$36.00
	HOYT, DAMIAN	$ 87.50	71620	O'REILLY AUTOMOTIVE INC	$482.84
71588	J & L SERVICE	$25.00	71622	PRODUCTIVITY PLUS ACCOUNT-PARK	$70.80
71589	JAMESTOWN CITY WATER	$2,923.48	71623	QUALITY SERVICE & REPAIR	$488.08
71590	JAMESTOWN COMMUNICATIONS INC.	$16.00	71626	SAFETY KLEEN CORP	$270.78
71591	JAMESTOWN ELECTRIC	$840.78	71631	STREETER COOP OIL	$1,212.00
71593	JETSTREAM CAR WASH	$669.83	71633	STUTSMAN RURAL WATER DISTRICT	$69.80
71594	JYSTAD,PHILIP	$25.00	71636	TRUE NORTH STEEL	$26,874.82
	KAISER, CHAD	$202.50	71637	TRUE VALUE (ROAD DEPT)	$10.36
71595	KRIEDEMAN,TARA	$25.00	71643	VILLAGE FAMILY SERVICE CENTER	$750.00
71596	LARRY'S AUTO GLASS	$431.35	71644	VINING OIL CO	$15,497.46
71597	LEXISNEXIS MATTHEW BENDER	$236.61	71652	WALMART COMMUNITY BRC RD	$108.40
71598	LINDQUIST LAW OFFICE	$1,625.00	71654	WEST END HIDE & FUR	$17.40

71601	MARQUART,ANDREW S	$1,695.31	71656	VISA AUD 1683	$179.78
71606	MONEK,ANITA	$25.00	71657	VISA RD 1766	$1,991.71
71608	MYHRE LAW OFFICE	$811.62		**Social Services Fund Total**	$47,159.82
71610	ND APCO ASSOCIATION	$270.00		**Weed Control Fund**	
71611	ND ASSOCIATION OF COUNTIES	$2,015.00		DEUTSCHER, DAVID	37.95
71617	NORTH DAKOTA SHRM STATE COUNCIL	$275.00		LEES, KIM	14.38
71618	NORTHERN PLAINS ELECTRIC	$127.00	71643	VILLAGE FAMILY SERVICE CENTER	$75.00
71621	PLUMBMASTER	$66.05		**Veterans Service Fund**	
71624	QUILL CORPORATION	$348.37	71568	CENTURYLINK	$5.27
71627	SANDNESS LAW OFFICE	$90.00	71643	VILLAGE FAMILY SERVICE CENTER	$45.00
	SCHLOEGEL, DAVID A	$415.00	71646	VISA EMS 1790	$5.75
71628	SCHUBERT'S CARPET ONE	$337.92		**County Agent Fund**	
71630	STATE BAR BOARD OF LAW EXAMINERS	$1,080.87		BARNES, ROBIN	257.03
	THOM, MATTHEW	$ 87.50	71573	DACOTAH PAPER CO	$59.30
71634	THOMSON REUTERS	$534.99	71589	JAMESTOWN CITY WATER	$34.35
71635	TRACTOR SUPPLY CREDIT PLAN	$4.47	71607	MOREHOUSE,LUELLA	$9.72
71638	TURNKEY CORRECTIONS	$128.90	71629	SERVICEMASTER OF JAMESTOWN	$416.00
71639	TWO RIVERS PRINTING	$146.00	71643	VILLAGE FAMILY SERVICE CENTER	$60.00
71640	TYLER TECHNOLOGIES INC	$530.25	71647	VISA EXT 3424	$103.19
	VEIL, JAMISON	$319.98		**Commissary Fund**	
71641	VERIZON WIRELESS	$937.41	71634	THOMSON REUTERS	$102.78
71643	VILLAGE FAMILY SERVICE CENTER	$2,460.00	71648	VISA SCCC 1949	$360.00
71646	VISA EMS 1790	$43.45		**Drug Program Fund**	$13.17
71648	VISA SCCC 1949	$1,259.06		**County Sheriff Capital Fund**	
71649	VISA SO 1840	$1,705.91	71555	3D SPECIALTIES INC	$20,096.00
71651	WALMART COMMUNITY BRC EMS	$111.84		**County Hazardous Chemical Account**	$48.26
71653	WALMART COMMUNITY BRC SCCC	$44.90		**FEMA Fund**	
71656	VISA AUD 1683	$219.11		IOSCO TOWNSHIP	$127884.03
71657	VISA RD 1766	$372.52		**Wages - November 25, 2015**	$581848.45
	WHITE, DANIEL	$ 87.50			

At 5:18 p.m., a motion to adjourn was made by Schwartz, seconded by Ova. Motion Carried.

ATTEST:

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Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman