Official Proceedings of the Stutsman County Commission – December 1, 2020

At 8:00 a.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Ramone Gumke, David Schwartz, Steven Cichos (via phone) and Mark Klose answered the roll call. Dennis Ova was absent.

Gumke made a motion, seconded by Schwartz to approve the November 2020 meeting minutes. Motion carried.

Shannon Larson, Human Resource Director, presented board appointments.

Schwartz made a motion to appoint Gayle Nelson to the Buffalo Bridges for a 3-year term, seconded by Cichos. Roll call vote: Gumke, Schwartz, Cichos and Klose voted aye. Motion carried.

Denny Ova joined the meeting at 8:03 a.m. via phone.

Two positions are available for the Water Resource Board. One application was received from current board member Joel Lees. A motion to re-appoint Joel Lees to the Water Resource Board for a 5-year term was made by Gumke, seconded by Schwartz. Roll call vote: Schwartz, Cichos, Klose, Ova and Gumke voted aye. Motion carried.

The Park Board received two applicants for the 1 unexpired term from Robert Martin and Henry Steinberger. A vote was held and Martin received 3 votes. Steinberger received 2 votes.

Ackerman-Estvold and Interstate Engineering were interviewed on November 24, 2020. Mickey Nenow, Highway Superintendent, recommended awarding Interstate Engineering for the preliminary design on two grade raises South of Cleveland. Ova made a motion to retain services from Interstate Engineering for RFP, seconded by Gumke. Roll call vote: Cichos, Klose, Ova, Gumke and Schwartz voted aye. Motion carried.

Schwartz discussed construction engineering for the Medina project and for the two projects South of Cleveland. It would be up to the commission whether or not they want to do RFP's again, interviews, scoring and push the projects back. Schwartz recommended using the sufficient money Stutsman County has in the two accounts for Federal Highway Aid dollars. This is 100% cost to Stutsman County. This topic has been tabled for a future meeting.

Jessica Alonge, Interim Auditor/COO, presented a Drug Task Force Asset Forfeiture request. During Case # TF20-00767, $6,131 was seized. Forfeiture agreement paperwork was prepared and negotiated by Stutsman County Special Prosecutor Kara Brinster, where $4,931 was forfeited to the Stutsman County Narcotics Task Force. The Task Force is requesting $986.20 (20% of the $4,931) of the forfeited currency for payment of the Special Prosecutor's fee for work performed in the forfeiture case. Cichos made a motion to approve the presented request, seconded by Gumke. Roll call vote: Klose, Ova, Gumke, Schwartz and Cichos voted aye.

A motion to approve a year-end check run on December 31, 2020 was made by Gumke, seconded by Schwartz. Motion carried.

Schwartz made a motion, seconded by Gumke, to approve the beer and liquor licenses for the Anchor Bar and Buchanan Bar. Motion carried.

At 8:27 a.m., the Stutsman County Commission recessed for the Stutsman County Park Board.

Official Proceedings of the Stutsman County Park Board – December 1, 2020

At 8:28 a.m., the regular meeting of the Stutsman County Park Board was called to order. Dennis Ova (via phone), Ramone Gumke, David Schwartz, Steven Cichos (via phone), Mark Klose, Jason Houge, and Joan Morris (via phone) answered the roll call.

Houge made a motion to approve the November 2020 meeting minutes, seconded by Schwartz. Motion carried.

Jessica Alonge, Interim Auditor/COO discussed contracting with an attorney for cabin land sales. This is in reference to documentation that must be drafted after the land conveyance has been completed and when cabin owners are ready to make their purchases. Fritz Fremgen, State's Attorney, was doing some research. This topic has been tabled until Fremgen has the information prepared.

The Bureau of Reclamation has not signed the land conveyance agreement. Senator Hoeven's Office is interested in having a signing ceremony. A Zoom call is to be scheduled for Tuesday, December 8, 2020 at 10:00 a.m. The Senator's office is requesting a cabin owner and Park Board member speak, along with Senator Hoeven and the Regional Director.

Alonge discussed 2021 cabin permit fees and permit renewals. Schwartz made a motion to send out notices to cabin owners to include the Bureau of Reclamation permit fees, pro-rate the two tabled leases (Miller – 25W and Backer – 32W) and and pro-rate future cabin purchases if made by June 30, 2021, seconded by Ova. Roll call vote: Houge, Morris, Ova, Gumke, Schwartz, Cichos and Klose voted aye. Motion carried.

Karl Bergh, Park Superintendent, presented some future project ideas. Bergh has a list of grants the Stutsman County Park Board can apply for. A request for input and narrowing the list of projects down was made by Bergh. This topic is tabled for the next meeting.

Schwartz made a motion, seconded by Ova, to approve the monthly bills. Roll call vote: Morris, Ova, Gumke, Schwartz, Cichos, Klose and Houge voted aye. Motion carried.

	County Park Fund		5204	J & L SERVICE	$225.00
5202	INNOVATIVE OFFICE SOLUTIONS, LLC	$142.99	5217	NORTHERN PLAINS ELECTRIC COOPERATIVE	$556.55
5203	INTERSTATE ENGINEERING	$13,570.89	5243	VISA AUD 1683	$409.53

Mark Klose, Chairman, thanked Commissioner and Park Board Member David Schwartz for all of the years he has devoted to the County, while being a hard-working and an outstanding individual. Klose welcomed Joan Morris to the board.

At 8:43 a.m., Schwartz made a motion to adjourn the Park Board meeting, seconded by Houge. Motion carried.

The Commission meeting was called back to order at 8:43 a.m.

A list of County Road projects is turned in every year. Stutsman County prioritizes the ones they want completed. Schwartz and Nenow have been trying to complete 4-miles on County Road 67 (Carrington). Schwartz recommended to the Commission to look into this.

Schwartz made a motion, seconded by Gumke, to approve the monthly bills. Roll call vote: Ova, Gumke, Schwartz, Cichos and Klose voted aye. Motion carried.

	General Revenue Fund		5209	MDU	$88.90
5176	ARCTIC ZONE REFRIGERATION	$344.12	5211	MEDINA CITY AUDITOR	$88.25
5177	BALCO UNIFORM CO INC	$146.16	5212	MENARDS - JAMESTOWN	$210.17
5178	BEAR, JUDITH	$25.00	5213	MIELKE OIL COMPANY, INC.	$1,716.00
5180	BOB BARKER CO	$46.32		MONTPELIER CITY AUDITOR - DD	$55.00
5185	CABLE SERVICES	$47.31	5214	NAPA AUTO PARTS	$1,034.90
5186	CITY OF JAMESTOWN	$4,599.91	5216	NICKY'S SPARE TIME	$70.00
5187	COLE PAPERS INC	$1,196.91	5218	NORTHERN TRUCK EQUIPMENT CORP.	$137.16
5188	CREATIVE ENERGY	$35.01	5220	OTTER TAIL POWER CO	$171.58
5189	DACOTAH PAPER CO	$772.18	5221	PAT BIEL TRUCKING	$2,508.00
5191	EDDY FUNERAL HOME	$455.00	5222	POWER PLAN	$378.00
5192	ELECTION SYSTEMS & SOFTWARE	$3,878.80	5227	RM STOUDT INC	$37.60
5194	FARMERS UNION OIL CO-CENEX	$40.78	5228	S&R TRUCK PLAZA	$89.99
5197	HANSON TIRE SERVICE	$574.24	5235	STREETER COOP OIL	$1,592.34
5200	HOLLAND, ANGELA	$517.75	5238	TDS METROCOM - RD	$6.20
5202	INNOVATIVE OFFICE SOLUTIONS, LLC	$596.40	5239	TRAUTMAN,MARY	$97.00
5207	MARQUART,ANDREW S	$684.00	5245	VISA RD 1766	$2,033.71
5208	MCKESSON MEDICAL SURGICAL	$1,307.82	5249	WALMART COMMUNITY BRC RD	$4.97
5209	MDU	$1,895.82	5250	WEST END HIDE & FUR	$103.88
5210	MEDICINE SHOPPE	$829.23	5252	WOLFF,CLAYTON	$176.00
	MELAND,NICOLE	$37.50		**Emergency**	
5223	QUADIENT, INC.	$1,273.59	5195	FORUM COMMUNICATIONS COMPANY	$347.44
5224	QUILL CORPORATION	$142.42	5203	INTERSTATE ENGINEERING	$192.43
5253	REDWOOD TOXICOLOGY LABORATORY INC	$37.38		**County Agent Fund**	
5229	SANFORD HEALTH (NORTH)	$1,000.00	5189	DACOTAH PAPER CO	$168.35
5231	SCHMIDT, KRISTEN	$25.00	5206	LEAF	$109.00
5232	SEACHANGE PRINT INNOVATIONS	$35.46	5215	NDEAFCS	$115.00
5234	STATE BAR BOARD OF LAW EXAMINERS	$350.00	5244	VISA EXT 3424	$1,476.73
5237	SUMMIT FOOD SERVICE, LLC	$3,611.84		**Human Service Zone Human Service Fund Total**	$724.76
5240	TWO RIVERS PRINTING	$2,634.00		**Road & Bridge Building Fund**	
5242	VERIZON WIRELESS	$797.81	5219	O'REILLY AUTOMOTIVE INC	$309.99
5243	VISA AUD 1683	$5,957.46	5225	RDO EQUIPMENT CO.	$355,500.00
5246	VISA SCCC 1949	$1,970.05	5245	VISA RD 1766	$449.12
5247	VISA SO 1840	$3,713.55		**FEMA**	
5251	WILHELM CHEVROLET BUICK GMC	$291.25		COURTENAY TOWNSHIP #11 - DD	$1,237.60
	E 911 Phone System Fund			COURTENAY TOWNSHIP #11 - DD	$9,282.00
5242	VERIZON WIRELESS	$50.84	5203	INTERSTATE ENGINEERING	$1,528.84

	County Roads Fund			IOSCO TOWNSHIP #26 - DD	$73,665.45
5179	BLUE TARP FINANCIAL, INC.	$166.19		MELAND,NICOLE	$1,162.50
5181	BORDER STATES PAVING INC	$1,037.07		MELAND,NICOLE	$750.00
5182	BROWN,CURTIS	$1,077.00		MOON LAKE TOWNSHIP #37 - DD	$402.91
5184	BUFFALO CITY DIESEL	$642.36		MOON LAKE TOWNSHIP #37 - DD	$3,021.83
5186	CITY OF JAMESTOWN	$377.25		MOON LAKE TOWNSHIP #37 - DD	$310.81
5188	CREATIVE ENERGY	$368.73		MOON LAKE TOWNSHIP #37 - DD	$2,331.05
5190	DAN POLAND MACHINE INC	$260.00		MOON LAKE TOWNSHIP #37 - DD	$192.27
5193	EXNER, TIM	$5,910.60		MOON LAKE TOWNSHIP #37 - DD	$1,442.03
5194	FARMERS UNION OIL CO-CENEX	$1,981.23		MOON LAKE TOWNSHIP #37 - DD	$64.00
5196	GUTHMILLER EARTHMOVING INC	$7,500.00		MOON LAKE TOWNSHIP #37 - DD	$479.99
5198	HAROLD TRAUTMAN TRUST	$97.00		MOON LAKE TOWNSHIP #37 - DD	$104.72
5199	HOFMANN, RAYMOND	$2,776.00		MOON LAKE TOWNSHIP #37 - DD	$785.43
5201	HOME OF ECONOMY	$108.32	5230	SCHERBENSKE INC.	$401,280.00
5203	INTERSTATE ENGINEERING	$2,854.30		**Wages**	
5205	LAWSON PRODUCTS INC	$451.84		Wednesday, November 25, 2020	$689,696.37

At 8:49 a.m., Schwartz made a motion to adjourn, seconded by Ova. Motion carried.

ATTEST:

Jessica Alonge
Interim Auditor/COO

Mark T. Klose
Commission Chairman