Official Proceedings of the Stutsman County Commission – December 2nd, 2014

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dale Marks, David Schwartz, Craig Neys, Dennis Ova, and Mark T. Klose answered the roll call.

Neys made a motion, seconded by Schwartz to approve the minutes of the November 2014 meetings. Motion carried.

Ova made a motion, seconded by Schwartz to approve the 2015 beer and Sunday beer applications that were received by the Auditor's Office with Stutsman County Fair Association being approved contingent upon the proper paperwork being completed. Motion Carried.

Sandra Eckelberg, Account/Property Coordinator, requested approval to close offices on Friday December 26, 2014 off as a holiday. Schwartz made a motion, seconded by Ova to approve the request. Motion Carried.

Ryan Odenbach, Soil Conservation District, along with Chuck Fritz, International Water Institute, requested the county to participate in a terrain analysis project study for the entire James River Water Basin. Chuck Fritz informed the commissioners the International Water Institute has been around since 2000. Since 2009 they have been using data sets to develop decision support tools. Soil Conservation District is interested in the water quality decision support allocation project. The International Water Institute takes the Lidar data which gives an accurate representation of the Earth's surface but does not tell you what is underneath the surface such as culverts. Once the Lidar data is completed, a process called conditioning needs to be performed. The conditioning process is labor intensive and burns pathways into the Lidar to represent the typography of the landscape and how the water moves on the surface. The end result is to have a set of data at a very fine scale which can pick out watershed drainage information and determines how much phosphorus, nitrogen, sediment, and water quality index is in the soil. This information can also determine hydrology information and culvert size. The total project cost is $383,000. There are Section 319 federal funds that are available which is in the amount of $293,000 with in-kind match that is to be used from the Soil Conservation District in the amount of $106,000. The project needs $90,000 in local funds which is broken down as follows: $10,000 from LaMoure County Commission; $5,000 from Dickey/LaMoure Soil Conservation District; $15,000 from Stutsman County Soil Conservation District; $45,000 from Wells, Foster, Eddy Counties and other sources. The Soil Conservation District is requesting $15,000 from Stutsman County for the terrain analysis project study on the James River Water Basin. The Army Corps of Engineers feasibility study is different from this project since the feasibility study looks at flooding and flood damage. The study will become public information and will help with culvert sizing, accurately delineate and generate hydrology information in the water sheds, and can determine water run-off during rain events. The study will take 18 months to complete because they will have to go section by section to determine what is under the surface. Schwartz made a motion, seconded by Marks to approve the $15,000 request as presented. Roll call vote: Ova, Marks, Schwartz, Neys, Klose voted aye.

Jim Fettig, Maintenance Supervisor, along with Mike Williams and Barb Lang, 1883 Courthouse Committee, looked at the old model courthouse. It was discovered the model can be taken apart and can be carried out of the building. Williams and Lang want to assume custody of the model courthouse hopefully in two years and display it in Jamestown as a museum piece. They agreed to hire licensed contractors to replace or repair the carpet and the walls. It was suggested to place the model on a permanent loan from Stutsman County. Williams thought they can do the permanent loan statement with a plaque or within their minutes. Lang stated the State Historical Society has permanent loan forms they can use for the agreement. The committee also requested to receive the original furniture and equipment from the old courthouse when the county has finished using it. The consensus of the board is to table this information pending finalization of documents.

Schwartz made a motion, seconded by Marks to approve donating the original furniture and equipment from the old courthouse as the county stops using it. Motion Carried.

Fettig presented information regarding the juvenile courthouse facility grant projects to the board. A blueprint was presented showing the moving of office in the lower level of the courthouse. Juvenile Court offices will move in the corner where Weed Board and Victim Witness Offices are currently, a wall would

need to be installed to create more offices, the State's Attorney's Office will move to where the Juvenile Court is located. The plus side is it keeps the department together, the bad side is the Weed Office has to move somewhere else. The project is estimated to cost approximately $200,000. The courthouse facility grants are due at the end of December and will be approved in January. It is an 80/20 percent split. Fettig stated he will apply for the courthouse facility grants for a few other projects such as carpeting the stairwell for the second floor, lighting projects, and sound sensors. Jim is requesting approval to apply for the Courthouse Facility Grants. Ova made a motion, seconded by Marks to apply for the grant and approve the building plan as presented. Motion Carried.

Noel Rahn, Geronimo, updated the board on the Courtney Wind Farm. Geronimo has started to move dirt and plans on erecting the wind towers in 2015. Geronimo is a full-fledged wind and solar developer. Last year Geronimo was listed the fourth largest company in the country for signing up wind farms that has a Power Purchase Agreement (PPA) according to Rahn. Currently, Geronimo has 1200 megawatts under contract with utilities which they are in the process of developing. Stutsman County is the biggest project Geronimo has and it will cost approximately $320-330 million dollars for this project. Geronimo also contributes $40,000 per year in a community fund for things such as swimming pools, tennis courts, libraries, etc. Jay Hesse will be the lead person for the Courtenay Wind Farm. The turbines need to be spinning by the end of 2015 in order to receive the production tax credit. Geronimo requested the stakeholders to visit with local representatives regarding extension of the production tax credit bill that is in legislation. Geronimo's goal is to get the production tax credit bill approved and was not working against the county. The property tax incentive is tied with the production tax credit bill. Rahn stated if the bill goes through Geronimo would make up the difference if the bill gets approved. Depending on what happens with the legislative bill, if the property tax incentive stays intact the county will have an agreement in place with Geronimo before moving forward stating they would hold the taxing jurisdictions whole. Two options are available for a wind farm in North Dakota: they have the option of paying a power generation tax for the life of the project which is approximately $880,000 per year or they have the option of a centrally assessed property through the state which is being currently proposed with legislation. The state would value it at three percent of commercial rate and depreciate the value of the project over a number of years. The current commercial property rate is ten percent. If the latter is approved it would mean a reduction of six million dollars in property tax revenue over a 25 year period. Geronimo needs the income based tax credit to get passed through legislation and wants the county's support with local representatives. Geronimo would also reach an agreement with the county keeping our taxing jurisdictions whole as was previously presented publicly. Schwartz made a motion, seconded by Ova to continue to support the project with local legislatures pending the county has an agreement with Geronimo to maintain the tax base as projected. Motion carried.

Mickey Nenow, County Highway Superintendent, presented his monthly report. The Road Department is continuing to do rocking west of Medina. They are continuing to work on the shop, insulating the back room and getting the roof installed.

Fritz Fremgen, State's Attorney, presented his monthly report. The past ten years' worth of documents is scanned and can be destroyed. The next step is to set up a protocol for scanning documents. This month the staff will practice and develop the protocol. Fremgen will be working on developing an adult entertainment ordinance. Fritz emailed the commissioners regarding the park ordinance and wanted to pay special attention to the problem area.

Casey Bradley, Auditor/COO, is requesting to contract with Socrata software for financial transparency programs. Bradley presented a paper from International City/County Managers Association (ICMA), which he is a member, titled "Building Transparent Communities: ICMA's Approach". The ICMA report states "transparency is fundamental in local government for effective and efficient services, increased trust and confidence of citizens, healthy economic development, and improved governance." It also states "the relationship between transparency and corruption is direct and inverse: more transparency leads to less corruption." The report defines five critical success elements to achieving a transparent community: political will at the highest levels of leadership, integrity in local government systems, culture of information sharing, continuous monitoring and evaluation, and promoting an ethic of public service. The county has made great strides toward making the county a "Transparent Community". Over the course of the past few years Bradley has been working with IT Director Smaage to create reports internally to achieve this objective. All of the solutions have been static and is not usable enough for the general public to help

them become more informed and aware of our operations. This request is being made because we believe we have exhausted our internal capacities for a product that is truly usable by the public. In exploring current options available in the market, we feel the software being requested will exceed the counties goal of providing data to the public in a usable format but also in a cost effective manner. Socrata Software is being used by communities of all sizes across the United States; with Stutsman County being the first in North Dakota to utilize this product. The program costs $6,000 annually and is a five year contract. Socrata Software did provide an opt-out clause. It is the consensus of the board to provide updates of the usage data. Schwartz made a motion, seconded by Ova to approve contracting with Socrata Software with a three year opt-out clause as presented. Roll call vote: Marks voted aye reluctantly, Schwartz, Neys, Klose, Ova voted aye.

Bradley, Auditor/COO, presented a phone quote for the extension project. He informed the board the Extension Office will not be able to be put onto our network in a cost effective manner. The option to get the Extension Office phone and internet service will cost approximately $4,652.62 from Daktel to get the equipment installed and they will be added as a monthly user. Marks made a motion, seconded by Neys to approve the phone quote as presented. Roll call vote: Schwartz, Neys, Klose, Ova, Marks voted aye.

The current board appointments are as follows: James Nygaard for the LEC Governing Board, Robert Martin for the Weed Board, and John Conway for the Social Services Governing Board. The City of Jamestown also advertised for the at-large position with the LEC Governing Board. The city received one application; however, the closing date for receiving applications is December 10th, 2014. It is the consensus of the board to wait until January to make the appointment. Schwartz made a motion, seconded by Marks to re-appoint Bob Martin for the Weed Board and John Conway for Social Services Governing Board as presented. Motion Carried.

At 5:59 p.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman County Park Board – December 2nd, 2014

At 6:02 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Denny Ova, David Schwartz, Dale Marks, Craig Neys, and Mark T. Klose answered the roll call. Robert Woodward and Jason Houge are absent.

Marks made a motion, seconded by Ova to approve the minutes of the November meeting. Motion Carried.

Schwartz made a motion, seconded by Marks to approve the monthly bills. Roll call vote: Neys, Klose, Ova, Marks, Schwartz voted aye.

	COUNTY PARK FUND				
68320	AT&T MOBILITY	$43.60	68391	NORTHERN PLAINS ELECTRIC	$905.55
68328	BUFFALO CITY DIESEL	$400.46	68394	O'REILLY AUTOMOTIVE INC	$7.09
68333	CENTURYLINK	$52.70	68418	STUTSMAN RURAL WATER DISTRICT	$136.20
68362	INFINITY BUILDING SERVICES	$45.00	68421	TRUE VALUE (PARK DEPT)	$52.88
68377	MAC'S INC	$23.41	68436	WEST END HIDE & FUR	$47.00
68385	NAPA AUTO PARTS-PARK	$41.57	68441	WILHELM CHEVROLET BUICK GMC	$29.95

At 6:04 p.m., a motion to adjourn the Stutsman County Park Board meeting was made by Marks seconded by Ova. Motion Carried.

At 6:04 p.m., the Stutsman County Commission Meeting reconvened.

Ova made a motion, seconded by Marks to approve the monthly bills for payment. Roll call vote: Klose, Ova, Marks, Schwartz, Neys voted aye.

	GENERAL REVENUE FUND			**COUNTY CORRECTIONAL CENTER**	
68319	ARNTSON STEWART WEGNER PC	$2,452.50	68321	ATTORNEY GENERAL OFFICE-1250	$4,430.00
68324	BLUMER, MARK T.	$674.52	68325	BOB'S PLUMBING & HEATING INC	$44.55
68325	BOB'S PLUMBING & HEATING INC	$140.45	68331	CBM FOOD SERVICE	$7,133.11
68327	BROWN & SAENGER	$162.89	68332	CDW GOVERNMENT INC	$236.11
68333	CENTURYLINK	$796.65	68333	CENTURYLINK	$118.65
68334	COLE PAPERS INC	$540.05	68334	COLE PAPERS INC	$407.98
68336	COMFORT INN BISMARCK	$296.00	68341	DACOTAH PAPER CO	$510.39
68341	DACOTAH PAPER CO	$465.32	68343	DAN POLAND MACHINE INC	$149.00
68350	FARGO GLASS & PAINT CO	$1,898.00	68355	GRAYBAR	$454.63
68356	HAROLDSON'S A & B BUSINESS	$43.00	68358	HEALTHCARE ENVIRONMENTAL SERVICES INC	$155.00
68364	INSURE FORWARD	$50.00	68368	JAMESTOWN CITY WATER DEPT.	$3,386.51
68365	JAMESTOWN AMBULANCE	$1,250.00	68369	JETSTREAM CAR WASH	$206.01
68366	JAMESTOWN CITY AUDITOR	$2,103.33	68383	MIDWESTERN MACHINE	$350.00
68368	JAMESTOWN CITY WATER DEPT.	$618.42	68387	ND DEPT OF HUMAN SERVICES	$1,904.71
68370	JOHN DEERE FINANCIAL	$61.52	68400	PROBUILD	$26.07
68374	LANDSCOOT,MIKE	$67.20	68401	PUBLIC SAFETY CENTER INC	$40.29
68377	MAC'S INC	$9.84	68405	RELIANCE TELEPHONE	$1,933.70
68379	MARQUART,ANDREW S	$1,940.67	68408	SANFORD NORTH	$1,000.00
68381	MEDINA AMBULANCE SERVICE	$799.00	68415	STEIN'S INC	$876.89
68384	NAPA AUTO PARTS	$25.49	68424	VERIZON WIRELESS	$123.48
68392	NORTHERN SAFETY TECHNOLOGY INC	$1,115.25	68428	VISA LEC 1949	$3,080.06
68403	QUICK LANE	$42.50	68434	WALMART COMMUNITY BRC_894	$115.80
68412	SIMPLEXGRINNELL	$200.00	68438	WESTERN DETENTION	$124.50
68415	STEIN'S INC	$45.69		**WEED CONTROL FUND**	
68419	TKK ELECTRONICS	$2,975.00	68318	ANDERSON,JAY	$480.00
68424	VERIZON WIRELESS	$761.48	68333	CENTURYLINK	$8.47
68426	VISA AUD 1683	$660.05	68344	DEUTSCHER,DAVID	$71.68
68430	VISA SO 4194	$134.32	68347	ELSTON,DAN	$1,212.00
68439	WEX BANK	$289.09	68348	ELSTON,RYLEY	$2,228.00
68443	WINSON,GREGORY OR DEBRA	$964.10	68349	ENTZMINGER,DARRELL	$2,240.00
	E 911 PHONE SYSTEM FUND		68353	FREY,MARVIN	$1,620.00
68317	ALERT-ALL CORP	$62.00	68357	HAZER,TERRANCE	$480.00
	COUNTY ROADS FUND		68359	HERTEL,JEROLD W	$1,424.00
68329	BUTLER MACHINERY CO	$1,753.77	68371	KLOSE,GENE	$960.00
68339	CREATIVE ENERGY	$150.00	68372	KLOSE,RICHARD	$2,232.00
68342	DAKOTA RENTAL CENTER LLC	$101.79	68376	LEES,KIM	$14.00
68343	DAN POLAND MACHINE INC	$64.00	68378	MANSON,RONALD	$112.00
68351	FARMERS UNION OIL CO-CENEX	$10.02	68396	OTTER TAIL POWER CO	$23.08
68352	FASTENAL CO	$74.44	68397	PAASCH,JIM	$60.00
68354	GF CONSTRUCTION	$63,000.00	68398	PATZER,DARRELL	$600.00
68360	HOME OF ECONOMY	$153.61	68399	PETERSON,CARL	$720.00
68362	INFINITY BUILDING SERVICES	$1,222.69	68409	SAUBY,FRED	$1,760.00
68367	JAMESTOWN CITY BALER	$20.41	68410	SCHMITT,JOSEPH	$168.00
68368	JAMESTOWN CITY WATER DEPT.	$12.85	68423	VALENTA,ROBERT	$2,200.00
68377	MAC'S INC	$388.75	68432	WALICSKI,DONALD	$480.00
68380	MDU	$247.76	68440	WIEST,J P	$2,240.00
68384	NAPA AUTO PARTS	$410.83	68442	WILLIAMS,DENNIS	$232.00
68388	ND DEPT OF TRANSPORTATION	$768.90		**VETERANS SERVICE FUND**	
68391	NORTHERN PLAINS ELECTRIC	$58.00	68333	CENTURYLINK	$16.95
68393	NORTHWEST TIRE INC	$433.69	68427	VISA EMS 1790	$365.00
68396	OTTER TAIL POWER CO	$15.11		**COUNTY AGENT FUND**	
68400	PROBUILD	$184.57	68322	BARNES,ROBIN	$143.36
68402	QUALITY SERVICE & REPAIR	$18.53		**COMMISSARY FUND**	
68413	SINCLAIR,JOHN	$160.16	68330	CABLE SERVICES	$47.31
68417	STUTSMAN COUNTY GLASS	$45.00	68428	VISA LEC 1949	$1,124.33
68420	TRACTOR SUPPLY CREDIT PLAN	$25.62	68437	WEST GROUP PAYMENT CENTER	$311.50
68422	TRUE VALUE (ROAD DEPT)	$12.69		**DRUG PROGRAM FUND TOTAL**	$42.37
68425	VINING OIL CO	$27,834.74		**COURTHOUSE BUILDING FUND**	
68429	VISA RD 1766	$1,026.06	68400	PROBUILD	$145.28
68433	WALMART COMMUNITY BRC_2896	$150.26	68411	SCHUBERT'S CARPET ONE	$147.76
68435	WENZEL'S LOCK & KEY	$83.26		**COUNTY CORRECTIONAL CENTER CONSTR FUND**	
68436	WEST END HIDE & FUR	$450.45	68382	MICHAEL J. BURNS ARCHITECTS LTD	$344.31
68444	WOODWORTH FARMERS GRAIN CO	$3,149.04		**Capital Project Fund**	
	SOCIAL SERVICES FUND TOTAL	$33,030.61	68391	NORTHERN PLAINS ELECTRIC	$6,800.00
	EMERGENCY			**DATA PROCESSING FUND**	
68373	L & M CONTRACTORS	$2,450.00	68332	CDW GOVERNMENT INC	$494.01
	WAGES		68333	CENTURYLINK	$16.95
	Tuesday, November 25, 2014	$548,123.35	68337	COMPUTER PROFESSIONAL ULTD INC	$2,899.91
			68426	VISA AUD 1683	$139.00

At 6:05 p.m., a motion to adjourn was made by Schwartz, seconded by Neys. Motion Carried.

ATTEST:

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Casey Bradley	Mark T. Klose
Auditor/COO	Commission Chairman