Official Proceedings of the Stutsman County Commission – December 3rd, 2013

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys, and Mark T. Klose answered the roll call.

Marks made a motion, seconded by Ova to approve the minutes of the November 2013 meetings. Motion carried.

Mickey Nenow, County Highway Superintendent, presented his monthly report. County road 68 North of Cleveland will not be completed this year but will be in the spring. Streeter grade raise has not been finalized yet and South of Cleveland the grade raises has not been completed yet and there will be a meeting on Wednesday December 4th to discuss the project. Currently the Road crew is working on rock north of Kensal, cleaning up trees in the townships and County roads but is also dependent on the weather.

Nenow updated the Commission that the Guthmiller projects have been completed but they have not cleaned up the sites due to pending projects.

Nenow is requesting to enforce a weight restriction of 8 Tons per axle up to 80,000 lbs. gross weight rather than adopting a "No haul" zone for Highway 40 East. Concerns were raised to "No Haul Road" regulations which may become difficult to enforce, the solution requested is to set the gross weight restriction so that farmers and contractors can continue to use Highway 40 and keep commercial traffic to interstate for heavier loads. During spring time Highway 40 would apply to the original spring load restrictions. Motion made by Schwartz to adopt 80,000 gross weight restrictions for Highway 40, seconded by Marks. Motion carried.

Schwartz gave an update on the County right-of-ways in which he has been traveling around the county checking for compliance. Schwartz stated out of about 190 checks he had done he only found about a dozen to be in violation. Schwartz is requesting to give an additional warning to landowners giving them a deadline of June 15, 2014 to take corrective action. Nenow and Schwartz are planning to work together to compile a list of landowners that will be notified of the violations. Commission will look at the compliance again once there is a list of the landowners for review before they send any letters out.

Kathryn Naumann Moe, Assistant State's Attorney, presented the monthly report for the State's Attorney's Office and stated no changes have occurred.

Motion was made by Neys to approve the 2014 beer and Sunday beer applications that were received by the Auditor's office, seconded by Marks. Motion carried.

Motion made by Ova to appoint one applicant to the Human Service Board and one applicant to the Weed Control Board, seconded by Neys. Motion carried.

South Central Dakota Regional Council requested a Joint Powers Agreement with Stutsman County for the year 2014. Funding has been allocated in the 2014 budget to cover the cost of the agreement. Motion made by Schwartz to accept the Joint Powers Agreement with South Central Dakota Regional Council, seconded by Marks. Motion carried.

Casey Bradley, Auditor/COO, informed the commission that the state bid out the 9.245 miles north of Medina which runs one mile off of Interstate 94 up to the city limits of Medina and with the remaining mileage north of Medina. The project breaks through the city limits since the road had just been redone and does not need an overlay. For budgeting purposes the county used the same estimates for bids that were received for the Old Highway 10 project. The county is looking at roughly $2.5 million with Border States as the low bidder at $1,472,155.64 which puts the county $1.1 million under budget with the project being an 80/20 split. Motion made by Schwartz to award bid to Border States Paving Inc. for county project SC-4707(055), seconded by Ova. Roll call vote: Ova, Marks, Schwartz, Neys and Klose all vote aye. Motion carried.

Klose questions where the excess money the county accrued from property tax foreclosure sales is allocated. Bradley informs the commission the money left after the taxes are settled goes into the general fund and can be used as they see fit. Klose suggests putting the money towards the computer software bill which could amount to a year off of the repayment plan. Motion made by Marks to transfer the excess money towards the computer software repayment, seconded by Schwartz. Roll call vote: Marks, Schwartz, Neys, Klose, and Ova vote aye. Motion carried.

Bradley informed the commission of a request put in by Tracey Trapp, Jail Administrator, to purchase a replacement copy machine. The current one in use was purchased in 2004 and cannot keep up with the work due to constant jamming. The Law Enforcement Center board reviewed a quote from Central Business Systems in Jamestown at a cost of $5,050.00 and recommends proceeding forward with the local vendor. Motion made by Marks to purchase a copier from Central Business Systems for $5,050.00, seconded by Ova. Motion carried.

Bradley stated the Senior Center Board rejected the easement for the old building due to concerns of who future tenants may be and the possibility of them obstructing access to the garage. Bradley requested Fritz Fremgen, State's Attorney, to draw up a lease instead of an easement so there's more flexibility with any future tenants.

Jim Fettig, Maintenance Supervisor, is requesting approval to enter a contract with an Architect to continue to work towards ADA compliance with the main level bathrooms. Fettig states they filed paperwork to reapply for grant money to use on the main level restrooms which will require moving walls, tiling the floors, and change the lighting which will put the project over $50,000.00 in which state law requires any projects over the $50,000.00 requires the services of an architect. Fettig had Carey Peuser stop in to look at the bathrooms and Peuser has agreed to provide services for $1,800.00-2,700.00 to do the blue prints of the entire project. The grant money maxes out at $52,000.00 and is an 80/20 grant so the county is looking at least $10,400.00 or more. The architect will take approximately three days to complete the work, twenty-one days to run advertisements for bidding. Fettig talked with Hillerud construction and they would have time to complete the entire job with a plumber being lined up. The money has been budgeted into the 2014 fiscal year for the maintenance department to pay for the project. Motion made by Schwartz to approve the hiring of an architect for the main level restrooms for $1,800 with a maximum of $2,700.00, seconded by Marks. Motion carried.

Motion made by Ova to approve bills for payment, seconded by Marks. Roll call vote: Schwartz, Neys, Klose, Ova and Marks vote aye. Motion carried.

	GENERAL REVENUE FUND		64761	CREATIVE ENERGY	$41.30
64732	A & B BUSINESS INC	$393.17	64764	CURTIS ELECTRIC	$2,846.89
64735	BAKKEN,DUSTIN	$38.42	64773	FARMERS UNION OIL CO-CENEX	$90.40
64737	BENDER,STEVE G	$11.81	64787	JAMESTOWN PLUMBING & HEATING	$66.52
64739	BOB'S PLUMBING & HEATING INC	$385.11	64789	JAMESTOWN SUN	$279.00
64741	BROWN & SAENGER	$783.72	64795	KREBSBACH BACKHOE SERVICE	$2,397.44
64743	BUSKNESS,GUNNAR	$25.00	64798	MAC'S INC	$80.22
64749	CASS COUNTY TREASURER	$2,015.00	64800	MCGRUDER CONSTRUCTION	$8,590.99
64752	CENEX CREDIT CARD DEPT	$2,659.52	64807	ND INSURANCE DEPARTMENT	$2.38
64753	CENTURYLINK	$797.79	64811	NORTHERN PLAINS ELECTRIC	$863.40
64755	COLE PAPERS INC	$506.97	64833	STUTSMAN RURAL WATER DISTRICT	$123.00
64757	COMFORT INN BISMARCK	$296.00	64859	ZORN STUMP GRINDING	$1,430.00
64765	DACOTAH PAPER CO	$1,170.80		**COUNTY CORRECTIONAL CENTER**	
64767	DALLY,JEROME	$21.58	64732	A & B BUSINESS INC	$172.16
64775	GRANTS MECHANICAL INC	$298.76	64734	ATTORNEY GENERAL OFFICE-1250	$6,755.00
64776	GRAYBAR	$201.58	64736	BEHAVORIAL INTERVENTIONS	$2,741.90
64778	HANSON TIRE SERVICE	$15.00	64741	BROWN & SAENGER	$314.91
64783	INSURE FORWARD FARGO	$622.00	64746	CAPITAL CITY RESTAURANT SUPPLY INC	$106.00
64784	JAMESTOWN AMBULANCE	$1,250.00	64747	CARQUEST	$8.59
64786	JAMESTOWN IMPLEMENT	$92.78	64750	CBM FOOD SERVICE	$14,420.03
64790	JAMESTOWN, CITY OF	$714.44	64751	CDW GOVERNMENT INC	$53.76
64791	JEMCO INC	$2,709.00	64753	CENTURYLINK	$402.28
64792	JETSTREAM CAR WASH	$76.74	64758	COMMUNITY CORRECTION PROGRAM	$324.00
64796	KVLY-TV	$50.00	64763	CULINEX	$249.60
64797	LEXISNEXIS MATTHEW BENDER	$212.31	64765	DACOTAH PAPER CO	$747.76
64802	MEDINA AMBULANCE SERVICE	$810.00	64768	DIAMOND DRUGS INC	$1,031.85
64813	O'REILLY AUTOMOTIVE INC	$132.39	64771	ESSENTIA HEALTH	$500.00
64815	OTTMAR & OTTMAR PC	$396.00	64774	GOODIN COMPANY	$136.94
64817	PRESS ROOM,THE	$140.00	64777	GUN & REEL SPORTS INC	$364.00
64825	ROUGHRIDER SIGNS & DESIGNS	$50.00	64785	JAMESTOWN COMMUNICATIONS INC	$106.80
64829	STATE BAR BOARD OF LAW EXAMINERS	$1,110.00	64789	JAMESTOWN SUN	$61.44
64834	SUPER WASH	$6.00	64790	JAMESTOWN, CITY OF	$1,568.71
64839	THU,VICKI	$25.00	64792	JETSTREAM CAR WASH	$410.72
64844	VERIZON WIRELESS	$790.25	64794	JONES, DANIEL	$25.00
64846	VISA AUD 1683	$181.09	64798	MAC'S INC	$25.60
64847	VISA EMS 1790	$544.93	64806	ND DEPT OF HUMAN SERVICES	$3,075.67
64850	VISA SO 4194	$14.45	64816	PHARMCHEM INC	$357.00
64854	WALMART_1577	$25.05	64818	PRIMARY PRODUCTS COMPANY	$722.81
64855	WEST GROUP PAYMENT CENTER	$476.18	64821	REDWOOD TOXICOLOGY LABORATORY INC	$13.50
	E 911 PHONE SYSTEM FUND		64823	RM STOUDT INC	$185.58
64751	CDW GOVERNMENT INC	$913.22	64827	SIMPLEXGRINNELL	$892.25
64846	VISA AUD 1683	$2,106.27	64830	STOPPLEWORTH, MERLE LEE	$11.00
64847	VISA EMS 1790	$166.50	64837	THOMPSON,WENDY	$339.18
	COUNTY ROADS FUND		64838	THRIFTY DRUG-WHITE DRUG	$206.17
64742	BUFFALO CITY DIESEL	$43.20	64841	TRUE VALUE HARDWARE	$35.57

64744	BUTLER MACHINERY CO	$2,905.91	64844	VERIZON WIRELESS	$123.37
64748	CARQUEST AUTO PARTS	$107.76	64846	VISA AUD 1683	$133.50
64754	CNH CAPITAL	$222.44	64847	VISA EMS 1790	$244.93
64766	DALLMANN SERVICES	$5,319.65	64848	VISA LEC 4635	$1,447.39
64772	FACTORY MOTOR PARTS CO	$64.86	64853	WALMART_1565	$102.14
4650	GRAY TOWNSHIP #22 - DD	$9,495.97		**WEED CONTROL FUND**	
64779	HOBBY TIRE	$25.00	64753	CENTURYLINK	$8.49
64780	HOME OF ECONOMY	$12.82		**VETERANS SERVICE FUND**	
64783	INSURE FORWARD FARGO	-$669.00	64732	A & B BUSINESS INC	$250.11
64786	JAMESTOWN IMPLEMENT	$303.80	64738	BEST WESTERN DOUBLEWOOD INN_2715	$149.40
64790	JAMESTOWN, CITY OF	$12.30	64753	CENTURYLINK	$16.97
64798	MAC'S INC	$21.96	64840	TOBIN,WARREN J	$184.00
64799	MARG'S HANDY WORK	$70.00		**COUNTY AGENT FUND**	
64801	MDU	$151.89	64741	BROWN & SAENGER	$35.99
64803	MIELKE OIL COMPANY, INC.	$588.66	64835	TDS METROCOM	$6.03
64804	NAPA AUTO PARTS	$1,350.76		**COMMISSARY FUND**	
4486	NEWBURY TOWNSHIP #38 - DD	$5,910.83	64745	CABLE SERVICES	$47.31
64810	NEWMAN SIGNS	$388.96	64836	THOMPSON REUTERS-WEST	$356.50
64811	NORTHERN PLAINS ELECTRIC	$47.00	64842	TURNKEY CORRECTIONS	$131.99
64812	NORTHWEST TIRE INC	$164.74		**DRUG PROGRAM FUND**	$327.44
64813	O'REILLY AUTOMOTIVE INC	$10.99		**COUNTY CORRECTIONAL CENTER CONSTR FUND**	
64828	SINCLAIR,JOHN	$174.02	64848	VISA LEC 4635	$630.42
64831	STREETER COOP OIL	$1,845.00		**DATA PROCESSING FUND**	
64833	STUTSMAN RURAL WATER DISTRICT	$57.60	64753	CENTURYLINK	$16.97
64845	VINING OIL CO	$13,720.63	64759	COMPUTER PROFESSIONAL ULTD INC	$2,788.38
64849	VISA RD 3599	$472.30	64760	CPS TECHNOLOGY SOLUTIONS	$192.00
64852	WALMART COMMUNITY BRC_2896	$140.91	64819	QUILL CORPORATION	$36.98
64858	ZEP MANUFACTURING CO	$162.06	64826	SHAREIT! INC	$3,750.00
	SOCIAL SERVICES FUND	$41,151.68	64843	TYLER TECHNOLOGIES INC	$11,964.04
	COUNTY PARK FUND		64846	VISA AUD 1683	$8.00
64733	AT&T MOBILITY	$45.20		**JOB INCENTIVE FUND**	
64753	CENTURYLINK	$164.20	64788	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$17,188.20

Marks updated the commission that the Library Board would like to have a joint meeting with the city council and county commission for the purpose of holding a public forum to discuss all plans for the Essentia lots within the city limits. Metroplains put money down to purchase the old Essentia Health building and has a purchase agreement set up but the agreement will not go through until June 30, 2014. The Library Board will be placing a vote on the June ballot to see if they can move forward in purchasing a new building for the library.

At 4:45 p.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman County Park Board – December 3rd, 2013

At 4:55 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Denny Ova, Dale Marks, David Schwartz, Jason Houge, Robert Woodward, Craig Neys, and Mark T. Klose answered the roll call.

Houge made a motion, seconded by Woodward to approve the minutes of the November 2013 meetings. Motion Carried.

Houge made a motion, seconded by Ova to approve the monthly bills for payment. Roll call vote: Ova, Marks, Schwartz, Neys, Klose, Houge and Woodward voted aye. Motion carried.

Dennis Lorenz, Park Superintendent, presented his monthly report to the Park Board. The playground equipment has been put in place but the borders surrounding have not be completed. The Park department has been spending time cutting trees and having the stumps ground out but there will be more to complete in the spring time. The reservoir froze over November 22nd but still has open water west of the island. One truck went through the water by the Buchanan Bridge because the ice is not thick enough to hold heavier weight such as vehicles. Klose inquired about concessions applications and if it has been generating any interest. So far there have been two interested parties and applications are due Thursday December 5th, 2013 where they will be opened at 3pm that day.

At 5:00 p.m., a motion to adjourn the Stutsman County Park Board meeting was made by Houge, seconded by Ova. Motion Carried.

At 5:01 p.m., the Stutsman County Commission Meeting reconvened.

At 5:02 p.m., a motion to adjourn was made by Schwartz, seconded by Neys. Motion Carried.

ATTEST:

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Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman