Official Proceedings of the Stutsman County Commission – December 4, 2018

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Ramone Gumke, David Schwartz, Steven Cichos and Mark Klose answered the roll call.

Commission reorganization was held.

Schwartz made a motion, seconded by Gumke to re-elect Mark Klose as Chairman of the Board of Commissioners. Motion carried.

A motion to re-elect Dennis Ova as Vice-Chairman of the Board of Commissioners was made by Gumke, seconded by Schwartz. Motion carried.

The commissioners reviewed the current board appointments, as well as current board committees/portfolios/liaisons. It was suggested to remove the 'Landfill Committee', which is currently vacant. The 'Bureau of Reclamation Liaison' was also suggested to be removed.

Schwartz made a motion, seconded by Ova to approve the minutes of the October 2018 and November 2018 meetings. Motion carried.

A new commission photo will be taken December 18, 2018 at 3:45 a.m.

Jerry Bergquist, Emergency Manager/9-1-1 Coordinator, spoke regarding County Measure #1.

Bergquist discussed the transition from CodeRED to Everbridge began November 1, 2018. The CodeRED contract is still in place until February 21, 2019. Everbridge will cost about $5,000.00 less than CodeRED. There will be a flyer in with the 2018 tax statements. If individuals want to continue the services they had with CodeRED, they will have to register in the Everbridge system.

Motley Rice, Ferrer Poirot Wansbrough, Fears Nachawati and McNamee Hosea Law Firms presented on opioid litigation opportunities for Stutsman County. There would be no cost to the County. Counties of Burleigh, Grand Forks, Walsh, Ramsey, Towner, Rolette and Benson have signed on with the firms.

Corey Genter, Staff Appraiser, presented farm exemption abatements for Parcel # 01-1213000. The Alexander Township agreed to go with any decision the Stutsman County Assessment Board makes regarding this matter. Genter's recommendation was to approve the abatements for 2016-2018 as presented. A motion to accept the presented abatements was made by Schwartz, seconded by Ova. Roll call vote: Ova, Gumke, Schwartz, Cichos and Klose voted aye. Motion carried.

A monthly report was presented by Mickey Nenow, Road Superintendent.

Nenow requested to advertise for a new motor grader. Cichos made a motion, seconded by Gumke, to approve the request to advertise. Motion carried.

A request to approve and award the bid to Border State's Paving, Inc. for the SC 4718(060) Project, Buchanan West (5 miles) 2019, was made by Nenow. Schwartz made a motion approve and award to bid as presented, seconded by Gumke. Roll call vote: Gumke, Schwartz, Cichos, Klose and Ova voted aye. Motion carried.

Nicole Meland, Auditor/COO, discussed a compensation study and FLSA (Fair Labor Standards Act) review. The City of Jamestown will be participating and sharing the cost. The last time a salary study was done was around 2014-2015. This will be a partial Stutsman County study. A motion to go forward with the study was made by Ova, seconded by Gumke. Roll call vote: Schwartz, Cichos, Klose, Ova and Gumke voted aye. Motion carried.

Meland presented updated sale prices for County-owned properties obtained through the foreclosure process. On November 5, 2018, the City of Jamestown approved allowing Stutsman County to lower the current sale prices to estimated amounts from Tyler Perleberg, Tax Director. Gumke made a motion, seconded by Schwartz, to approve the updated sale prices. Motion carried.

Robert Martin was the only applicant for the Weed Board for a 4-year term, commencing January 1, 2019. Ova made a motion to approve the presented nomination and re-elect Martin, seconded by Cichos. Motion carried.

Lynne Tally was the only applicant for the Social Services Board for a 3-year term, commencing January 1, 2019. Schwartz made a motion to approve the presented nomination and re-elect Tally, seconded by Ova. Motion carried.

The Park Board received 5 applicants for the 2 open positions for 3-year terms, commencing January 1, 2019. These applicants included the following names: Jason Houge, Robert Martin, Mary Margaret Mooridian, Joan L. Morris and Kent Lane Warren. Robert “Bob” Woodward is retiring after 30 years of being on the Stutsman County Park Board. A vote was held and Houge received 5 votes. Morris received 3 votes. Warren received 1 vote. Mooridian received 1 vote. Cichos made a motion, seconded by Ova, to re-elect Houge and elect Morris. Motion carried.

Cichos made a motion to approve a year-end check run on December 31, 2018, seconded by Gumke. Motion carried.

A request for approval of the 2019 beer and liquor licenses for the Anchor Bar, Ypsilanti Bar & Grill, 281 Stop, Windsor Bar, Sportsmans Bar, Buchanan Bar, Stutsman County Fair Association, Inc. and Jamestown Country Club were made. Ova made a motion to accept the presented 2019 beer and liquor licenses, seconded by Schwartz. Motion carried.

Bergquist requested acceptance of the Hazardous Materials Emergency Preparedness (HMEP) Grant Award in the amount of $9,200.00. This is an 80/20 grant. The 20% portion would be from the County ($1,840.00). A motion to accept the grant as presented was made by Cichos, seconded by Schwartz. Motion carried.

A request for approval of submission letters for Hazard Mitigation Planning Grant application was made by Bergquist. Schwartz made a motion to accept the presented letters, seconded by Gumke. Motion carried.

At 5:10 p.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman Count Park Board – December 4, 2018

At 5:10 p.m., Chairman Klose called the meeting to order. Dennis Ova, Ramone Gumke, David Schwartz, Steven Cichos, Mark Klose, Bob Woodward and Jason Houge answered the roll call.

Woodward made a motion to approve the October 2018 and November 2018 minutes, seconded by Ova. Motion carried.

Schwartz made a motion, seconded by Houge, to approve the monthly bills. Roll call vote: Cichos, Klose, Woodward, Houge, Ova, Gumke and Schwartz voted aye. Motion carried.

	County Park Fund		58	SCOTT'S ELECTRIC LLC	$ 66.00
9	BROWN-WILBERT, INC	$1,001.00	63	STUTSMAN RURAL WATER DISTRICT	$1,192.40
41	NAPA AUTO PARTS-PARK	$ 12.49	69	VALLEY PLAINS EQUIPMENT	$2,813.41
50	PRAXAIR DISTRIBUTION INC	$ 39.11	71	VISA AUD 1683	$ 282.24

A request for approval of Boat Dock Permit #3 was made. Houge made a motion to approve the presented permit, seconded by Ova. Motion carried.

An approval of Cabin Site Permit renewal for Lot 39, westside, was presented. Houge made a motion to approve the permit as presented, seconded by Woodward. Motion carried.

Meland presented an Electronic Data Release and License Agreement regarding the contract with KLJ for the master plan for the Lakeside Campground. Schwartz made a motion to approve the presented agreement, seconded by Ova. Motion carried.

A discussion was had regarding the DAK electric bills and camping remittance. June was the only month of payments that was received from the DAK. The DAK pays the County 20% of camping fees, per the contract. It also states Stutsman County should receive payment by the 15th of the month following the previous month. Stutsman County has requested monthly financials and has not received those and have had no response to the electric bills that were sent to them. Meland proposed withholding a certain amount of money and keeping a balance in the account until payments have been made to the County for the DAK. The DAK has violated the contract several times.

Meland requested registering “Lakeside Campground” with the Secretary of State as the new business name. This would be a $25.00 fee to register the name change. A motion to approve the request of registering the new name was made by Ova, seconded by Schwartz. Motion carried.

A motion to adjourn the Stutsman County Park Board meeting, at 5:32 p.m., was made by Schwartz, seconded by Gumke. Motion carried.

At 5:32 p.m., the County Commission Meeting was called back to order.

Ova made a motion, seconded by Schwartz, to approve the bills as presented. Roll call vote: Klose, Ova, Gumke, Schwartz and Cichos vote aye. Motion carried.

	General Revenue Fund	
1	AMERICAN SOLUTIONS FOR BUSINESS	$ 332.77
2	APPLIED CONCEPTS INC	$ 1,695.00
3	BALCO UNIFORM CO INC	$ 413.84
4	BERT'S TRUCK EQUIPMENT	$ 252.30
5	BIDDLE CONSULTING GROUP, INC.	$ 1,495.00
	BOND,JOSHUA	$ 29.99
8	BOSCH, MARK	$ 104.00
13	CBM FOOD SERVICE	$ 7,658.94
14	CDW GOVERNMENT INC	$ 162.70
15	CENEX FLEETCARD	$ 3,247.99
17	COLE PAPERS INC	$ 751.12
20	DACOTAH PAPER CO	$ 466.86
21	DALSTED & RYAN P C	$ 513.00
25	GALLS, LLC	$ 99.98
28	INNOVATIVE OFFICE SOLUTIONS, LLC.	$ 22.17
29	JAMESTOWN CITY WATER	$ 2,911.62
30	JAMESTOWN REGIONAL MEDICAL CENTER	$ 513.00
31	JETSTREAM CAR WASH	$ 467.98
33	LARRY'S AUTO GLASS	$ 391.46
34	MARQUART,ANDREW S	$ 2,041.00
35	MCKESSON MEDICAL SURGICAL	$ 52.67
36	MDU	$ 2,235.19
39	MID-AMERICAN RESEARCH CHEMICAL CORP	$ 540.00
47	PEACE OFFICER STANDARDS AND TRAINING BOA	$ 270.00
48	PLUMBMASTER	$ 106.65
49	POST BOARD	$ 45.00
52	QUILL CORPORATION	$ 97.17
57	SANFORD NORTH	$ 1,000.00
59	STEIN'S INC	$ 278.38
64	SUPREME COURT OF ND	$ 25.00
67	TWO RIVERS PRINTING	$ 1,060.20
68	TYLER TECHNOLOGIES INC	$ 613.83
70	VERIZON WIRELESS	$ 1,387.67
71	VISA AUD 1683	$ 4,451.23
72	VISA EMS 1790	$ 359.00
74	VISA RD 1766	$ 527.94
75	VISA SCCC 1949	$ 1,731.07
76	VISA SO 1840	$ 1,257.31
78	WALMART COMMUNITY BRC EMS	$ 56.60
81	WENTLAND, HELEN	$ 69.79
83	WILHELM CHEVROLET BUICK GMC	$ 1,600.36
	E 911 Phone System Fund	
70	VERIZON WIRELESS	$ 52.24
	County Roads Fund	
6	BLACKSTRAP, INC	$ 1,948.73
7	BLUE TARP FINANCIAL, INC.	$ 80.98
10	BUFFALO CITY DIESEL	$ 47.26
11	BUTLER MACHINERY CO	$ 2,697.01
16	CITY OF MONTPELIER	$ 43.00
23	FINANCIAL MANAGEMENT DIVISION	$ 18,832.06
24	FLEETPRIDE	$ 5,594.61
26	HOME OF ECONOMY	$ 81.93
29	JAMESTOWN CITY WATER	$ 98.50
32	JOHN DEERE FINANCIAL	$ 1,168.90
	KRAMLICH MICHAEL	$ 523.20
36	MDU	$ 178.48
37	MEDINA CITY AUDITOR	$ 71.35
38	MENARDS - JAMESTOWN	$ 442.31
40	NAPA AUTO PARTS	$ 110.86
45	NORTHWEST TIRE INC	$ 196.10
46	OTTER TAIL POWER CO	$ 71.99
51	PRODUCTIVITY PLUS ACCOUNT	$ 295.40
56	RTS SHEARING	$ 17,756.07
60	STREETER COOP OIL	$ 1,046.95
63	STUTSMAN RURAL WATER DISTRICT	$ 78.41
65	TITAN MACHINERY - BISMARCK	$ 716.07
74	VISA RD 1766	$ 1,093.77
79	WALMART COMMUNITY BRC RD	$ 59.20
82	WEST END HIDE & FUR	$ 142.11
	Unorganized Township Roads Fund	
62	STUTSMAN COUNTY TOWNSHIP OFFICERS ASSOC.	$ 30.00
	Social Services Fund Total	$ 39,035.91
	Veterans Service Fund	
28	INNOVATIVE OFFICE SOLUTIONS, LLC.	$ 24.99
	County Agent Fund	
42	ND CENTER FOR 4-H YOUTH DEVELOPMENT	$ 440.00
43	NDAAEA	$ 75.00
53	R&H MAINTENANCE	$ 400.00
73	VISA EXT 3424	$ 879.46
	Commissary Fund	
12	CABLE SERVICES	$ 48.02
75	VISA SCCC 1949	$ 432.15
80	WALMART COMMUNITY BRC SCCC	$ 103.82
	County Correctional Center Construction Fund	
17	COLE PAPERS INC	$ 435.60
	Information Technology Capital Fund	
14	CDW GOVERNMENT INC	$ 342.58
	Document Preservation Fund	
68	TYLER TECHNOLOGIES INC	$ 350.00
	Road & Bridge Building Fund	
74	VISA RD 1766	$ 433.48

At 5:40 p.m., a motion to adjourn the meeting was made by Ova, seconded by Gumke. Motion carried.

ATTEST:

Nicole Meland
Auditor/COO

Mark T. Klose
Commission Chairman