Official Proceedings of the Stutsman County Commission – December 5, 2017

At 4:00 p.m., Chairman Mark Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys, and Mark Klose answered the roll call.

Ova made a motion, seconded by Marks to approve the minutes of the November 2017 meeting. Motion carried.

The James River clean-up was briefly discussed. Commissioner Ova is working on additional sources of revenue. The deadline is next year sometime. Schwartz's understanding is the City of Jamestown is going to fund $150,000.00 and they are requesting revenue from Stutsman County and the Water Board. The topic was tabled until Commissioner Ova could reach out to additional funding sources.

Nicole Meland, Interim Auditor/COO, discussed establishing precincts for the 2018 election cycle and establishing polling locations for the 2018 election cycle. Nothing has changed from the 2016 election cycle. Schwartz made a motion to approve the precincts and polling locations presented, seconded by Neys. Motion carried.

Meland requested approval for a year-end check run on December 29, 2017. Schwartz made a motion, seconded by Marks to approve the year-end check run to pay any bills that come in after the mid-month meeting in December. Motion carried.

There were no applicants for the Library Board's Unexpired Term or the School Reorganization Board. Nominations and appointments of board members for the Water Resource Board and the Weed Control Board were presented by Meland. Dennis Clark and John Schock both re-applied to fill the two full-time positions available for the Water Resource Board; no other applications were received. Greg Spenningsby and Clyde Reister both re-applied to fill the two alternate positions available for the Water Resource Board; no other applications were received. David Deutscher and Kim Lees both re-applied to fill the two positions available for the Weed Control Board; no other applications were received. Schwartz made a motion to accept and appoint the applicants who applied for the Water Resource Board and Weed Control Board, seconded by Ova. Roll call vote: Ova, Marks, Schwartz, Neys and Klose voted aye. Motion carried.

Approval of beer and liquor licenses for the Anchor Bar, Buchanan Bar, 281 Stop and Windsor Bar were presented. Approval of a beer license for the D.A.K. was also presented. Ova made a motion to approve the licenses, seconded by Neys. Motion carried.

Jessica Alonge, Interim Chief Deputy Auditor/Recorder, requested authorization of Deputy Recorder, Maureen Finley, to perform marriage ceremonies. Ova made a motion to approve the request, seconded by Neys. Motion carried.

Tyler Perleberg, Director of Tax Equalization/Zoning administrator, requested approval for renewal of the GIS Workshop Annual Support Agreement. It is the same agreement as last year and the system is used every day. Marks made a motion, seconded by Ova to approve the renewal agreement. Roll call vote: Marks, Schwartz, Neys, Klose and Ova vote aye. Motion carried.

Request for approval of assessment contracts with local jurisdictions was made by Perleberg. As of July 31, 2017, local assessors needed to get their re-certification hours done in order to be retained as local assessors. Only one local assessor was re-certified. The assessment contracts would cover the following local jurisdictions: Griffin Township, Germania Township, Homer Township, Streeter Township, and Valley Springs Township. Neys made a motion to approve the presented assessment contracts, seconded by Schwartz. Motion carried.

Commissioner Marks was contacted by Scott Mauer of Montpelier regarding the foreclosure property the County obtained in Montpelier. Scott wanted to know what the County was going to do about the property. Meland spoke with Fritz Fremgen, State's Attorney, to get his opinion on what the County can and cannot do with the property. Fremgen would like to review the foreclosure documentation and he has it at the bottom of his list. Mickey Nenow, Road Superintendent, was contacted to put an orange snow fence around the property to keep people out. Marks was also contacted regarding the previous owners being on the property.

Fritz Fremgen, State's Attorney, presented his monthly report. Previous Assistant State's Attorney, Jeff Davis, left on November 29, 2017. Fremgen and his remaining assistant state's attorney have split Davis's workload. Fremgen conducted interviews for a new assistant state's attorney and is hoping to hire a gentlemen to start in January. The back-log in the State's Attorney's Office was discussed.

Jerry Bergquist, Emergency Manager/9-1-1 Coordinator, requested permission to switch from CodeRED Notification Systems to Everbridge. The current system has been used for 5 years. It has worked well, but from a technical standpoint, they are not making improvements to the system. Stutsman, Richland, and Barnes County have done research on the contract and reviewing vendors several months ago and would like to contract with Everbridge. The Everbridge contract will cost less than the CodeRED. There is a set-up fee of $800.00 and a training charge of $8,000.00, which would be split between the 3 counties. CodeRED currently charges $13,048.00 per year and Everbridge charges $9,000.00. Switching systems would occur in February when the other contact runs out. Training would occur in January with Richland and

Barnes. Schwartz made a motion approve the Everbridge contract, seconded by Neys. Motion carried.

At 4:40 p.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman County Park Board – December 5, 2017

At 4:45 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys, Mark Klose, Robert Woodward and Jason Houge answered the roll call.

Neys made a motion, seconded by Woodward to approve the minutes of the November 2017 meeting. Motion carried.

Woodward made a motion to approve the monthly bills, seconded by Ova. Roll call vote: Schwartz, Neys, Klose, Houge, Woodward, Ova and Marks voted aye. Motion carried.

	County Park Fund				
77352	CENTRAL DAKOTA SANITATION INC	$1,204.01	77379	MAC'S INC	$60.46
77353	CENTURYLINK	$53.80	77384	MENARDS - JAMESTOWN	$76.33
77366	FARMERS UNION OIL CO-CENEX	$60.00	77390	NEWMAN SIGNS	$281.50
77370	HOME OF ECONOMY	$18.87	77394	PRAXAIR DISTRIBUTION INC	$35.06
77371	INFINITY BUILDING SERVICES	$267.44	77409	STUTSMAN COUNTY GLASS	$12.00
77376	JETSTREAM CAR WASH	$31.80	77410	STUTSMAN RURAL WATER DISTRICT	$271.60
77378	LIECHTY HOMES INC.	$600.50	77415	TRUE VALUE (PARK DEPT)	$41.47

Tom Tracy discussed Spiritwood Lake grants for new playground equipment. Tracy was able to obtain a grant through the Garrison Conservatory District for up to $7,500.00 and a grant through Cargill for $500.00. It was Tracy's understanding that some money from gambling at the KC's could be obtained for this equipment as well. The playground equipment that is being reviewed would cost around $28,000.00. Garrison Conservatory's grant would be a match of 25% of expenses, which include like-kind. Tracy suggested the Park Board or Stutsman County make a contribution to help with the cost of the new playground equipment.

Eric Nordstrom said he can use proceeds from the pull-tab machine, which would amount to approximately $3,000.00-$4,000.00. Klose suggested the Park Board employees could help install the equipment. Commissioner Schwartz indicated there is community fund from the windfarm. The board is local and has $40,000.00 per year to delegate for projects in the community.

Tracy asked for a donation from the Park Board. Between the grants and gambling money, there is only $11,000.00 out of $28,000.00 obtained and the Park Board budget doesn't have

any money available. Tracy also asked if the County would pay him $500.00 since the grants he wrote were in the County's name even though Nordstrom was to pay Tracy. Schwartz said he would contact the windfarm committee for the possibility of a contribution. This topic was tabled until the next Park Board meeting.

Schwartz was also contacted by Nordstrom regarding the lease that goes into effect in 2019 that hasn't been transferred into his name. Nordstrom indicated that there are some errors in the permit that need to be fixed and/or clarified before the transfer.

Meland presented cabin site renewals for Lot 12 Westside, Lot 15 Westside, Lot 38 Westside, Lot 62 Westside, Lot 63 Westside, and Lot 6 Eastside. Houge made a motion, seconded by Woodward to approve the presented cabin site renewals. Motion carried.

Schwartz presented information on the dredging project out on the reservoir. The grant from the Bureau of Reclamation has not been awarded and no costs can be incurred before the grant is awarded. If the County doesn't get an approval in the next couple of days, the project will most likely be pushed back until next year if funding is still available.

Houge made a motion, seconded by Marks to adjourn the Park Board meeting. Motion carried.

At 5:05 p.m., the regular commission meeting was called back to order.

A motion to pay the monthly bills was made by Marks, seconded by Schwartz. Roll call vote: Neys, Klose, Ova, Marks and Schwartz voted aye. Motion carried.

	General Revenue Fund		77345	BUTLER MACHINERY CO	$278.40
77340	A & B BUSINESS INC	$275.00	77355	CITY OF JAMESTOWN	$14.75
	ANDERSON,APRIL	$109.68	77356	CITY OF STREEETER	$61.75
77341	BIDDLE CONSULTING GROUP, INC.	$1,495.00	77357	CLEVELAND CITY WATER & SEWER	$95.70
77343	BROWN & SAENGER	$2,195.07	77366	FARMERS UNION OIL CO-CENEX	$3,026.66
77347	CASS COUNTY TREASURER	$1,953.00	77367	FASTENAL CO	$340.39
77348	CBM FOOD SERVICE	$7,414.14	77369	HIGH PLAINS WATER	$30.00
77350	CENEX FLEETCARD	$2,823.82	77370	HOME OF ECONOMY	$37.94
77355	CITY OF JAMESTOWN	$2,790.47	77373	JAMESTOWN CITY BALER	$55.68
77358	COLE PAPERS INC	$110.44	77382	MDU	$173.18
77360	COMMUNITY CORRECTION PROGRAM	$709.69	77383	MEDINA CITY AUDITOR	$70.85
77362	DACOTAH PAPER CO	$464.15	77384	MENARDS - JAMESTOWN	$126.66
	DAVIS, BRIAN	$20.97		MONTPELIER CITY AUDITOR - DD	$43.00
77363	DOMKE, KEITH	$708.00	77385	NAPA AUTO PARTS	$508.35
77365	FARM & HOME PUBLISHERS INC	$625.00	77390	NEWMAN SIGNS	$750.23
77367	FASTENAL CO	$25.00	77391	NORTHWEST TIRE INC	$5,597.00
77370	HOME OF ECONOMY	$19.97	77392	OTTER TAIL POWER CO	$842.24
77374	JAMESTOWN I-94 EXXON	$44.00	77393	POWER PLAN	$3,024.98
77376	JETSTREAM CAR WASH	$590.99	77400	RDO EQUIPMENT CO.	-$385.20
77377	KAISER, DAWN	$2,500.00	77403	SAFETY KLEEN CORP	$268.00

77380	MARQUART,ANDREW S	$2,164.71		SPIRITWOOD TOWNSHIP #51 - DD	$95.00
77381	MATTHEW BENDER & CO INC	$241.61	77410	STUTSMAN RURAL WATER DISTRICT	$100.27
77382	MDU	$2,282.33	77411	TITAN MACHINERY - BISMARCK	$1,686.05
77387	NDACE	$150.00	77422	VISA RD 1766	$1,915.65
77390	NEWMAN SIGNS	$95.43	77426	WALMART COMMUNITY BRC RD	$118.88
	NEYS,CRAIG	$176.55	77427	WEST END HIDE & FUR	$166.74
77396	QUALITY INN BISMARCK	$803.52	77431	WOODWORTH FARMERS GRAIN CO	$1,491.00
77397	QUILL CORPORATION	$204.59		**Social Services Fund Total**	$47,759.38
77399	RANDY'S AUTO EXPRESS	$200.00		**County Agent Fund**	
77402	RM STOUDT INC	$564.00	77351	CENTRAL BUSINESS SYSTEMS INC	$831.54
77406	SOCRATA, INC.	$6,600.00	77369	HIGH PLAINS WATER	$21.00
77412	TRACTOR SUPPLY CREDIT PLAN	$200.28	77398	R&H MAINTENANCE	$400.00
77413	TRANE U.S. INC	$86.07	77421	VISA EXT 3424	$2,265.06
77416	TURNKEY CORRECTIONS	$118.90	77430	WOODWORTH CAFE	$402.50
77417	TWO RIVERS PRINTING	$161.50		**Commissary Fund**	
77418	TYLER TECHNOLOGIES INC	$584.60	77346	CABLE SERVICES	$47.31
77419	VERIZON WIRELESS	$1,761.43	77423	VISA SCCC 1949	$416.80
77420	VISA AUD 1683	$2,758.50		**Drug Program Fund Total**	$45.35
77422	VISA RD 1766	$71.00		**County Correctional Center Construction Fund**	
77423	VISA SCCC 1949	$2,873.99	77404	SANFORD HEALTHCARE ACCESSORIES	$52.04
77424	VISA SO 1840	$320.30	77423	VISA SCCC 1949	$175.91
77428	WILHELM CHEVROLET BUICK GMC	$81.85		**Road & Bridge Building Fund**	
77429	WILLIAMS-LISKO FUNERAL CHAPEL LTD	$300.00	77400	RDO EQUIPMENT CO.	$204,035.00
	E 911 Phone System Fund		77426	WALMART COMMUNITY BRC RD	$468.00
77419	VERIZON WIRELESS	$46.04		**Job Incentive Fund**	
	County Roads Fund		77375	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$31,959.00
77342	BORDER STATES PAVING INC	$19,514.58		**Wages - Friday, November 24, 2017**	$594,070.29

At 5:07 p.m., a motion to adjourn the meeting was made by Neys, seconded by Ova. Motion carried.

ATTEST:

Nicole Meland
Interim Auditor/COO

Mark T. Klose
Commission Chairman