Official Proceedings of the Stutsman County Commission—December 5, 2023

At 3:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Jerry Bergquist, Chad Wolsky, Joan Morris, Levi Taylor, and Mark Klose were present.

The Pledge of Allegiance was recited.

Jerry Bergquist, County Commissioner, requested a correction to the November 7, 2023 minutes to change "2924" to "2024". A motion to approve the amended November 2023 meeting minutes was made by Bergquist, seconded by Wolsky. Motion carried.

Dorene Stroh, City Assessor, presented an abatement for parcel 74-3291180 which had a building destroyed by fire. The property owner's insurance agency deemed the property a total loss. The application has been approved by both the Jamestown Finance and Legal Committee and the Jamestown City Council. The application would reduce the 2023 improvement value from $146,015 to $121,679. A motion to approve the abatement was made by Morris, seconded by Taylor. Roll call vote: Bergquist, Wolsky, Morris, Taylor, and Klose voted aye. Motion carried.

Andrew Kirking, Emergency Manager, presented changes to the Emergency Medical Dispatch implemented by the Department of Health set to go into effect on January 1, 2024. Kirking has requested an extension until the next legislative session to obtain more information about new systems, time to prepare for the change, and budget for the new programming. If the deadline is not met, Stutsman County will no longer have an accredited EMD Program. Sheriff Chad Kaiser stated that the Sheriff's Association and the Association of Counties plan to send separate letters supporting the request for extension. A motion to send a letter to the Administrative Rules Committee was made by Bergquist, seconded by Wolsky. Motion carried.

Shannon Davis, Human Resource Director, presented the reappointment of Gail Nelson for the Buffalo Bridges Human Service Zone Board was the singular application for the position. The position is a 3-year term that would begin January 1, 2024 and expire December 31, 2026. A motion to appoint Nelson was made by Morris, seconded by Taylor. Motion carried.

Davis also presented the reappointment of the singular applicant, Randall Neva, for the Weed Board. This position is a 4-year term beginning January 1, 2024 and would expire December 31, 2027. A motion to appoint Neva was made by Taylor, seconded by Wolsky. Motion carried.

Fritz Fremgen, State's Attorney, presented his monthly report.

Jessica Alonge, Auditor/COO, presented the continued discussion and request to reduce the City of Jamestown precincts for 2024 election cycle. Alonge informed the board of the cost differences with the reduction of precincts. Based on the 2022 invoices the main expense reductions would be in ballot expenses, poll worker time, and overtime for staff. Alonge recommends leaving precincts the same as in 2022 to allow ample time to discuss options with the City of Jamestown before the 2026 election.

Alonge requested approval for a final check run of 2023 on December 29, 2023. A motion to approve the check run was made by Morris, seconded by Wolsky. Roll call vote: Wolsky, Morris, Taylor, Klose, and Bergquist voted aye. Motion carried.

Alonge presented a request for water fountain replacements at the Courthouse, Extension, and Social Service buildings. Good & Company quoted Mark Attleson, Maintenance Engineer, $4,570.43 for all three

fountain replacements for the year 2024. A motion to approve the replacements was made by Bergquist, seconded by Taylor. Roll call vote: Morris, Taylor, Klose, Bergquist, and Wolsky voted aye. Motion carried.

A motion to approve the beer and liquor licenses for 281 Stop, R&VG LLC dba Anchor Bar, Buchanan Bar, Jamestown Country Club, Ypsilanti Bar & Grill, Stutsman County Fair Association, Windsor Bar, & NumberTwo LLC was made by Wolsky, seconded by Morris. Roll call vote: Taylor, Klose, Bergquist, Wolsky, and Morris voted aye. Motion carried.

At 4:06 p.m., the commission meeting recessed for the park board meeting.

Official Proceedings of the Stutsman County Park Board – December 5, 2023

At 4:07 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order.

Bergquist requested a correction to the November 7, 2023 minutes to change the word "spayed" to "sprayed". A motion to approve the amended November 7, 2023 meeting minutes was made by Bergquist, seconded by Taylor. Motion carried.

Karl Bergh, Park Superintendent, presented a $4,870.57 spraying bill from the Weed Board. Bergh mentioned a similar bill from 2022 for $7,000 that the commission did not pay. Ron Manson, Weed Board Control Officer, and Bob Martin, Weed Board Chairman, stated that the bill Bergh had mentioned from 2022 was actually from 2021 and that the board hasn't sprayed the area for the last 2 years. The area in question is the land the county obtained from the Bureau of Reclamation; Manson stated that in the past, the Bureau had reimbursed the Board for spraying the area but now that these lands are in the county's name, the Board wasn't sure who was responsible for the bill. The Bureau was reimbursing the board roughly $50,000 for spraying 4,000 acres. When asked why the County pays out a County department for services, Manson and Martin stated that the Weed Board has its own funding and is not part of the County's general fund, similar to the library and NDSU Extension. Manson stated that the Board is contracted by the state to spray state-maintained roads within the County. Manson stated that he is willing to loan the park board a side-by-side with a sprayer, or even help with spraying for the Park Board; however, Bergh stated that neither he nor his employees are certified to spray chemicals, which is why he needs help from the Weed Board. Klose suggested that the County pays out the Weed Board for 50 hours and the chemicals used to cover us for the upcoming year. Klose also suggested paying the bill this year, and then next year Bergh coming back with a request for spraying in the current year. This bill has not been budgeted for in 2023 or 2024. Berquist asked Manson to come up with a proposal that contains the critical areas, hours spent, and money costs to bring back to the Commission to decide based on that information.

A motion to approve the monthly bills was made by Morris, seconded by Stienberger. Roll call vote: Klose, Mooridian, Steinberger, Bergquist, Wolsky, Morris, and Taylor voted aye. Motion carried.

	County Park Fund	
12740	FARMERS UNION OIL CO-CENEX	$ 60.00
12744	GAHNER SANITATION SERVICE	$1,100.00
12757	INTERSTATE ENGINEERING	$ 470.00
12790	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 325.10
12809	STUTSMAN CO ROAD DEPT	$ 210.00
12810	STUTSMAN RURAL WATER DISTRICT	$ 221.00
12824	VISA AUD 1683	$ 652.19

Clifford Krapp, Stutsman County Resident, inquired about whether the County would be renting out the land that was purchased from the Bureau that currently has hay land and grazing leases on or if it would be put out for bid. Krapp informed the board that his current renter will not be renewing the lease with him next year. Alonge stated that the current leases in place were only for the 2023 season.

Merri Mooridian, Park Board member, asked that the Weed Board provide the Park Board with a spraying prioritization schedule for the next meeting.

Mooridian also requested that the Board reach out to the attorney who helped the county with dock permit issues to see if there is a summary report that could be provided.

At 5:01 p.m., a motion to adjourn the Park Board meeting was made by Taylor, seconded by Wolsky. Motion carried.

The Commission was called back to order at 5:01 p.m.

A motion to approve the monthly bills was made by Wolsky, seconded by Taylor. Roll call vote: Bergquist, Wolsky, Morris, Taylor, and Klose voted aye. Motion carried.

	General Revenue Fund		12739	DAN POLAND MACHINE INC	$ 164.31
12719	APCO INTERNATIONAL INC	$ 479.00	12740	FARMERS UNION OIL CO-CENEX	$ 1,601.32
12721	BALCO UNIFORM CO INC	$ 50.00	12741	FASTENAL CO	$ 109.00
12722	BEAR, MICHAEL	$ 242.00	12754	HOME OF ECONOMY	$ 32.95
12724	BIDDLE CONSULTING GROUP, INC.	$ 1,495.00	12759	JAMESTOWN CITY WATER	$ 420.65
12730	CDW GOVERNMENT INC	$ 1,591.25	12764	JOHN DEERE FINANCIAL	$ 220.24
12731	CENEX FLEETCARD - SO	$ 3,940.61	12768	KOTACO	$ 772.09
	CENTRAL VALLEY HEALTH UNIT - DD	$ 8,955.29	12769	KRAPP,OREN	$ 150.00
	CENTRAL VALLEY HEALTH UNIT - DD	$ 17,671.10	12773	LINDE GAS & EQUIPMENT	$ 413.16
	CENTRAL VALLEY HEALTH UNIT - DD	$ 4,588.88	12776	MDU	$ 109.28
12733	CENTURYLINK.	$ 295.24	12777	MENARDS - JAMESTOWN	$ 224.49
12735	COLE PAPERS INC	$ 432.83		MONTPELIER CITY AUDITOR - DD	$ 58.00
	GRAY, JEREMY	$ 40.61	12779	NAPA AUTO PARTS	$ 827.15
	GRAY, JEREMY	$ 54.37	12788	NICKY'S SPARE TIME	$ 70.00
	GRAY, JEREMY	$ 63.54	12791	NORTHWEST TIRE INC.	$ 10,447.67
	GRAY, JEREMY	$ 49.10	12794	OSBORNE, BILL	$ 1,695.00
	GRAY, JEREMY	$ 45.20	12795	OTTER TAIL POWER CO	$ 150.27
	GRAY, JEREMY	$ 194.00	12798	PRODUCTIVITY PLUS ACCOUNT	$ 1,653.11
	GRAY, JEREMY	$ 30.79	12805	SCOTT'S ELECTRIC LLC	$ 566.27
	GRAY, JEREMY	$ 14.41	12806	SIGN SOLUTIONS USA	$ 394.83
	GRAY, JEREMY	$ 37.99	12807	STREETER COOP OIL	$ 2,716.73
	GRAY, JEREMY	$ 10.48	12813	TRACTOR SUPPLY CREDIT PLAN	$ 25.98
	GRAY, JEREMY	$ 55.68	12816	TRUE NORTH STEEL	$ 10,263.00
	GRAY, JEREMY	$ 131.00	12827	VISA RD 1766	$ 354.62
	GRAY, JEREMY	$ 20.96	12832	WEST END HIDE & FUR	$ 121.15
	GRAY, JEREMY	$ 5.24	12834	WOODWORTH FARMERS GRAIN CO	$ 2,737.22
12747	GREAT PLAINS DIRECTORY SERVICE	$ 679.00		**Unorganized Township Roads Fund**	
	HEHR, AMY	$ 33.41	12750	GUTHMILLER EARTHMOVING INC	$ 59,936.00
	HEHR, AMY	$ 77.95		**Weed Control Fund**	
	HEHR, AMY	$ 24.89	12720	AT&T MOBILITY	$ 118.67
	HEHR, AMY	$ 131.00	12743	FREY,MARVIN	$ 1,920.00
	HEHR, AMY	$ 36.68	12745	GARRETT, LEE	$ 2,076.00
	HEHR, AMY	$ 58.95	12746	GEORGE, KAREN	$ 1,332.00
	HEHR, AMY	$ 27.51	12748	GROSS, LEROY	$ 120.00
	HEHR, AMY	$ 16.37	12753	HOLM,DANN	$ 2,144.00
	HEHR, AMY	$ 194.00	12765	KLOSE,RICHARD	$ 2,196.00

12755	INNOVATIVE OFFICE SOLUTIONS, LLC	$ 34.50	12766	KOEHN,ANDREW	$ 1,236.00
12756	INSURE FORWARD	$ 164.00	12767	KOEHN,KEVIN	$ 996.00
12759	JAMESTOWN CITY WATER	$ 3,047.31	12772	LIMESAND, NEIL	$ 1,440.00
12760	JAMESTOWN COMMUNICATIONS INC	$ 167.20	12778	MENARDS - JAMESTOWN WEED	$ 48.93
12761	JAMESTOWN COMMUNITY CORRECTIONS	$ 500.00	12781	NATIONAL BUFFALO MUSEUM	$ 804.00
12763	JETSTREAM CAR WASH	$ 523.10	12795	OTTER TAIL POWER CO	$ 39.37
12770	LANGUAGE LINE SERVICES	$ 75.00	12796	PATZER,DARRELL	$ 324.00
12771	LEAF	$ 129.55	12802	REUER, LONNY	$ 1,164.00
12774	MARQUART,ANDREW S	$ 441.00	12815	TRAUTMAN, TOM	$ 2,160.00
12775	MATTHEW BENDER & CO INC	$ 294.46	12818	VANRAY,BILL	$ 1,536.00
12776	MDU	$ 1,743.14	12819	VANRAY,CARMEN	$ 1,536.00
12780	NAPA AUTO PARTS-SHERIFF	$ 42.74	12820	VANRAY,JEFF	$ 1,536.00
12782	ND ASSOCIATION OF COUNTIES	$ 40.00	12821	VANRAY,KENT	$ 1,536.00
12783	ND ASSOCIATION OF COUNTY ENGINEERS	$ 150.00		**Veterans Service Fund**	
12784	ND DEPT OF MOTOR VEHICLE	$ 11.50	12733	CENTURYLINK.	$ 3.11
12785	ND DOCR	$ 225.00	12825	VISA EMS 1790	$ 560.34
12790	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 222.00		**County Agent Fund**	
12793	ORRIGINALS, INC.	$ 449.82	12732	CENTRAL BUSINESS SYSTEMS INC	$ 433.38
12797	POST BOARD	$ 45.00	12736	DACOTAH PAPER CO	$ 71.75
	POTTER,SAMUEL	$ 598.67	12751	HIGH PLAINS WATER	$ 16.00
12799	QUADIENT LEASING USA, INC.	$ 164.58	12755	INNOVATIVE OFFICE SOLUTIONS, LLC	$ 341.90
12800	QUILL CORPORATION	$ 11.83	12771	LEAF	$ 109.00
12803	RM STOUDT INC	$ 862.86	12801	R&H MAINTENANCE	$ 400.00
12804	SANFORD HEALTH	$ 1,000.00	12826	VISA EXT 3424	$ 345.59
12811	SUMMIT FOOD SERVICE, LLC	$ 5,264.78		**Human Service Zone Fund Total**	$ 6,490.03
12812	THOMSON REUTERS	$ 457.15		**Commissary Fund**	
12817	VALLEY OFFICEWORKS	$ 45.29	12828	VISA SCCC 1949	$ 116.42
12822	VERIZON WIRELESS- SO	$ 1,258.42		**Drug Program Total**	$ 1,339.92
12824	VISA AUD 1683	$ 425.83		**County Correctional Center Construction Fund**	
12825	VISA EMS 1790	$ 501.06	12814	TRANE U.S. INC	$158,895.00
12828	VISA SCCC 1949	$ 5,155.46		**Road & Bridge Building Fund**	
12829	VISA SO 1840	$ 3,497.61	12737	DAKOTA RENTAL CENTER LLC	$ 239.99
12830	VISA SS 1025	$ 10.20	12758	INTERSTATE POWERSYSTEMS	$ 725.95
12833	WILHELM CHEVROLET BUICK GMC	$ 423.71	12779	NAPA AUTO PARTS	$ 1,399.93
	E 911 Phone System Fund		12827	VISA RD 1766	$ 4,304.46
12733	CENTURYLINK.	$ 12.43		**County Sheriff Capital Fund**	
	County Roads Fund		12734	CMK INNOVATIONS LLC	$ 5,325.00
12727	BUTLER MACHINERY CO	$ 215.79	12752	HILLERUD CONSTRUCTION	$ 29,070.00
12728	CAPITAL ONE - RD 604867	$ 32.72	12757	INTERSTATE ENGINEERING	$ 235.00
12729	CAPITAL ONE TRADE CREDIT	$ 620.33		**Job Incentive Fund**	
12732	CENTRAL BUSINESS SYSTEMS INC	$ 81.00	12762	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$ 50,000.00
12738	DALLMANN SERVICES	$ 13,326.28		**Wages**	
				Friday, November 24, 2023	$751,659.53

At 5:02 p.m. a motion to adjourn the commission meeting was made by Bergquist, seconded by Morris. Motion carried.

ATTEST:

Jessica Alonge
Auditor/COO

Mark T. Klose
Commission Chairman