Official Proceedings of the Stutsman County Commission—December 6, 2022

At 3:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Joan Morris, Mark Klose, Steven Cichos (via phone) and Ramone Gumke (via phone) answered the roll call.

A motion to approve the November 2022 minutes was made by Ova, seconded by Morris.

Jessica Alonge, Auditor/COO thanked Gumke for his four years of service and Ova for his 20 years of service. Chad Wolsky and Jerry Bergquist were welcomed to the Board.

A motion was made by Cichos, to re-elect Mark Klose as Chairman of the Board of Commissioners seconded by Morris. Motion carried.

A motion was made by Morris to elect Cichos as Vice-Chairman of the Board of Commissioners, seconded by Bergquist. Motion carried.

Committee assignments were tabled to the next meeting.

A unanimous decision to leave the time of the commission meetings at 3:30 p.m. was made.

Jamison Veil, Jamestown City Assessor, presented abatement requests for three properties (parcels 74-4595480, 74-4595240, 74-4595300) owned by Dakota Central Telecommunications. As a telecom they pay a 2.5% gross receipt tax in lieu of property tax, and are exempt from property tax per N.D.C.C. A motion to approve was made by Cichos, seconded by Morris. Roll call vote: Bergquist, Wolsky, Morris, Cichos, and Klose voted aye. Motion carried.

Veil then presented an abatement for ASI Jamestown Inc., parcel # 74-4321700. They are a certified non-profit. They make a payment in lieu of taxes which is determined by their rents collected and utilities, so the amount will be different each year. A motion to approve was made by Morris, seconded by Bergquist. Roll call vote: Wolsky, Morris, Cichos, Klose and Bergquist voted aye. Motion carried.

Veil also presented an abatement for parcel 74-1160950, which had a building destroyed by fire. The property will receive a four-month valuation reduction on the improvement that has been destroyed. A motion to approve was made by Cichos, seconded by Morris. Roll call vote: Morris, Cichos, Klose, Bergquist and Wolsky voted aye. Motion carried.

The final abatement presented by Veil was for parcel 74-3760360. The property had been neglected for several years and is in rough shape. An onsite visit and reappraisal of the property was conducted, and a recommendation to reduce the 2022 value to the purchase price of $60,500. A motion to approve was made by Bergquist, seconded by Wolsky. Roll call vote: Cichos, Klose, Bergquist, Wolsky and Morris voted aye. Motion carried.

Chad Jackson, Jail Administrator, presented a request for approval of ARPA Funds for the Guardian RFID Corrections System for inmate tracking, in the amount of $13,940. The program does come with an annual maintenance fee/insurance policy of $7,200. A motion to approve was made by Bergquist, seconded by Wolsky. Roll call vote: Klose, Bergquist, Wolsky, Morris and Cichos voted aye. Motion carried.

Jackson also presented a request to advertise for a food service RFP. The current provider, Summit, has presented an increase of 21%. The LEC Governing Authority is in favor of advertising.

Jim Wentland, Road Superintendent, presented a request to enter into preliminary and construction engineering contract with Interstate Engineering for county road 67 in the amount of $82,390 for 4/10 of a mile. Mike May, Interstate Engineering said the project itself is an 80/20 split with the DOT, this is just for the engineering. A motion to enter into the contract was made by Cichos, seconded by Morris. Roll call vote: Bergquist, Wolsky, Morris, Cichos and Klose voted aye. Motion carried.

Shannon Davis, Human Resource Director, presented openings on various boards. The Water Resource Board has two openings for 5-year terms. Both Dennis Clark and John Shock currently serve on the board and are seeking re-appointment. A motion to approve both applicants was made by Bergquist, seconded by Wolsky. Motion carried.

There is one opening for the Water Resource Board alternate position for a 5-year term. Greg Spenningsby applied for re-appointment. A motion to approve Spenningsby was made by Bergquist, seconded by Morris. Motion carried.

There is one opening for the Weed Control Board for a 4-year term. Robert Martin is currently on the board and is seeking re-appointment. A motion to approve was made by Cichos, second by Morris. Motion carried.

There is one opening on the LEC Governing Board. The opening is a 4-year term. This is a joint committee with the City of Jamestown. Applications were received from John Grabinger and Tom Tracy. The city council met on December 5 and approved the appointment of Grabinger to the board. A motion to concur with the city and appoint Grabinger was made by Bergquist, seconded by Wolsky. Motion carried.

Health insurance for 2024 was discussed. At this time NDPERS is looking at a 15% increase, but will be discussed during the 2023 legislative session. NDPHIT requires a one-year notice to cancel the current insurance. No decision was made by the board and the item will be discussed at the December 20th meeting.

Alonge presented a task force drug asset forfeiture request in the amount of $33,962 for the purchase of a replacement vehicle. A motion to approve was made by Cichos, seconded by Bergquist. Roll call vote: Wolsky, Morris, Cichos, Klose and Bergquist voted aye. Motion carried.

Alonge requested approval for a year-end check run on December 30. A motion to approve was made by Morris, seconded by Bergquist. Roll call vote: Morris, Cichos, Klose, Bergquist and Wolsky voted aye. Motion carried.

Beer and Liquor License Applications were presented for 281 Stop, the Anchor Bar, Buchanan Bar, Lazy Fish LLC, NumberTwo LLC, and Sportmans Bar. A motion to approve was made by Cichos, seconded by Morris. Motion carried.

At 4:49 p.m., the Commission recessed for the County Park Board meeting.

Official Proceedings of the Stutsman County Park Board— December 6, 2022.

At 4:49 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Jerry Bergquist, Chad Wolsky, Joan Morris, Mark Klose, Steven Cichos (via phone) Robert Martin, and Merri Mooridian (via phone) answered the roll call.

A motion was made by Morris to approve of the November 2022 meeting minutes, seconded by Mooridian. Motion carried.

The discussion on remaining cabin lot purchases was continued from the November 15 meeting. Alonge spoke with the bureau and the remaining cabin lots can be purchased at any time. If a cabin owner wants to purchase the property 3 years after the date of the appraisal a new appraisal must be done at the buyer's expense. A notification will need to be sent to those leasing their lots regarding the appraisal.

The box culvert discussion was continued from the November 15 meeting. An estimate of about $2 million was given to raise the road above flood level. May indicated a new grant is available and the box culvert can be applied for. He will apply for three bridge projects; the north Ypsilanti bridge which is an on-system bridge will be applied for with an 80/20 split, and the Kropp bridge is an off-system bridge and will be applied for requesting 100% funding. He will also be applying for purchase of the box culvert and removal of the current bridge to the island at 100% funding.

A motion was made by Martin to approve the monthly bills, seconded by Morris. Roll call vote: Cichos, Klose, Martin, Mooridian, Bergquist, Wolsky and Morris voted aye. Motion carried.

	County Park Fund	
10208	GAHNER SANITATION SERVICE	$1,050.00
10272	STUTSMAN RURAL WATER DISTRICT	$ 245.13
10284	VISA AUD 1683	$ 57.07

At 5:05 p.m., A motion was made by Morris to adjourn Park Board meeting, seconded by Bergquist. Motion carried.

At 5:05 p.m., the Commission meeting was called back to order.

A motion was made by Morris to approve the monthly bills, seconded by Wolsky. Roll call vote: Klose, Bergquist, Wolsky, Morris, and Cichos voted aye. Motion carried.

	General Revenue Fund				
10171	AMERICAN SOLUTIONS FOR BUSINESS	$ 355.32	10202	FACTORY MOTOR PARTS CO	$ 264.96
10173	APCO INTERNATIONAL INC	$ 361.00	10203	FARGO FREIGHTLINER	$ 856.16
10176	BALCO UNIFORM CO INC	$ 402.87	10205	FARMERS UNION OIL CO-CENEX	$ 4,104.52
10177	BI INC.	$ 354.10	10206	FINANCIAL MANAGEMENT DIVISION	$ 2,527.19
10182	CABLE SERVICES	$ 47.31	10212	GUTHMILLER EARTHMOVING INC	$ 88,000.00
10183	CAMPBELL, COLLEEN	$ 8.80		HARRINGTON, LEVI	$ 156.25
10186	CAPITAL ONE-EMS 646058	$ 467.68	10214	HOFMANN, RAYMOND	$ 10,509.00
10187	CENEX FLEETCARD - SO	$ 3,292.76	10216	HOME OF ECONOMY	$ 240.93
10189	CENTRAL BUSINESS SYSTEMS INC	$ 382.10	10219	JAMESTOWN CITY WATER	$ 405.25
10190	CENTURYLINK	$ 499.80	10225	JOHN DEERE FINANCIAL	$ 22.86
10192	COLE PAPERS INC	$ 1,104.20	10229	LEONARD GESKE ESTATE	$ 4,482.00
10196	DACOTAH PAPER CO	$ 2,025.94	10230	LINDE GAS & EQUIPMENT	$ 167.30
10198	DIRTY DIESEL SERVICE & REPAIR LLC	$ 3,856.08	10231	LITTLE FALLS MACHINE INC	$ 732.29
10200	ELECTION SYSTEMS & SOFTWARE	$ 3,992.97	10233	MDU	$ 225.35
10204	FARM & HOME PUBLISHERS INC	$ 340.00	10234	MENARDS - JAMESTOWN	$ 469.32
10207	FM TITLE	$ 65.00		MONTPELIER CITY AUDITOR - DD	$ 58.00
10209	GALLS, LLC	$ 632.73	10235	NAPA AUTO PARTS	$ 975.65
10210	GRAY, JEREMY	$ 275.50	10237	NICKY'S SPARE TIME	$ 70.00
10211	GRAYBAR	$ 634.68	10239	NORTHWEST TIRE INC	$ 5,902.47
10213	HEHR, AMY	$ 275.50	10240	NORTHWEST TIRE INC.	$ 25.00
			10241	NORTHWESTERN EQUIPMENT INC	$ 550.00

10218	IOA TRAINING	$ 199.00	10245	OTTER TAIL POWER CO	$ 440.10
10219	JAMESTOWN CITY WATER	$ 3,420.01	10251	POWER PLAN	$ 1,202.07
10220	JAMESTOWN CIVIC CENTER	$ 115.00	10254	QUALITY TRUCK & AG REPAIR, INC	$ 67.70
10222	JAMESTOWN REGIONAL MEDICAL CENTER	$ 484.57	10255	QUILL CORPORATION	$ 197.93
10224	JETSTREAM CAR WASH	$ 789.06	10262	SCHEMPP, JEFF	$ 3,475.00
10226	JOHNSON, OLIVIA	$ 15.00	10265	SCOTT'S ELECTRIC LLC	$ 746.55
10227	KNIGHT, KATHRYN	$ 187.00	10267	SJOSTROM, JOLENE	$ 541.00
10228	LEAF	$ 129.55		SPIRITWOOD TOWNSHIP #51 - DD	$ 1,345.00
10232	MARQUART,ANDREW S	$ 990.00	10269	STREETER COOP OIL	$ 3,922.39
10233	MDU	$ 3,296.38	10272	STUTSMAN RURAL WATER DISTRICT	$ 115.92
10240	NORTHWEST TIRE INC.	$ 839.92	10274	SZARKOWSKI, PAUL	$ 861.02
10242	O'CONNOR, VERNON	$ 548.14	10283	VINING OIL CO	$ 1,061.58
10243	OFFICE OF THE STATE AUDITOR	$ 14,000.00	10286	VISA RD 1766	$ 234.98
10244	OTIS ELEVATOR COMPANY	$ 250.00	10290	WAGNER, DALE	$ 4,680.00
10246	PEACE OFFICER STANDARDS AND TRAINING BOA	$ 150.00	10291	WEST END HIDE & FUR	$ 492.54
10247	PESKE, MARK	$ 676.69	10293	WILLEYS SEPTIC TANK SERVICE	$ 600.00
10248	PHARMCHEM INC	$ 1,069.30	10294	WOODWORTH FARMERS GRAIN CO	$ 3,618.71
10250	PLUMBMASTER	$ 1,660.65		**Foster Care Trust Fund**	
10252	QUADIENT FINANCE USA, INC. - AUD	$ 2,103.27	10270	STUTSMAN CO TREASURER	$ 1,457.00
10253	QUADIENT, INC.	$ 1,989.98		**Weed Control Fund**	
10255	QUILL CORPORATION	$ 489.26	10175	AT&T MOBILITY	$ 116.20
10257	REISTER, CLYDE	$ 1,057.74	10195	D & B PORTABLES LLC	$ 180.00
10258	RM STOUDT INC	$ 93.60	10245	OTTER TAIL POWER CO	$ 33.73
10260	SANFORD HEALTH (NORTH)	$ 1,000.00		**Veterans Service Fund**	
10261	SANFORD HEALTH HEALTHCARE ACCESSORIES	$ 45.42	10285	VISA EMS 1790	$ 175.94
10264	SCHWEITZER, ALEX	$ 15.00		**County Agent Fund**	
10265	SCOTT'S ELECTRIC LLC	$ 117.10	10217	INNOVATIVE OFFICE SOLUTIONS, LLC	$ 11.99
10266	SHAFFER, JILL	$ 15.00	10228	LEAF	$ 109.00
10268	SKRAMSTAD, RONDA	$ 20.00	10236	NDEAFCS.	$ 115.00
10273	SUMMIT FOOD SERVICE, LLC	$ 30,764.96	10238	NORTH DAKOTA STATE UNIVERSITY	$ 33.35
10275	TDS METROCOM - SS	$ 103.39	10256	R&H MAINTENANCE	$ 400.00
10276	THRIFTY DRUG-WHITE DRUG	$ 682.08		RITTENBACH,CHRISTINA	$ 160.00
10277	TIME CLOCK PLUS	$ 761.28		RITTENBACH,CHRISTINA	$ 263.19
10280	TWO RIVERS PRINTING	$ 333.00		RITTENBACH,CHRISTINA	$ 154.31
10281	VERIZON WIRELESS- SO	$ 1,217.78		**Human Service Zone Human Service Fund Total**	$ 4,027.85
10284	VISA AUD 1683	$ 1,676.61		**Commissary Fund**	
10285	VISA EMS 1790	$ 223.67	10249	PHOENIX SUPPLY	$ 3,650.40
10287	VISA SCCC 1949	$ 4,483.57	10279	TURNKEY CORRECTIONS	$ 387.16
10288	VISA SO 1840	$ 1,915.58		**Drug Program Fund Total**	$ 34,692.06
10289	VISA SS 1025	$ 16.84		**Courthouse Building Fund**	
10292	WILHELM CHEVROLET BUICK GMC	$ 411.45	10284	VISA AUD 1683	$ 181.50
	E 911 Phone System Fund			**County Correctional Center Construction Fund**	
10186	CAPITAL ONE-EMS 646058	$ 118.00	10278	TRANE U.S. INC	$ 211,860.00
10259	SALSBURY INDUSTRIES	$ 6,073.09	10284	VISA AUD 1683	$ 181.49
10284	VISA AUD 1683	$ 2,994.99		**Road & Bridge Building Fund**	
10285	VISA EMS 1790	$ 607.13	10197	DAN POLAND MACHINE INC	$ 2,000.00
	County Roads Fund		10216	HOME OF ECONOMY	$ 698.00
10174	ARAMARK	$ 238.15	10234	MENARDS - JAMESTOWN	$ 808.92
10178	BLACKSTRAP, INC	$ 2,704.00	10235	NAPA AUTO PARTS	$ 3,139.53
10179	BORDER STATES PAVING INC	$ 25,113.88	10286	VISA RD 1766	$ 3,499.99
10181	BUTLER MACHINERY CO	$ 242.44		**County Sheriff Capital Fund**	
10184	CAPITAL ONE - RD 604867	$ 33.30	10221	JAMESTOWN COMMUNICATIONS INC	$ 143,341.60
10185	CAPITAL ONE TRADE CREDIT	$ 61.83		**Job Incentive Fund**	
10189	CENTRAL BUSINESS SYSTEMS INC	$ 72.00	10223	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$ 100,000.00
10191	CLARK,DENNIS B	$ 1,737.00		**FEMA**	
10194	CREATIVE ENERGY	$ 4,265.29	10271	STUTSMAN COUNTY AUDITOR	$ 525,541.01
10197	DAN POLAND MACHINE INC	$ 602.10		**Wages**	
10201	EXNER, TIM	$ 2,486.39		Friday, November 25, 2022	$ 715,727.59

At 5:10 p.m., a motion was made by Morris to adjourn the meeting, seconded by Cichos. Motion carried.

ATTEST:

Jessica Alonge Auditor/COO	Mark T. Klose Commission Chairman