Official Proceedings of the Stutsman County Commission – December 17th, 2013

At 8:00 a.m., Chairman Klose called the mid-month meeting of the Stutsman County Commission to order. Dennis Ova, David Schwartz, Craig Neys, and Mark T. Klose answered the roll call. Dale Marks attend via conference call.

Holly Miller, Jamestown Stutsman Development Corp. Marketing/Workforce Developer, requested from the commission to allow funding to attend Academy Training which will be held in four different locations yet to be determined. Miller along with Dustin Bakken, Stutsman County Tax Director, had already attended a training held in Georgia. Miller states there is a requirement to attend four trainings in order to allow the JSDC to be successfully up and running with the ACT Initiative. The total cost is around $15,000.00 with the county's share totaling at $3,000.00. Neys made a motion to allow funding for the ACT Initiative, seconded by Schwartz. All aye, motion carried.

DeAnn Brunner, JSDC Business Development Coordinator, presented the commission with SRF Consulting's draft of the SW conceptual map. Brunner informed the commission that the map is on the web and if they have any questions to contact the JSDC office.

Joseph Rector, James River Valley Library Director, inquired about renting the old Senior Center building which has been vacated. Rector would like to rent the building for multiple years so that the library board has a facility while they attempt to construct a new library. Casey Bradley, County Auditor/COO, informed the commission that there has been interest from potential buyers for the old Senior Center building but without having the lease agreement completed makes it near impossible to do anything with the building. Fritz Fremgen, State's Attorney, has been provided with the proper information and is currently working on completing a lease agreement. Chairman Klose requested that the city provide written clarification on the zoning status of the facility. Commissioner Ova questioned Rector as to why they don't remodel the entire building they currently occupy. Rector stated that the building is too old and would cost a significant amount of money to update the current building and the problem with limited parking would not be fixed. Marks reminded the commission that the current library is also on the State Historical Society listing which makes it much more difficult to do any improvements or changes since all work has to be approved by the State Historical Society. The commission decided to table the request until they can clarify with the city of Jamestown the zoning ordinance on the vacated building as well as complete the lease with the Senior Center Board.

Tracey Trapp, Jail Administrator, put the correctional center's 2006 Ford Freestar Van out for bid and received four bids. The high bid came in at $2,700.00 from Matthew Bear who has been approved for the purchase of the van. Schwartz made a motion to accept the bid at $2,700.00, seconded by Marks. Roll call vote: Ova, Marks, Schwartz, Neys and Klose all vote aye. Motion carried.

Schwartz updated the commission on a funding request for the truck regulatory budget. The budget shows there was a shortage of $2,000.00 for expenses and is requesting an additional $500.00 along with the $20,000.00 already in the budget. Truck regulatory budget has had some additional emergency expenses including an $8,000.00 bill to replace the motor in the department's vehicle. The revenues and expenditures flows through the Sheriff's department and carries their own line item separately so all money is tracked. The other counties are also being requested to increase their 2013 contribution by $500. Schwartz made a motion to fund an additional $500.00 to the truck regulatory, seconded by Marks. All aye, motion carried.

Mickey Nenow, County Highway Superintendent, received a time extension request from Border States Paving to complete Old highway 10 project. Previously the commission granted a two week extension to Border States Paving on the same project due to a slow start with the necessary paperwork. The new extension request was due to a large number of soft spots found in the roadway that needed to be repaired. Ova made a motion to grant a two week extension to Border States Paving, seconded by Neys. All aye, motion carried.

Bradley presented the commission with a beer application received from ShawnDell Gudmestad-Moore doing business as The Hitching Post Bar. Ova made a motion to approve the beer application, seconded by Schwartz. All aye, motion carried.

Bradley requested approval of polling locations to stay the same for both the upcoming Primary and General Elections in 2014. Neys made a motion, seconded by Schwartz to approve polling locations as presented. All aye, motion carried.

Jim Boyd, Jamestown Airport Authority board, informed the commission of the essential air service bid. Two bids were received, Great Lakes and Sky West. Great Lakes currently serves the Jamestown Airport and ties in with Devils Lake and has no guarantee for seats to Jamestown flyers. Currently Great Lakes operates three flights to Minneapolis Minnesota and Sky West would fly directly into Denver Colorado once daily with all seats dedicated to Jamestown passangers. Boyd is asking for letters of support from the commission, city of Jamestown and Jamestown Airport Authority board to contract with Sky West. April 1st, 2014 will end the Great Lakes contract and Boyd is asking for letters of support be sent directly to the Airport Director. Sky West will have fifty dedicated seats to Jamestown customers which the airport board feels could increase the amount of customers that fly out of Jamestown. Neys mad a motion to sign the letter of support in moving forward with Sky West, seconded by Schwartz. Roll call vote: Marks, Schwartz, Neys, Klose and Ova all vote aye. Motion carried.

Bradley informed the commission that a maintenance employee was terminated during their probationary period. Bradley requested to advertise for the Maintenance Engineer I position to fill as soon as possible. Marks made a motion to grant permission for advertising of the Maintenance Engineer I position, seconded by Schwartz. All aye, motion carried.

Bradley sought the input of the board on going paperless for board meetings. Several other agencies have done so with a great deal of success. Because two commissioners currently serve on the JSDC board we would only have to purchase three iPads for the entire board to have the necessary equipment. The board discussed the idea and decided to work towards going fully paperless over the course of the next several months. The board agreed that the cost savings in reduced staff time as well as mailing and printing costs would easily offset the cost of purchasing three iPads.

Schwartz made a motion, seconded by Ova to approve the taxable meals and mid-month bills. Roll Call vote: Schwartz, Neys, Klose, Ova, Marks voted aye. Motion carried.

	GENERAL REVENUE FUND		64899	HOFMANN,ALBERT	$734.40
64862	A & B BUSINESS INC	$178.67	64900	HOME OF ECONOMY	$223.44
64866	BARNES COUNTY AUDITOR	$500.00	64905	JAMESTOWN COMMUNICATIONS INC	$89.00
64868	BLUMER, MARK T.	$4,295.88	64908	JAMESTOWN, CITY OF	$30.95
64869	BOB'S PLUMBING & HEATING INC	$24.67	64910	JOHNSON,JAMES	$1,457.60
64871	BROWN & SAENGER	$104.87	64914	KOLLMAN,LLOYD	$144.64
64875	CARQUEST	$37.31	64918	LUCKEN TRUCKS & PARTS	$1,920.00
64877	CDW GOVERNMENT INC	$469.85	64919	MAC'S INC	$85.00
64884	COLE PAPERS INC	$81.45	64922	MDU	$1,075.08
64886	CREATIVE ENERGY	$631.24	64924	MIELKE OIL COMPANY, INC.	$2,956.16
64895	FIRST COMMUNITY CREDIT UNION	$65.19	64926	NAPA AUTO PARTS	$1,486.02
64896	HASTINGS, JAMES C OR DIANE M	$294.23	64933	NIENOW,VERNON	$457.20
64900	HOME OF ECONOMY	$570.94	64936	NORTHWEST TIRE INC	$21,774.28
64903	INFORMATION TECHNOLOGY DEPT	$66.10	64937	O'REILLY AUTOMOTIVE INC	$23.40
64906	JAMESTOWN I-94 CLARK	$655.77	64939	OTTER TAIL POWER CO	$392.10
64907	JAMESTOWN SUN	$1,100.08	64941	PERLEBERG,TOM	$54.00
64917	LEFEVRE, TROY JOSEPH OR WENDA ANN	$474.32	64944	PRAXAIR DISTRIBUTION INC	$159.92
64919	MAC'S INC	$14.88	64945	PROBUILD	$135.16
64920	MARSOLEK, RONALD D OR GAIL J	$290.64	64946	QUALITY SERVICE & REPAIR	$74.22
64921	MARTINIZING DRY CLEANING	$32.00	64947	QUILL CORPORATION	$39.75
64922	MDU	$2,679.88	64953	RM STOUDT INC	$57.38
64923	MICHAEL, JAMES	$1,910.76	64958	SCHLECHT,SHARI	$3,327.60
64926	NAPA AUTO PARTS	$139.00	64959	SEARS COMMERCIAL ONE	$100.02
64932	NEYS,CRAIG	$237.30	64963	STUTSMAN COUNTY GLASS	$250.00
64934	NOOT,NANCY	$63.51	64964	STUTSMAN COUNTY TREASURER	$43.56
64935	NORTHERN PLAINS ELECTRIC	$179.00	64965	TDS METROCOM	$5.57
64939	OTTER TAIL POWER CO	$3,520.12	64968	TRACTOR SUPPLY CREDIT PLAN	$49.99
64940	OVA, ERIC M OR CHRISTINA K	$913.68	64969	TRAUTMAN,HAROLD	$11,467.20
64942	PERLEBERG,TYLER	$429.50	64974	VALLEY RADIATOR & RECYCLING	$450.00
64943	PRATT, ERNEST W OR SHIRLEY M	$111.57	64976	VINING OIL CO	$206.76
64947	QUILL CORPORATION	$84.94	64978	WAGNER,DALE	$216.60
64948	RATH, JONATHAN M OR JANINE E	$699.22	64979	WEST END HIDE & FUR	$11.55
64951	RENAISSANCE RECYCLING	$113.10		**Foster Care Trust Fund**	$60.00
64955	ROGER LUBIENS	$87.66		**SOCIAL SERVICES FUND**	$33,541.54
64956	SANDNESS LAW OFFICE	$306.00		**COUNTY CORRECTIONAL CENTER**	
64957	SCHAUER, VERNON W OR MARSHA A	$1,388.98	64871	BROWN & SAENGER	$63.96
64960	STECKLER, DANIEL A	$511.40	64880	CENTURYLINK	$164.00
64961	STILTNER, MITCHELL E OR SAYRA A	$330.91	64882	CLASSIC COUNTRY KSJB	$70.00
64962	STOP N GO FARGO	$404.66	64904	INGSTAD FAMILY MEDIA	$150.00
64964	STUTSMAN COUNTY TREASURER	$96.81	64909	JOBS HQ	$89.36
64965	TDS METROCOM	$168.35	64922	MDU	$1,815.30
64970	TRAUTMAN,RUSSELL	$40.00	64939	OTTER TAIL POWER CO	$5,703.69
64981	WILHELM CHEVROLET BUICK GMC	$5,015.08	64965	TDS METROCOM	$87.33
	E 911 PHONE SYSTEM FUND		64966	THE NEW MIX 93.3	$70.00
64880	CENTURYLINK	$1,319.61	64980	WILDSIDE CREATIONS INC	$471.00
64889	DAKOTA CENTRAL TELECOMMUNICATIONS	$691.41		**WEED CONTROL FUND**	
64902	INDEPENDENT EMERGENCY SERVICES LLC	$50,434.20	64892	ENTZMINGER,DARRELL	$2,864.00
64931	NETWORK CENTER COMMUNICATIONS	$496.50	64912	KLOSE,GENE	$1,120.00
64965	TDS METROCOM	$8.75	64913	KLOSE,RICHARD	$2,744.00

	COUNTY ROADS FUND		64928	ND WEED CONTROL ASSOCIATION	$220.00
64863	AMERIPRIDE SERVICES	$319.03	64939	OTTER TAIL POWER CO	$16.73
64864	ANDERSON,CHARLES	$329.96	64975	VERIZON WIRELESS	$115.84
64870	BORDER STATES PAVING INC	$934,025.54		**VETERANS SERVICE FUND**	
64872	BROWN,CURTIS	$3,618.00	64965	TDS METROCOM	$11.55
64873	BUSKNESS,JOHN O	$892.14		**COUNTY AGENT FUND**	
64874	BUTLER MACHINERY CO	$3,053.83	64878	CENTRAL BUSINESS SYSTEMS INC	$281.61
64876	CARQUEST AUTO PARTS	$182.32	64889	DAKOTA CENTRAL TELECOMMUNICATIONS	$112.08
64879	CENTRAL SALES	$127.95	64930	NDSU	$828.11
64881	CLARK,DENNIS B	$2,443.20	64965	TDS METROCOM	$5.68
64883	CNH CAPITAL	$1,467.78	64972	US POSTAL SERVICES	$792.90
64888	DAKOTA CENTRAL TELECOMMUNICATIONS	$161.92	64973	US POSTMASTER	$702.00
64890	DAKOTA VALLEY ELECTRIC	$8.00		**DATA PROCESSING FUND**	
64893	EXNER,TIM	$3,579.60	64903	INFORMATION TECHNOLOGY DEPT	$639.15
64894	FASTENAL CO	$95.49	64947	QUILL CORPORATION	$428.35
64898	HOBBY TIRE	$80.00	64971	TYLER TECHNOLOGIES INC	$5,803.51

Bradley updated the commission on the Spiritwood Township meeting Monday morning; the township voted to lower their building permit fees and added that CHS submitted a letter to the township that they would not seek a 100 percent tax exemption or payment in-lieu of tax. Bradley stated that he expects the formal application form CHS in the next few weeks and will be requesting the board to establish a committee to negotiate the property tax exemption with CHS.

At 8:55 a.m., a motion to adjourn was made by Schwartz, seconded by Neys. Motion Carried.

ATTEST:

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Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman