Official Proceedings of the Stutsman County Commission— December 17, 2024

At 9:00 a.m., Chairman Bergquist called the regular meeting of the Stutsman County Commission to order. Mike Hansen, Amanda Hastings, Chad Wolsky, Levi Taylor, and Jerry Bergquist answered roll.

The Pledge of Allegiance was recited.

A motion to approve the agenda was made by Taylor, seconded by Wolsky. Unanimous aye vote. Motion carried.

Bergquist presented the November 2024 years of service awards. The awards included a ten-year award for a member of the sheriff's office, and a 40-year retirement award to Mark Klose.

A motion to approve the November 27, 2024 joint commission and water board meeting minutes was made by Wolsky, seconded by Hastings. Unanimous aye vote. Motion carried.

Alyssa Looysen, Director of Business Development, JSDC presented a brief overview of the Flex Pace Program, and a request for the 2025 Flex Place Funds. The county share is $100,000. A motion to approve the request for $100,000 was made by Hastings, seconded by Taylor. Roll call vote: Hansen, Hastings, Wolsky, Taylor, and Bergquist voted aye. Motion carried.

Bergquist presented board and committee appointments for the commission. Election cycles were considered when making the appointments. A lengthy discussion was held on the library board. The board appointment for the Senior Citizens Center has been removed. Taylor will transfer his road portfolio appointment to Hansen. A motion was made by Taylor and seconded by Wolsky to appoint the commissioners to the boards and committees as follows:

Jerry Bergquist
- Park Board
- Central Valley Health Board
- LEC Governing Authority Board
- Regional Airport Authority Board
- Human Service Zone Board
- Park Portfolio

Amanda Hastings
- Park Board
- Library Board
- JSDC Board (Commission Appointment)
- Zoning Board
- Grievance Committee
- Personnel Committee

Chad Wolsky
- Park Board
- Chamber of Commerce (Ex Officio)
- Sheriff's Portfolio
- Road Portfolio
- Vet's Club Liaison

Mike Hansen
- Park Board
- Weed Board
- LEC Governing Authority
- Local Emergency Planning Committee
- South Central Regional Council Board
- Extension Portfolio
- Road Portfolio

Levi Taylor
- Park Board
- JSDC Board (JSDC Appointment)
- Zoning Board
- Grievance Committee
- Personnel Committee
- Park Portfolio

Roll call vote: Hastings, Wolsky, Taylor, Bergquist, and Hansen voted aye. Motion carried.

A continued discussion on reducing the number of members for the Weed Board from seven to five was held. Bob Martin, Chairman of Stutsman County Weed Board, gave some background on the board. There are currently two vacancies. The weed board voted and recommended a reduction in the number of members. A motion to readvertise the county weed board position was made by Wolsky, seconded by Hastings. Unanimous aye vote. Motion carried.

A discussion was held regarding the January 9, 2025, special meeting for the zoning variance. Hastings suggested opening the floor for 20 minutes, limiting it to 2 minutes per speaker, and anyone that submitted written public comments would not be able to address the board during this time. The public comment period would be followed by 40 minutes for Q&A, in which all in attendance would be able to have their questions answered. Hastings will submit a draft agenda to Jessica Alonge, Auditor/COO. Final approval of the agenda will take place at the December 30 special meeting.

Alonge presented information regarding the two open positions on the Park Board as of December 31, 2024. Three applications were received. Henry Steinberger and Merri Mooridian both reapplied for appointment. Levi Harrington also applied. A motion to appoint Steinberger and Mooridian to the board was made by Wolsky, seconded by Bergquist. Unanimous aye vote. Motion carried.

There is one vacancy on the Buffalo Bridges Human Service Zone Board, and one application received from Tracey Johnk. Johnk has served on the board since 2020. A motion to reappoint Johnk was made by Hastings, seconded by Taylor. Unanimous aye vote. Motion carried.

Mark Attleson, Maintenance Supervisor, presented quotes for heating and cooling units at the Extension building in the amount of $44,898. The project would be paid for with ARPA funds and include the replacement of five furnaces and a/c units. Attleson also received the final quote for the remodeling of the restrooms at the LEC in the amount of $123,971. A motion to approve both the LEC bathroom remodel for $123,971, and the heating and cooling for Extension in the amount of $46,900 was made by Hastings, seconded by Taylor. Roll call vote: Wolsky, Taylor, Bergquist, Hansen, and Hastings voted aye. Motion carried.

Alonge presented information on the Pelican Point bath house project. A motion to approve a contract for the Pelican Point bath house with Romtec in the amount of $253,941.88, and for general contractor costs not to exceed $150,000, for a not to exceed project total of $404,000 to be paid for with ARPA funds was made by Wolsky, seconded by Hansen. Roll call vote: Taylor, Bergquist, Hansen, Hastings, and Wolsky voted aye. Motion carried.

Alonge also presented changes to the IT upgrades bids that were previously approved. A motion to accept the electrical quotes from Advantage Electric, Inc. in the amount of $5,327.10 and to amend the budgeted amount for IT upgrades to $228,327.63 to be paid for by ARPA funds was made by Taylor, seconded by Hastings. Roll call vote: Bergquist, Hansen, Hastings, Wolsky, and Taylor voted aye. Motion carried.

Alonge presented a change to the quote previously approved for Vanguard Appraisal. A motion to approve the amended quote for Vanguard Appraisal, in the amount of $156,040 to be paid for with ARPA funds, was made by Hastings, seconded by Wolsky. Roll call vote: Hansen, Hastings, Wolsky, Taylor, and Bergquist voted aye. Motion carried.

Alonge presented a request for purchase and replacement of office furniture in the auditor's and treasurer's offices and purchase of a general use vehicle ahead of the capital plan. A motion to approve the purchase of office furniture and the vehicle, and to use remaining ARPA funds for overages in other

projects was made by Hastings, seconded by Wolsky. Roll call vote: Hansen, Hastings, Wolsky, Taylor, and Bergquist voted aye. Motion carried.

Alonge reminded the commission of the December 30 special meeting to award the bid for the road department project for a one mile stretch near the stock yard and to finalize the agenda for the January 9, 2025, special meeting.

A motion to do a year end check run on December 31 was made by Taylor, seconded by Wolsky. Unanimous aye vote.

Tax statements were sent out on Monday, December 16. Due to mobile home billing dates, mobile home properties that qualified for the primary residence credit for the 2024 tax year will be receiving refunds and amended tax bills in 2025, for which the county will be reimbursed for by the state.

A motion to change the fee for passport photos beginning in 2025 to $14.88 plus tax, to make the cost a total of $16.00 total was made by Wolsky, seconded by Hastings. Roll call vote: Wolsky, Taylor, Bergquist, Hansen, and Hastings voted aye. Motion carried.

A motion to approve the 2025 beer and liquor licenses for the Hitchin' Post was made by Hastings, seconded by Taylor. Motion carried.

At 11:14 a.m., the Commission recessed for the County Park Board meeting.

Official Proceedings of the Stutsman County Park Board— December 17, 2024

At 11:19 a.m., Chairman Bergquist called the regular meeting of the Stutsman County Park Board to order. Mike Hansen, Amanda Hastings, Chad Wolsky, Levi Taylor, Jerry Bergquist, Henry Steinberger, and Merri Mooridian (via telephone) answered roll.

A motion to approve the park board agenda was made by Steinberger, seconded by Mooridian. Unanimous aye vote. Motion carried.

Alonge presented an update of ARPA approved projects. Chad Kaiser, Sheriff, and Karl Bergh, Park Superintendent, gave an update on the pedestrian safety equipment that is being purchased for the area near Hondo's.

A motion to approve the mid-month park bills was made by Mooridian seconded by Steinberger. Roll call vote: Taylor, Bergquist, Mooridian, Steinberger, Hansen, Hastings, and Wolsky aye voted aye. Motion carried.

	County Park Fund				
17211	DAKOTA CENTRAL TELECOMM	$69.90	17222	GAHNER SANITATION SERVICE	$2,720.00
17212	DAKOTA VALLEY ELECTRIC	$ 2.00	17256	NORTHERN PLAINS ELECTRIC	$ 37.10
			17257	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 309.00

At 11:33 a.m. Steinberger made a motion to adjourn the park board meeting, seconded by Taylor. Unanimous aye vote. Motion carried.

At 11:33 p.m. the Commission meeting was called back to order.

A motion to approve the monthly bills and taxable meals was made by Hastings, seconded by Wolsky. Roll call vote: Bergquist, Hansen, Hastings, Wolsky, and Taylor voted aye. Motion carried.

	General Revenue Fund		17224	GOHNER, DONALD	$ 240.00
17188	ADVANCED BUSINESS METHODS	$ 495.36		HARRINGTON, LEVI	$ 120.60
17189	AMERICAN SOLUTIONS FOR BUSINESS	$ 420.87	17227	HIGH PLAINS WATER	$ 38.00
17190	APPLICANTPRO HOLDINGS, LLC	$ 422.00	17231	INFORMATION TECHNOLOGY DEPT	$ 270.45
17191	ATTORNEY GENERAL OFFICE-1250	$ 3,795.00	17233	INTERSTATE ENGINEERING	$28,021.10
17192	BERT'S TRUCK EQUIPMENT	$ 482.12	17238	JOHN DEERE FINANCIAL	$ 540.40
17197	CDW GOVERNMENT INC	$ 474.65		KRAMLICH MICHAEL	$ 235.17
17199	CENTRAL BUSINESS SYSTEMS INC	$ 1,227.60		KRAMLICH, MYRON	$ 177.55
17200	CENTURYLINK	$ 1,636.75	17239	KRAPP,OREN	$ 1,566.00
17201	CHARM-TEX, INC.	$ 1,958.40	17243	LINDE GAS & EQUIPMENT	$ 84.71
17204	CMK INNOVATIONS LLC	$ 1,300.00	17245	MDU	$ 594.80
17205	COLE PAPERS INC	$ 3,688.17	17246	MEDINA CITY AUDITOR	$ 77.75
17206	COLUMN SOFTWARE PBC	$ 132.23	17247	MENARDS - JAMESTOWN	$ 239.65
17210	DACOTAH PAPER CO	$ 1,173.24	17248	MIELKE OIL COMPANY, INC.	$ 452.90
17213	DALSTED & RYAN P C	$ 350.00	17249	NAPA AUTO PARTS	$ 1,260.96
17215	DECORATING BY CHARLIE	$ 84.00	17251	NDLTAP-UGPTI/NDSU	$ 250.00
17217	DOCKTER, DYLAN	$ 22.64	17253	NICKY'S SPARE TIME	$ 70.00
17221	FORUM COMMUNICATIONS COMPANY	$ 862.00	17254	NIENOW, JOYCE	$18,668.70
	FREMGEN,FRITZ	$ 138.02	17255	NORTHDALE OIL INC.	$18,252.00
	FREMGEN,FRITZ	$ 138.02	17257	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 241.00
	FREMGEN,FRITZ	$ 304.04	17260	NORTHWEST TIRE INC.	$ 9,177.10
17223	GALLS, LLC	$ 389.79	17261	OTTER TAIL POWER CO	$ 878.13
17225	HANSON TIRE SERVICE	$ 104.00	17264	POWER PLAN	$17,312.23
17226	HAUT FUNERAL HOME	$ 475.00	17267	QUILL CORPORATION	$ 352.24
17229	INFINITY BUILDING SERVICES	$ 42.51	17271	RUNCK, NICK	$ 9,002.61
17230	INFORMATION TECHNOLOGY DEPARTMENT	$ 364.10	17272	RUNNINGS	$ 99.99
17231	INFORMATION TECHNOLOGY DEPT	$ 986.25	17274	SANFORD HEALTH OCCUPATIONAL MEDICINE	$ 354.00
17234	JAMESTOWN COMMUNICATIONS INC	$ 346.40	17276	SNOW WHEEL SYSTEM, INC	$ 539.00
17235	JAMESTOWN COMMUNITY CORRECTIONS	$ 500.00	17282	TITAN MACHINERY	$ 3,657.06
17236	JAMESTOWN REGIONAL MEDICAL CENTER	$ 9,381.47		TOWE, JEREMY W	$ 62.98
17240	LANGUAGE LINE SERVICES	$ 444.35	17288	VESTIS	$ 622.12
17244	MARQUART,ANDREW S	$ 1,152.00		WANZEK, JOHN	$ 172.19
17245	MDU	$ 259.71	17289	WEST END HIDE & FUR	$ 11.80
	MOSER,JESSICA	$ 273.36		**Unorganized Township Roads Fund**	
17257	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 266.00	17279	STUTSMAN CO ROAD DEPT	$ 4,695.79
17261	OTTER TAIL POWER CO	$ 8,523.07		**Weed Control Fund**	
17262	PHARMCHEM INC	$ 734.85	17211	DAKOTA CENTRAL TELECOMM	$ 56.01
17263	PLUMBMASTER	$ 176.64	17242	LIMESAND, NEIL	$ 960.00
17265	PRESORT PLUS	$ 219.09		**Veterans Service Fund**	
17266	QUADIENT FINANCE USA, INC. - AUD	$ 1,000.00	17199	CENTRAL BUSINESS SYSTEMS INC	$ 236.42
17267	QUILL CORPORATION	$ 678.80	17200	CENTURYLINK	$ 17.90
17275	SC CORRECTIONS	$15,830.64		**County Agent Fund**	
	SCHAFFER,DIANNE	$ 60.00	17211	DAKOTA CENTRAL TELECOMM	$ 288.66
17277	STEIN'S INC	$ 255.72	17218	ECOLAB PEST ELIMINATION DIV	$ 136.84
17278	STREICHER'S INC.	$ 914.66	17232	INNOVATIVE OFFICE SOLUTIONS, LLC	$ 56.47
17280	SUMMIT FOOD SERVICE, LLC	$10,469.44	17241	LEAF	$ 142.65
17281	THOMSON REUTERS	$ 480.01	17252	NDSU	$ 1,671.06
17284	TWO RIVERS PRINTING	$ 638.50	17269	RECYCLING CENTER OF NORTH DAKOTA, LLC	$ 17.00
17285	VALLEY OFFICEWORKS	$ 44.69		ROST,ANGELA	$ 60.30
	Vision Zero Coordinator			WOLFF, ASHLEY	$ 89.78
	CARLBLOM, JOSEPH	$ 107.20		WOLFF, ASHLEY	$ 83.75
	E 911 Phone System Fund			**Human Service Zone Human Service Fund Total**	$14,021.15
17211	DAKOTA CENTRAL TELECOMM	$ 219.12		**Commissary Fund**	
17231	INFORMATION TECHNOLOGY DEPT	$ 5,003.49	17283	TURNKEY CORRECTIONS	$ 206.85
	MOSER,JESSICA	$ 158.68		**Drug Program Fund Total**	$ 1,232.24
	County Roads Fund			**County Correctional Center Construction Fund**	
17195	BUFFALO CITY DIESEL	$ 1,706.14	17209	CULINEX	$ 7,526.66
17196	BUTLER MACHINERY CO	$ 201.93	17228	HIRSHFIELD'S - FARGO	$ 796.32
17202	CITY OF STREEETER	$ 103.75	17270	RJ KOOL MIDWEST	$ 6,670.00
17203	CLEVELAND CITY WATER & SEWER	$ 115.00		**Road & Bridge Building Fund**	
17207	Councilman,Paul A or Marleen	$ 549.43	17214	DAN POLAND MACHINE INC	$ 260.00
17208	CREATIVE ENERGY	$ 479.79	17247	MENARDS - JAMESTOWN	$ 353.95
17211	DAKOTA CENTRAL TELECOMM	$ 129.50	17249	NAPA AUTO PARTS	$ 499.00
17214	DAN POLAND MACHINE INC	$ 20.00		**County Sheriff Capital Fund**	
17216	DMC WEAR PARTS LLC	$20,307.50	17204	CMK INNOVATIONS LLC	$ 5,325.00
17219	FACTORY MOTOR PARTS	$ 128.75	17258	NORTHERN SAFETY TECHNOLOGY INC	$ 601.83
17220	FINANCIAL MANAGEMENT DIVISION	$ 5,389.04		**Drug Task Force Asset Forfeiture Fund**	
			17193	BRINSTER LAW PC	$ 178.80

At 11:35 a.m. Bergquist made a motion to adjourn the meeting, seconded by Hastings. Unanimous aye vote. Motion carried.

ATTEST:

Jessica Alonge Auditor/COO	Jerry Bergquist Commission Chairman