At 8:00 a.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, David Schwartz, Craig Neys, and Mark T. Klose answered the roll call. Dale Marks was absent.

Casey Bradley, Auditor/COO, informed the board that Archer Company had conducted a review of several positions within the Law Enforcement Center, Sheriff's Office, and Auditor's Office. COO Bradley requested to change Josh Smaage's title to Director of IT based on the changes to his daily duties and position responsibilities. The last job description reviews were conducted in 2004 for many of these positions. The Personnel Committee is looking at instituting a rotation system to evaluate job positions for all departments based on a five year rotation. A motion was made by Neys and seconded by Ova to approve the position reclassifications as presented with the step increase for the administrative assistant commencing January 1, 2012. Roll call vote: Ova, Swartz, Neys, Klose, voted aye.

Swartz motioned to approve Josh Smaage title to Director of IT, Neys seconded the motion. Motion Carried.

Jerry Bergquist, 9-1-1 Coordinator/Emergency Manager, updated the board on the results of the ND State and Local Intelligence Center. Some of the recommendations will require time and a change in policies as well as some monies. There may be a possibility of some grant money available. Jerry Bergquist requested to do an assessment on the Social Services Building. The consensus of the Commission is to have an assessment done on the Social Service Building.

Toni Hible, Director of Tax Equalization, presented contracts to provide assessing services to Lippert and Eldridge Townships. A motion was made by Ova and seconded by Schwartz to enter into a contract to provide assessing services to Lippert and Eldridge Townships. Motion Carried.

A motion was made by Ova and seconded by Schwartz to accept the resignation of Interim Deputy Treasurer Lindell and appoint Lindsay Baumgartner as Interim Deputy Treasurer and Renee Valenta as Interim County Treasurer. Roll call vote: Swartz, Neys, Klose, Ova, voted aye.

A motion was made by Schwartz and seconded by Neys to approve the 2012 Primary and General Election Polling Locations as follows: Precinct 1 Pingree Community Center, Precinct 2 Kensal Memorial Hall, Precinct 5 Medina Memorial Hall, Precincts 3,4,6 Jamestown Civic Center, and City of Jamestown (J1 J6) Jamestown Civic Center. Motion Carried.

Jon Arnston from Arnston ,Stewart, Wegner PC presented resolutions to the board regarding the Public Finance Authority emergency funding program, which the county had applied previously. Mr. Arnston explained that the County was not obligated to pay any principal or interest costs until proceeds are drawn and that any draws would be for the amount need not the full amount approved. A motion was made by Schwartz and seconded by Ova to approve the authorizing bond resolution as presented. Roll call vote: Neys, Klose, Ova, Swartz, voted aye.

A motion was made by Neys and seconded by Schwartz to appoint Dale Reimers to the Weed Board for a term of four years, Anthony Roorda to the Water Resource Board for a term of five years, Rory Hoffmann to the Buffalo City Tourism Board for a term three years, Sandy Bendewald to the Human Service Council for a term of two years and John Conway to the Social Service Board for a term of three years. Roll call vote: Klose, Ova, Swartz, Neys voted aye.

A motion was made by Neys and seconded by Schwartz to approve the taxable meals and the mid-month bills. Roll call vote: Ova, Swartz, Neys, Klose voted aye.

Fund	Warrant No	Amount	Vendor Name
GENERAL			
	0057742	716.48	A & B BUSINESS INC
	0057746	137.70	BAKKEN/DUSTIN
	0057752	52.00	BIG D'S GRAPHICS & TRIM
	0057755	27.99	BROWN & SAENGER
	0057757	41.99	BROWN & SAENGER
	0057770	1,220.00	COLE PAPERS INC
	0057782	514.36	DAN'S SOOPER STOP
	0057786	1,925.00	DKK GUARDIANSHIP SERVICES INC
	0057789	700.00	EDDY FUNERAL HOME
	0057794	27.52	FARMERS UNION OIL CO-CENEX
	0057807	55.50	INFORMATION TECHNOLOGY DEPT

	0057812	785.39	JAMESTOWN I-94 CLARK
	0057815	302.00	JOHNSON/NOEL
	0057819	487.50	KROPP LAW OFFICES PC
	0057824	18.00	MARTINIZING
	0057833	225.00	N D APPRAISAL BOARD
	0057840	214.20	NEYS/CRAIG
	0057852	4,209.77	PRESORT PLUS
	0057853	35.60	PRESS ROOM/THE
	0057856	82.91	QUILL CORP
	0057863	1,788.00	ROUGH RIDER INDUSTRIES
	0057865	97.50	SANDNESS LAW OFFICE
	0057867	436.56	SCHWARTZ/DAVID
	0057869	32.50	SIRCHIE FINGERPRINT LABORATORY
	0057877	12.23	SYSTEMS & SERVICES INC
	0057879	139.19	TDS METROCOM
	0057892	105.06	VOLK/TODD
	0057900	49.99	5 STAR EXPRESS LUBE
		14,439.94	Final Total
911 EMERGENCY PHONE SYSTEM			
	0057749	39.00	BERGQUIST/JERRY
	0057757	13.98	BROWN & SAENGER
	0057765	1,291.41	CENTURYLINK
	0057772	130.00	COMFORT INN
	0057776	793.16	DAKOTA CENTRAL TELECOMMUNICATIONS
	0057802	83.53	HAROLDSON'S A & B BUSINESS
	0057834	2,602.27	N D ASSOCIATION OF COUNTIES
	0057879	4.47	TDS METROCOM
	0057892	142.02	VOLK/TODD
		5,099.84	Final Total
ROAD FUNDS			
	0057745	161.66	AMERIPRIDE LINEN & APPAREL
	0057755	239.63	BROWN & SAENGER
	0057759	297.78	BUTLER MACHINERY CO
	0057761	498.30	CARLSON/GARY
	0057762	1,659.00	CARLSON/RYAN & LISA
	0057763	303.02	CARQUEST AUTO PARTS
	0057768	577.80	CLARK/DENNIS B
	0057769	109.10	CNH CAPITAL
	0057774	574.89	CREATIVE ENERGY
	0057777	163.81	DAKOTA CENTRAL TELECOMMUNICATIONS JMTN
	0057779	6.00	DAKOTA VALLEY ELECTRIC
	0057780	6,582.45	DALLMANN SERVICES
	0057781	44.11	DAN POLAND MACHINE INC
	0057785	878.40	DEWALD/CRAIG
	0057790	10,498.80	EXNER/TIM
	0057791	123.87	FARGO TRAILER CENTER
	0057793	5,622.00	FARMERS UNION OIL CO-CENEX
	0057795	1,737.75	FISHER/CURTIS
	0057799	8,020.80	GOHNER/DONALD
	0057800	759.72	HALL/KEN
	0057804	140.45	HOME OF ECONOMY
	0057805	2,127.60	HUEBNER/MIKE
	0057817	474.30	KOBLE/RON
	0057818	1,026.00	KRAPP/OREN
	0057820	3,338.25	LARSON/LESTER
	0057821	8,825.43	M D U
	0057822	39.60	MAC'S INC
	0057827	15.15	MEDINA CITY AUDITOR - DD
	0057832	166.72	N A P A AUTO PARTS
	0057842	471.85	NORTHWEST TIRE INC
	0057844	79.92	O'REILLY AUTOMOTIVE INC.
	0057845	13.63	OTTER TAIL POWER CO
	0057848	43.20	PERLEBERG/TOM
	0057850	187.10	POWER PLAN
	0057851	140.16	PRAXAIR DISTRIBUTION INC
	0057854	53.17	PRO BUILD
	0057855	1,008.31	QUALITY SERVICE & REPAIR
	0057859	1,818.30	REUER/GERHARDT
	0057860	188.70	RICHARDSON ELECTRIC
	0057864	246.32	SAFETY KLEEN CORP
	0057868	156.00	SCHWARTZ/TERRY
	0057875	20.00	STUTSMAN COUNTY GLASS
	0057879	16.54	TDS METROCOM
	0057883	4,598.70	TRAUTMAN/HAROLD
	0057885	6.98	TRUE VALUE HARDWARE
	0057889	90.61	VERIZON WIRELESS
	0057890	13,565.60	VINING OIL CO.
	0057893	1,008.00	WAGNER/DALE

	0057894	95.81	WALLWORK INC/W W
	0057895	14.75	WEST END HIDE & FUR
	0057897	158.40	WOLFF/CLAYTON
	0057899	2,358.00	YPSILANTI EQUITY ELEVATOR
		81,352.44	Final Total
SOCIAL SERVICES			
		44,322.41	Final Total
COUNTY PARK			
	0057765	128.38	CENTURYLINK
		128.38	Final Total
EMERGENCY			
	0057810	42,207.75	INTERSTATE ENGINEERING
		42,207.75	Final Total
COUNTY CORRECTIONAL CENTER			
	0057743	55.00	ACCURATE CONTROLS INC
	0057744	50.00	ACHSA
	0057747	1,987.20	BEHAVORIAL INTERVENTIONS
	0057753	207.12	BOB BARKER CO
	0057755	180.78	BROWN & SAENGER
	0057764	900.22	CDW GOVERNMENT INC
	0057765	430.74	CENTURYLINK
	0057770	268.62	COLE PAPERS INC
	0057775	57.96	DACOTAH PAPER CO
	0057784	1,147.78	DEAN FOODS NC, INC
	0057792	385.48	FARMER BROTHERS COFFEE
	0057806	18.36	HUGO'S 9
	0057809	516.00	INNOVIS HEALTH
	0057811	310.00	JAMESTOWN COMMUNICATIONS INC
	0057813	279.09	JETSTREAM CAR WASH
	0057814	98.80	JOBSHQ
	0057826	123.00	MCDOUGALL/DR KENNETH
	0057831	160.43	N A P A AUTO PARTS
	0057843	99.75	NURSES SERVICE ORGANIZATION
	0057846	248.82	PAN-O-GOLD BAKING CO.
	0057866	22.35	SANFORD HEALTHCARE ACCESSORIES
	0057874	48.74	STUTSMAN COUNTY CORRECTIONAL CENTER
	0057876	2,785.74	SYSCO FOOD SERVICES OF ND
	0057879	59.97	TDS METROCOM
	0057881	438.93	THRIFTY DRUG-WHITE DRUG
	0057886	10.78	TRUE VALUE HARDWARE
	0057887	2,334.83	U S FOOD SERVICE INC
		13,226.49	Final Total
WEED CONTROL			
	0057823	47.82	MAC'S INC
	0057837	360.00	N D WEED CONTROL ASSN
	0057845	36.07	OTTER TAIL POWER CO
	0057873	18.08	STUTSMAN COUNTY AUDITOR
	0057879	82	TDS METROCOM
	0057882	518.00	TRAUTMAN/HAROLD
	0057889	80.96	VERIZON WIRELESS
		1,061.75	Final Total
VETERANS SERVICE			
	0057802	196.22	HAROLDSON'S A & B BUSINESS
	0057879	6.85	TDS METROCOM
		203.07	Final Total
COUNTY AGENT			
	0057750	126.00	BEST WESTERN DOUBLEWOOD INN
	0057755	164.01	BROWN & SAENGER
	0057776	112.08	DAKOTA CENTRAL TELECOMMUNICATIONS
	0057803	65.28	HATLEWICK/DEBRA
	0057839	45.00	NDAE4-HYW
	0057861	305.69	RITTENBACH/CHRISTINA
	0057862	3,745.00	ROUGH RIDER INDUSTRIES
	0057870	1,499.00	STAMP FULFILLMENT SERVICES
	0057880	8.86	TDS METROCOM
	0057888	1,476.44	U S POSTMASTER
		7,547.36	Final Total
COUNTY ADVERTISING			
	0057766	350.00	CHAMBER OF COMMERCE
		350.00	Final Total
COMMISSARY			
	0057783	197.68	DCR DISTRIBUTORS
	0057796	418.84	FRANK MCKONE CANDY CO
	0057798	347.30	FRITO LAY
	0057816	310.32	KEEFE COFFE & SUPPLY
	0057825	528.36	MAXIMA SUPPLY LLC
	0057847	554.73	PEPSIAMERICAS
	0057849	214.00	PIZZA CORNER FROZEN PIZZA

	0057858	1,200.00	RELIANCE INMATE SYSTEMS INC.
		3,771.23	Final Total
DRUG PROGRAM			
		349.05	Final Total
COUNTY CORRECTIONAL CENTER CONST.			
	0057871	383.52	STEIN'S, INC
		383.52	Final Total
COUNTY HAZARDOUS CHEMICAL ACCOUNT			
	0057884	25.50	TRAUTMAN/RUSSELL
		25.50	Final Total
DATA PROCESSING			
	0057755	335.92	BROWN & SAENGER
	0057807	631.80	INFORMATION TECHNOLOGY DEPT
	0057879	11.44	TDS METROCOM
		979.16	Final Total
CO EXTENSION FUND			
	0057806	74.83	HUGO'S 9
		74.83	Final Total
GRANTS			
	0057829	20.05	MORRIS/RITA R
	0057878	863.25	T J'S CATERING
		883.30	Final Total
FEMA FUNDS			
	0057841	13,759.25	NOGOSEK TOWNSHIP #39
		13,759.25	Final Total

At 8:58a.m., a motion to adjourn was made by Swartz, seconded by Neys. Motion carried.

ATTEST:

_____ _____

Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman