Official Proceedings of the Stutsman County Commission

December 21, 2010

At 8:00 a.m., Chairman Klose called the mid-month meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, Craig Neys, David Schwartz and Mark T. Klose answered roll call.

A motion was made by Neys seconded by Ova to make the following Board appointments: Weed Board – Robert Martin; LEC Governing Board – James Nygaard; Water Resource Board – Joel Lees and Arlyn Schmidt; and Buffalo City Tourism – David Smette. Roll call vote – Ova, Marks, Schwartz, Neys and Klose voted aye.

Bids were opened for the restroom remodeling project. Ova made a motion seconded by Schwartz to table the bids to review compliance with bid specifications. Motion carried.

Lindsey Larson, JSDC Marketing/Business Development Specialist, presented a request from RTS Shearing, Inc. for new jobs training funds. The JSDC Board was recommending approval of $100,269 on an 80/20 City/County split. RTS Shearing was eligible for these funds based on 15 new full time jobs. The 1% 10 year amortized loan was backed by personal guarantees and security through subordination of collateral from their primary bank. Schwartz made a motion seconded by Neys to approve $20,054 in County funds. Roll call vote – Marks, Schwartz, Neys, Klose and Ova voted aye.

Chad Kaiser, Sheriff Elect, presented his recommendation to accept the low bid of Don Wilhelm, Inc. for a new Sheriff's Department vehicle. Marks made a motion seconded by Neys to accept the $16,505 net bid for a 2011 GMC Sierra 1500 Crew Cab 4WD Pickup. Roll call vote – Schwartz, Neys, Klose, Ova and Marks voted aye.

Eunice Sahr, County Agent, announced her retirement effective February 28, 2011. She thanked the Commission for her years of employment. Mike Hanson, District Director NDSU Extension Service, inquired whether or not the Commission wanted to continue to partner with NDSU and fill the position. The salary would be split 50/50 between the Extension Service and Stutsman County. Benefits would be paid by NDSU. Marks made a motion seconded by Schwartz to continue to partner with the NDSU Extension Service and fill the position. Motion carried. Commissioners Ova and Marks would serve on the committee to select a replacement. The Commission thanked Eunice for her years of service and wished her well.

Chad Kaiser, Sheriff Elect, reported that Casey Yunck had been hired as the new deputy in the Sheriff's Department. He had served as a Jamestown City Policeman and was a certified police officer. Ova made a motion seconded by Marks to place Mr. Yunck on the County pay system at grade 10 step 2. Motion carried.

Mike Zimmerman, County Highway Superintendent, presented 15 sites as potential ER (Emergency Relief) projects for next year. The cost of all the projects was estimated at $8.4 million. The County's share of the cost would be 20% or about $1.7 million. Two of these sites - #7 & #13 – on old Highway #10 between Cleveland and Medina would cost about $4.8 million. All farm land and all residences could still be accessed if these sites were not completed and left under water. They could be removed from the Federal Aid System and then potentially qualify as FEMA projects. Marks made a motion seconded by Schwartz to proceed with all the ER projects except # 7 and # 13 provided all farm land and residences had alternate access. Roll call vote – Neys, Klose, Ova, Marks and Schwartz voted aye.

Steve Thompson, Interstate Engineering, provided an update on the Gavilon road project. There were no recorded documents for any right of way along either the north-south or east-west roads along the project. ND DOT would require right of way acquisition before the projects could proceed. Lowering the speed on the roads could negate the major utility relocation issues. The estimated cost of the project would increase to about $1.5 million with the right of way plus potential wetland mitigation. Marks made a motion seconded by Ova to obtain letters of commitment from all parties authorizing the County to proceed with the project. Motion carried.

Renee Valenta, Wellness Committee Member, requested continuation of the County's wellness program. The program encouraged employees to participate in healthy lifestyle choices. The employees could earn up to 4 hours wellness time every 6 months by full participation in the program. Johnson indicated that the annual cost to the county was about $900 while the 0.5% reduction in health insurance premiums saved the County about $5,000. Ova made a motion seconded by Schwartz to continue the program for another year. Motion carried.

Howie Peuser, LEC Maintenance Supervisor, and Tracy Trapp, LEC Administrator, apprised the Commission on the roof replacement at the Law Enforcement Center. Peuser had obtained estimates from a company that used vinyl instead of the conventional built-up tar method for replacing flat roofs. The vinyl had a longer warranty and was cheaper. Cost estimates were about 25% less for a vinyl

roof. A motion was made by Ova seconded by Marks to proceed with bids for a roof replacement on the LEC. Motion carried.

Johnson requested permission to advertise for a Director of Tax Equalization. Funding the position was in the budget. Ova made a motion seconded by Schwartz to advertise for a Director of Tax Equalization. Motion carried.

Commissioner Schwartz reviewed several concerns that he had with Road Superintendent Zimmerman. FEMA paper work not completed; his not living in Jamestown; employee moral; lack of his presence when the men were working on weekends; and several other matters were voiced by Schwartz. Klose commented that many issues would be reviewed during the annual employee evaluation with the Commissioners that hold the road portfolio. Zimmerman requested that the Commissioners hear both sides of the story then do an evaluation of the issues. Klose, Neys and Marks reported on different times that they had traveled on Old Highway 10 East to the County line. Many problems deal with excess speed by drivers.

Zimmerman recommended that they continue with the grinding of Old Highway #10, do traffic studies during 2010 and study the matrix system for 2011 plans. Klose said to put this topic of the next agenda to allow for planning time.

Commissioner Marks reported that at the annual meeting the Township Officers had voted 14 to 12 in favor of allowing 105,500 loads for trailers with pups. Commissioner KIose recommended obtaining advice from ND DOT and getting other solid engineering advice before the County acted on increasing the haul limits.

Marks made a motion seconded by Ova to pay $520.00 in taxable meals. Roll call vote – Klose, Ova, Marks, Schwartz and Neys voted aye.

A motion to approve the mid month bills was made by Neys seconded by Schwartz. Roll call vote – Ova, Marks, Schwartz, Neys, and Klose voted aye.

Fund	Warrant No	Amount	Vendor Name
GENERAL			
	0053712	126.99	A & B BUSINESS INC
	0053713	95.00	ACE 24 HOUR TOWING
	0053715	71.13	ALLTEL
	0053716	138.42	AMERICAN SOLUTIONS FOR BUSINESS
	0053717	105.00	ANDERSON-RUFF/JAMIE
	0053719	464.00	BALCO UNIFORM CO. INC
	0053725	405.00	BULLBERRY SYSTEMS INC
	0053743	515.60	DAN'S SOOPER STOP
	0053748	3,500.43	ELECTION SYSTEMS & SOFTWARE
	0053755	635.90	GALL'S INC
	0053760	13.99	GUN & REEL SPORTS, INC.
	0053769	40.00	INSTITUTE OF LOCAL GOVT
	0053770	34.00	INSURE FORWARD
	0053772	473.64	JAMESTOWN I-94 CLARK
	0053774	908.15	JAMESTOWN SUN
	0053778	15.00	JOHN'S GUN REPAIR
	0053780	265.00	JOHNSON/NOEL
	0053783	427.50	KROPP LAW OFFICES PC
	0053785	47.25	LLOYD'S MOTORS
	0053787	1,668.46	M D U
	0053791	637.50	MIDLAND ATLAS CO. LLC
	0053799	1,462.80	N D YOUTH CORRECTIONS CENTER
	0053803	128.00	NORTHERN PLAINS ELECTRIC
	0053805	465.22	OFFICELAND
	0053807	2,844.96	OTTER TAIL POWER CO
	0053808	675.00	OTTMAR & OTTMAR
	0053809	148.00	OVA/DENNIS
	0053815	3,343.74	PRESORT PLUS
	0053818	143.78	RELIABLE OFFICE SUPPLIES
	0053823	120.00	SANDNESS LAW OFFICE
	0053827	14.97	STOUDT INC/R M
	0053829	588.94	STREICHER'S
	0053830	59.90	STUTSMAN COUNTY AUDITOR
	0053831	19.00	STUTSMAN COUNTY CORRECTIONAL CENTER
	0053833	3,018.27	STUTSMAN COUNTY TREASURER
	0053834	11.89	SYSTEMS & SERVICES INC
	0053835	156.48	TDS METROCOM
	0053837	50.00	THOMPSON/JAN
	0053840	40.00	TRAUTMAN/RUSSELL
	0053845	35.00	VOLK/TODD
		23,913.91	Final Total
911 EMERGENCY PHONE SYSTEM			
	0053721	32.50	BERGQUIST/JERRY
	0053739	515.00	DAKOTA CENTRAL TELECOMMUNICATIONS
	0053740	146.52	DAKOTA CENTRAL TELECOMMUNICATIONS JMTN
	0053817	1,289.43	QWEST
	0053835	4.73	TDS METROCOM
	0053845	136.50	VOLK/TODD

		2,124.68	Final Total
ROAD FUNDS			
	0053720	45.60	BELLON/MRS CLIFFORD
	0053723	2,225.00	BROCK WHITE COMPANY
	0053726	4,943.07	BUTLER MACHINERY CO
	0053727	3,147.00	CARLSON/RYAN & LISA
	0053728	369.23	CARQUEST AUTO PARTS
	0053729	219.15	CATCO PARTS & SERVICE
	0053731	59.97	CENTRAL BUSINESS SYSTEMS, INC
	0053732	2,411.60	CLARK/DENNIS B
	0053733	40.19	CNH CAPITAL
	0053735	6,562.58	CREATIVE ENERGY
	0053736	487.00	CROSSROADS REPAIR LLC
	0053740	162.77	DAKOTA CENTRAL TELECOMMUNICATIONS JMTN
	0053741	6.00	DAKOTA VALLEY ELECTRIC
	0053742	375.00	DAN POLAND MACHINE INC
	0053749	214.80	EXNER/TIM
	0053750	383.85	FARGO TRAILER CENTER
	0053751	4,459.50	FARMERS UNION OIL CO-CENEX
	0053752	49.10	FASTENAL CO
	0053756	1,723.80	GESKE ESTATE/LEONARD
	0053757	2,116.80	GOHNER/DONALD
	0053758	106,403.50	GRAVEL PRODUCTS INC
	0053761	1,134.00	HALL/KEN
	0053763	1,166.40	HOFMANN/ALBERT
	0053764	8,848.20	HOFMANN/LARRY L & GERALDINE
	0053765	131.88	HOME OF ECONOMY
	0053766	894.60	HUEBNER/MIKE
	0053773	66.36	JAMESTOWN IMPLEMENT
	0053779	5,468.00	JOHNSON/JAMES
	0053782	1,666.80	KRAPP/OREN
	0053787	944.90	M D U
	0053788	131.82	MAC'S INC
	0053790	14.15	MEDINA CITY AUDITOR - DD
	0053793	965.86	N A P A AUTO PARTS
	0053794	308.00	N D DEPT OF TRANSPORTATION
	0053797	263.00	N D SURPLUS PROPERTY
	0053800	295.19	NELSON INTERNATIONAL
	0053801	82.40	NEWMAN SIGNS
	0053804	8,257.80	NORTHWEST TIRE INC
	0053805	43.78	OFFICELAND
	0053807	569.55	OTTER TAIL POWER CO
	0053811	4,051.80	PERLEBERG/TOM
	0053813	156.66	POWER PLAN
	0053814	231.29	PRAXAIR DISTRIBUTION INC
	0053816	19.23	QUALITY SERVICE & REPAIR
	0053821	864.60	REUER/GERHARDT
	0053824	315.60	SCHWARTZ/TERRY
	0053828	1,944.00	STREETER COOP OIL
	0053832	62.00	STUTSMAN COUNTY GLASS
	0053835	11.51	TDS METROCOM
	0053838	64.99	TRACTOR SUPPLY CREDIT PLAN
	0053839	1,005.60	TRAUTMAN/HAROLD
	0053841	23.89	TRUE VALUE HARDWARE
	0053842	390.00	TWO RIVERS PRINTING
	0053843	131.75	VERIZON WIRELESS
	0053844	740.89	VINING OIL CO.
	0053846	2,106.60	WAGNER/DALE
	0053847	98.36	WALLWORK INC/W W
	0053849	80.70	WEST END HIDE & FUR
	0053850	1,540.00	WOODWORTH FARMERS ELEVATOR CO
	0053851	2,903.29	YPSILANTI EQUITY ELEVATOR
		184,400.96	Final Total
SOCIAL SERVICES			
		631.70	Final Total
COUNTY PARK			
	0053715	46.10	ALLTEL
	0053802	9.56	NORTH DAKOTA INSURANCE DEPARTMENT
	0053817	129.10	QWEST
	0053830	10.84	STUTSMAN COUNTY AUDITOR
		195.60	Final Total
EMERGENCY			
	0053746	21,005.27	DEER LAKE TOWNSHIP #13
	0053759	8,968.73	GRAY TOWNSHIP #22
	0053771	30,867.64	INTERSTATE ENGINEERING
		60,841.64	Final Total
COUNTY CORRECTIONAL CENTER			
	0053715	195.79	ALLTEL
	0053718	150.00	ATTORNEY GENERAL/OFFICE OF
	0053787	1,634.92	M D U
	0053807	5,021.43	OTTER TAIL POWER CO
	0053817	428.55	QWEST
	0053835	60.37	TDS METROCOM
		7,491.06	Final Total
WEED CONTROL			
	0053714	840.00	ACKERMAN/RICHARD
	0053715	109.54	ALLTEL
	0053747	64.00	DEUTSCHER/DAVID

	0053762	1,680.00	HIGGINS/ROD
	0053781	700.00	JOHNSON/WILFRED
	0053784	12.50	LEES/KIM
	0053789	48.73	MAC'S INC
	0053798	180.00	N D WEED CONTROL ASSN
	0053805	178.01	OFFICELAND
	0053835	11.54	TDS METROCOM
		3,824.32	Final Total
COUNTY AGENT			
	0053724	114.50	BROWER/LANCE
	0053731	298.88	CENTRAL BUSINESS SYSTEMS, INC
	0053738	112.08	DAKOTA CENTRAL TELECOMMUNICATIONS
	0053795	637.34	N D S U
	0053805	32.52	OFFICELAND
	0053822	100.00	SAHR/EUNICE
	0053836	15.58	TDS METROCOM
		1,310.90	Final Total
COUNTY ADVERTISING			
	0053744	129.00	DAUER'S TROPHIES
	0053830	10.94	STUTSMAN COUNTY AUDITOR
		139.94	Final Total
TAX REFUND			
	0053776	474.12	JESSE SWIFT
		474.12	Final Total
COMMISSARY			
	0053745	147.20	DCR DISTRIBUTORS
	0053753	142.10	FRANK MCKONE CANDY CO
	0053754	231.95	FRITO LAY
	0053810	343.86	PEPSIAMERICAS
	0053812	122.50	PIZZA CORNER FROZEN PIZZA
	0053819	1,800.00	RELIANCE INMATE SYSTEMS INC.
	0053848	417.98	WALMART COMMUNITY BRC
		3,205.59	Final Total
DOCUMENT PRESERVATION FUND			
	0053730	2,454.82	CDW GOVERNMENT INC
		2,454.82	Final Total
COUNTY HAZARDOUS CHEMICAL ACCOUNT			
	0053806	30.00	OPP/JARED P
		30.00	Final Total
DATA PROCESSING			
	0053737	111.08	DACOTAH PAPER CO
	0053767	595.80	INFORMATION TECHNOLOGY DEPT
	0053805	387.98	OFFICELAND
	0053820	75.00	RENAISSANCE RECYCLING
	0053826	2,308.43	SMAAGE/JOSH
	0053835	7.20	TDS METROCOM
		3,485.49	Final Total
ROAD AND BRIDGE BUILDING FUND			
	0053722	759.80	BOB'S PLUMBING & HEATING INC
		759.80	Final Total
CO EXTENSION FUND			
	0053731	236.66	CENTRAL BUSINESS SYSTEMS, INC
	0053792	17.11	MOREHOUSE/LUELLA
	0053796	40.00	N D S U AG COMMUNICATION
	0053805	46.12	OFFICELAND
		339.89	Final Total
JOB INCENTIVE FUND			
	0053775	1,800.00	JAMESTOWN/STUTSMAN DEVELOPMENT CORP
		1,800.00	Final Total
FEMA FUNDS			
	0053734	5,140.55	COURTENAY TOWNSHIP #11
	0053759	3,085.67	GRAY TOWNSHIP #22
	0053777	1,770.25	JIM RIVER VALLEY TOWNSHIP #27
	0053786	4,671.04	LOWERY TOWNSHIP #31
	0053825	4,829.02	SEVERN TOWNSHIP #48
		19,496.53	Final Total

Johnson informed the Board that a proposal was being made to provide IT support to LaMoure County and that he would report on it at the next meeting.

Ova made a motion seconded by Schwartz to adjourn. At 9:49 a.m., the mid-month meeting of the Stutsman County Commission was adjourned.

ATTEST:

Noel A. Johnson
COO / Auditor

Mark T. Klose
Commission Chairman